

**TORRANCE COUNTY**  
**COMMISSION MEETING**  
**March 10, 2021**  
**9:00 A.M.**

**For Public View**  
**Do Not Remove**



## *Torrance County*

BOARD OF COUNTY COMMISSIONERS (BCC)

**Ryan Schwebach**, Chair, District 2

**Kevin McCall**, Vice Chair, District 1

**LeRoy M. Candelaria**, District 3

**Janice Y. Barela**, County Manager

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### ADMINISTRATIVE MEETING AGENDA

**WEDNESDAY, March 10, 2021 @ 9:00 AM**

- 1. Call to Order**
- 2. Invocation and Pledge of Allegiance**
- 3. Changes to the Agenda**
- 4. PROCLAMATIONS**
- 5. CERTIFICATES AND AWARDS**
- 6. BOARD AND COMMITTEE APPOINTMENTS**
  - A. COMMISSION:** Motion to change the requirement for the District 2 Commissioner's appointment to the Estancia Valley Solid Waste Authority Board from a District 2 resident to a Torrance County resident At-Large.
  - B. COMMISSION:** Motion to appoint Tracy Sedillo to the Estancia Valley Solid Waste Authority Board in the District 2 position.
- 7. PUBLIC COMMENT and COMMUNICATIONS**
- 8. APPROVAL OF MINUTES**
  - A. COMMISSION:** Motion to approve the February 24, 2021 Torrance County Commission Minutes.
- 9. APPROVAL OF CONSENT AGENDA**
  - A. FINANCE:** Approval of Payables.
- 10. ADOPTION OF ORDINANCE/AMENDMENT TO COUNTY CODE**
- 11. ADOPTION OF RESOLUTION**

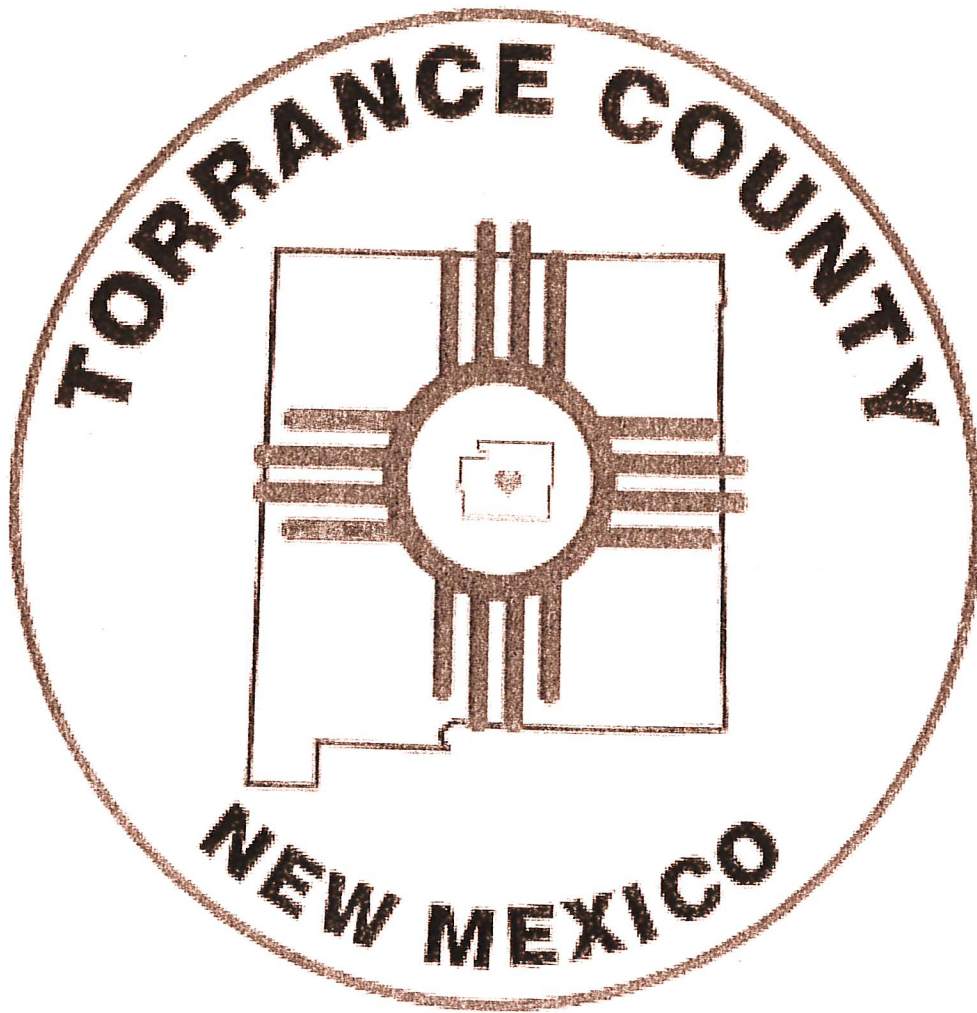
**12. APPROVALS**

- A. FIRE:** Motion to approve the 2020 Annual Reporting for District 1 (Duran) Volunteer Firefighters.
- B. ANIMAL SERVICES:** Motion to approve submission of application for funding from Adopt a Pet Pantry Grant to support Torrance County Animal Services' pet food pantry.
- C. DOMESTIC VIOLENCE PROGRAM:** Motion to approve funding increase of \$7,500 for FY2021 Domestic Violence Grant for the DVOTI Services component.
- D. SHERIFF:** Motion to ratify application submission for the Justice Assistance Program (JAG) Grant program to request funding for the Community Partnership Initiative (Community Policing).
- E. SHERIFF:** Motion to approve Law Enforcement Protection Funds (LEPF) Application.
- F. DISPATCH:** Motion to approve payment from FY2020 for Biddle Consulting Group (CitiCall Pre-employment Screening Program).

**13. DISCUSSION****14. MANAGER'S UPDATE****15. EXECUTIVE SESSION**

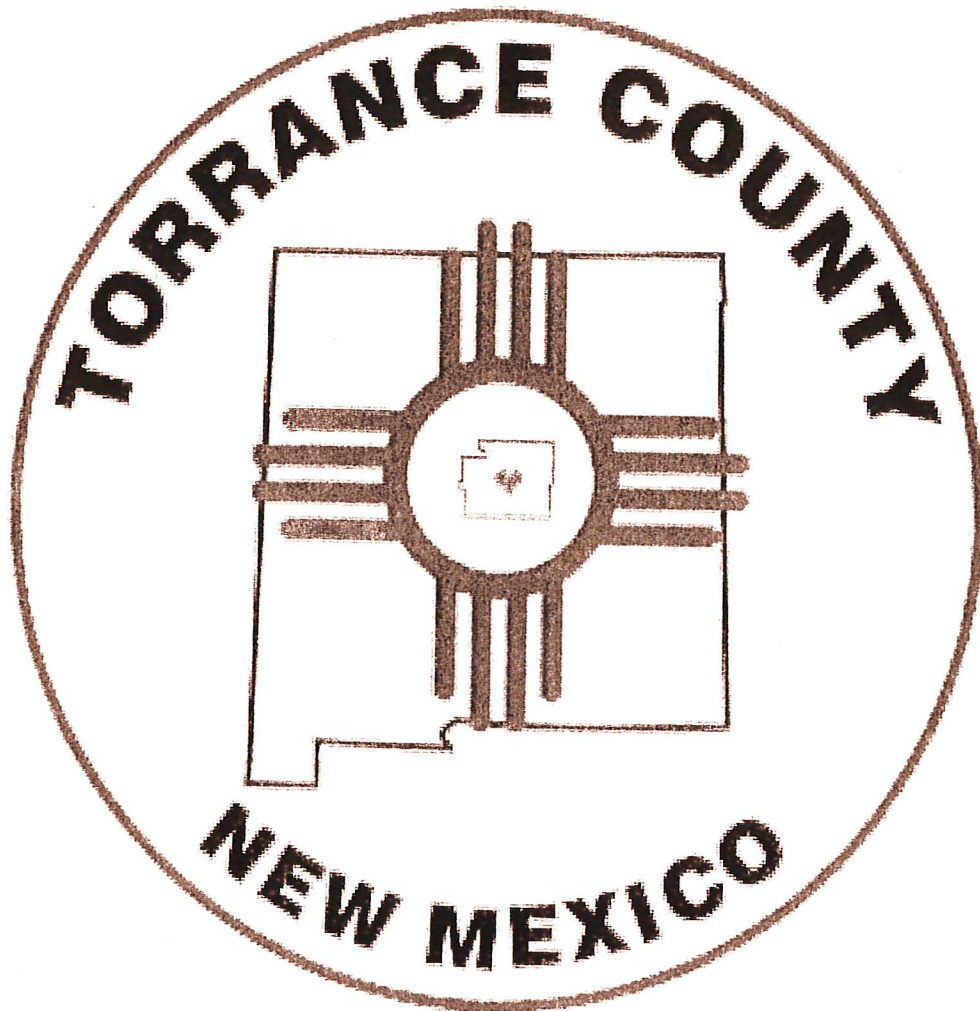
- A. ATTORNEY:** Discuss threatened or pending litigation, closed pursuant to NMSA 1978, Section 10-15-1(H)(7).
- B. ATTORNEY:** Discuss limited personnel matters (County Attorney), closed pursuant to NMSA 1978, Section 10-15-1(H)(2).

**16. Announcement of the next Board of County Commissioners Meeting: March 24, 2021 @ 9:00 AM.****17. SIGNING OF OFFICIAL DOCUMENTS****18. ADJOURN**

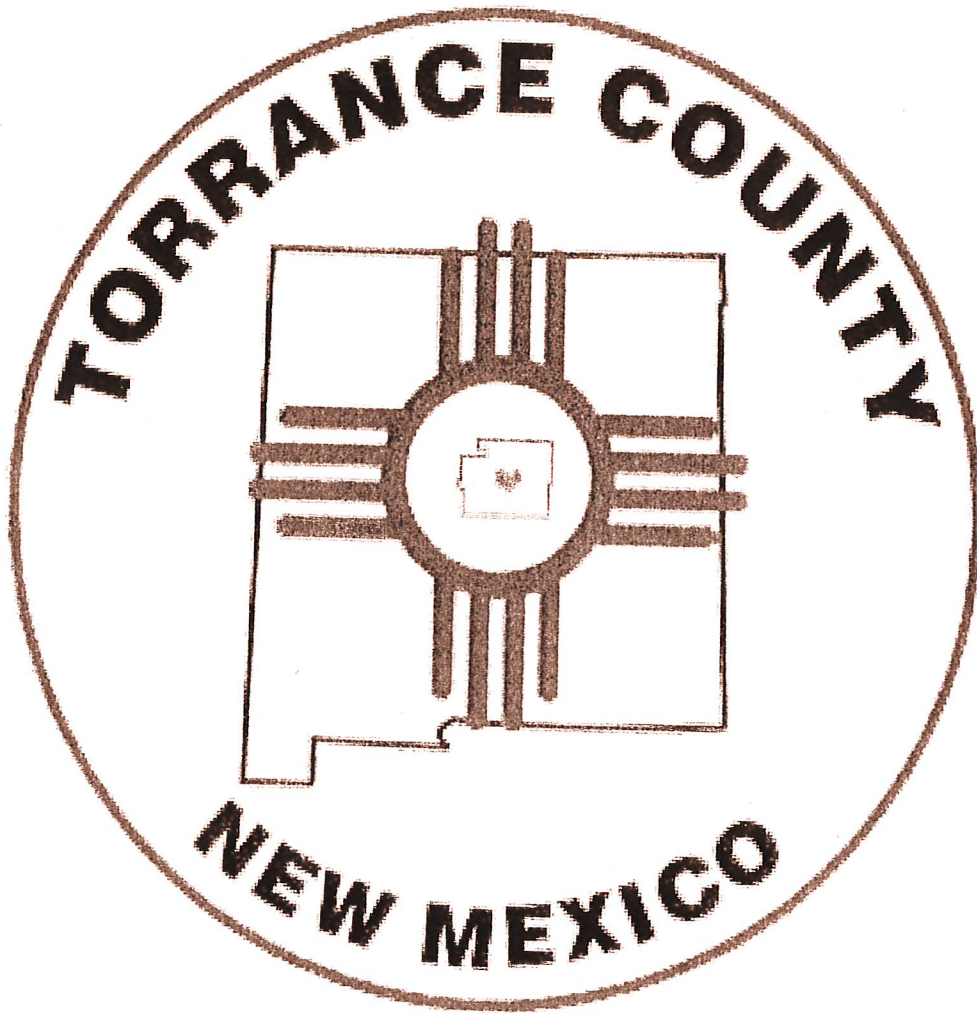


*Agenda Item  
No. 1*

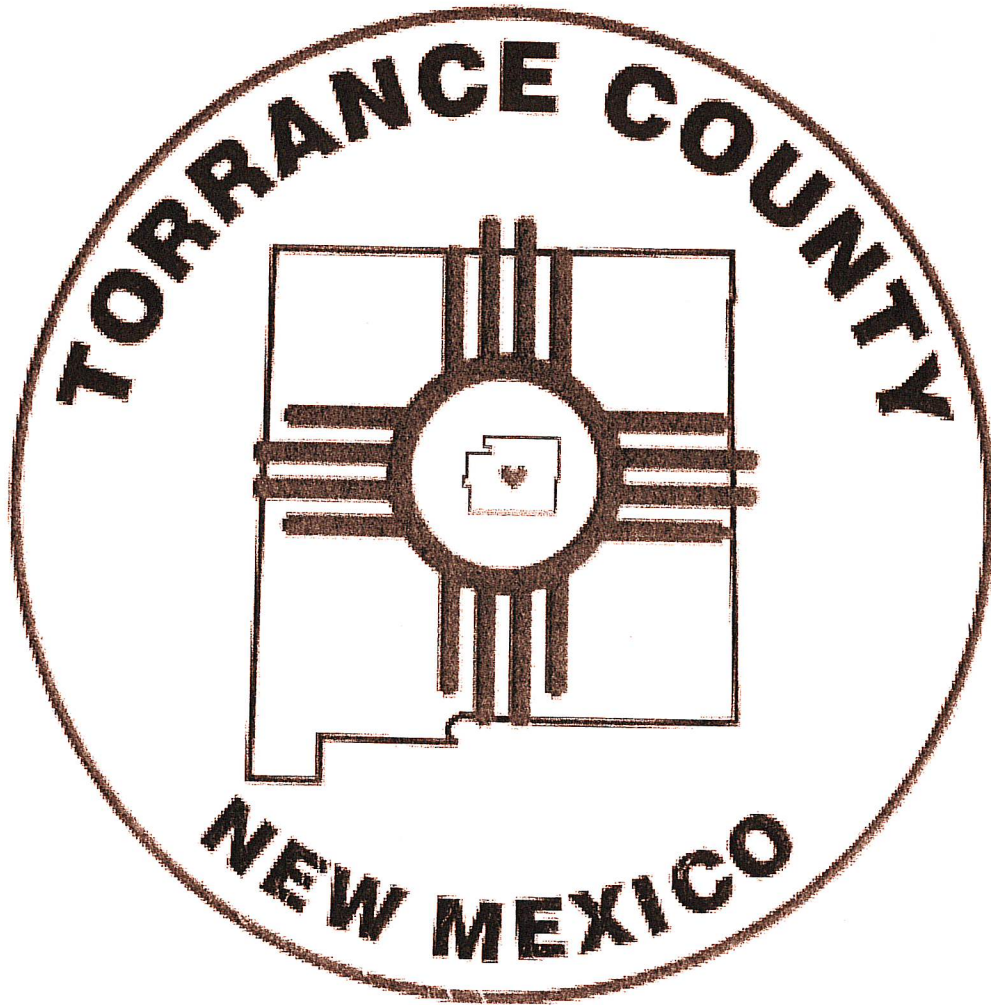




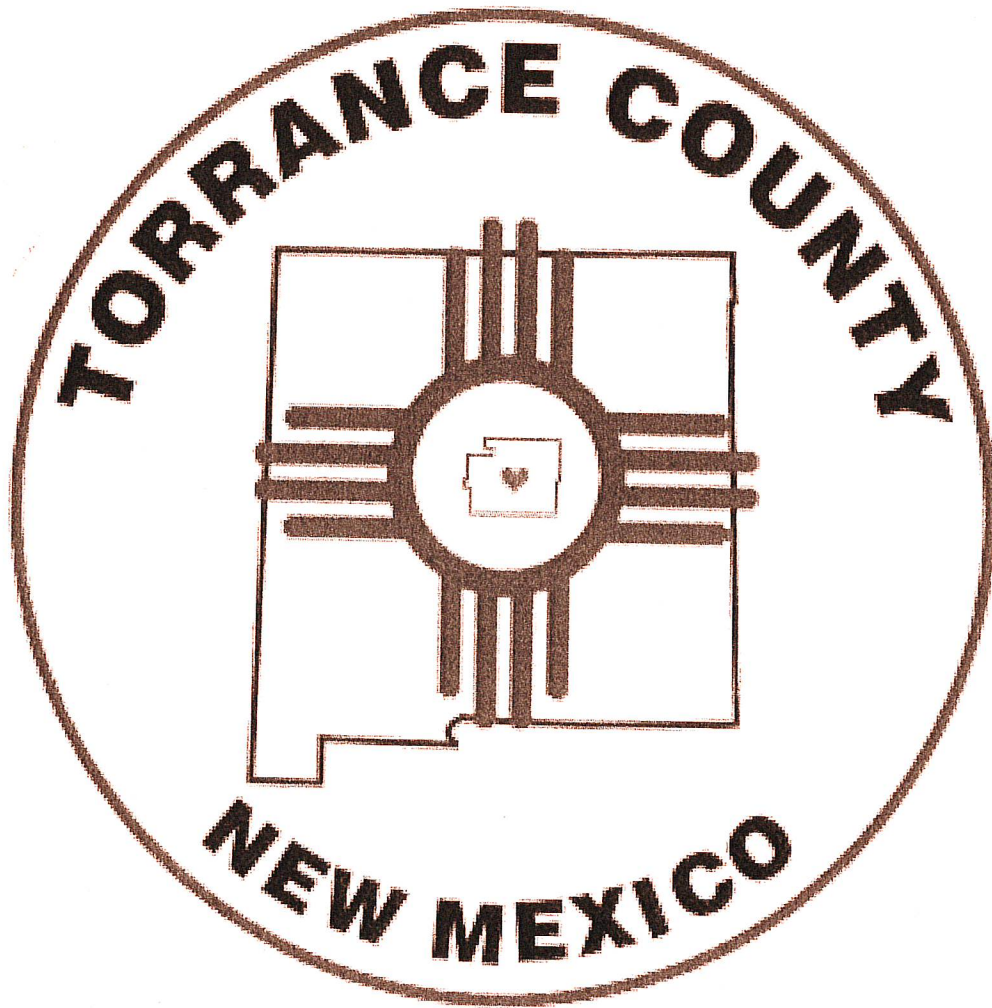
*Agenda Item*  
*No. 2*



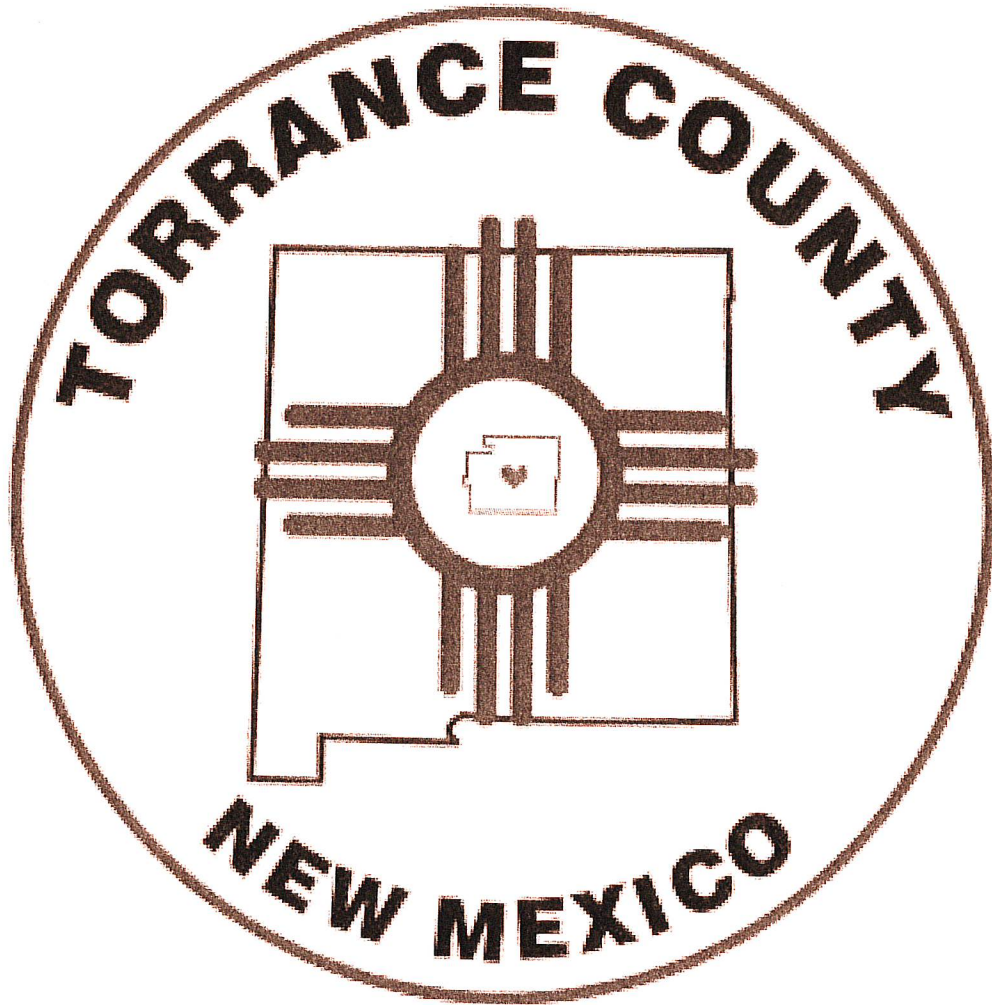
*Agenda Item  
No. 3*



*Agenda Item*  
*No. 4*



*Agenda Item  
No. 5*



*Agenda Item*  
*No. 6-A*





# Torrance County Board of Commissioners

Meeting 3/10/2021

Item 6A & 6B

Department: Manager  
Prepared By: Janice Y. Barela

## **Title:**

**6A. Change requirement of District 2 Commissioner's appointment to Estancia Valley Solid Waste Authority (EVSWA) Board from a District 2 resident to a Torrance County resident At-Large.**

**6B. Appoint Tracy Sedillo to represent District 2 on the EVSWA Board as a Torrance County resident At-Large.**

## **Action:**

6A. Motion to change the requirement for the District 2 Commissioner's appointment to the Estancia Valley Solid Waste Authority (EVSWA) Board from a District 2 resident to a Torrance County resident At-Large.

6B. Motion to appoint Tracy Sedillo to the Estancia Valley Solid Waste Authority (EVSWA) Board in the District 2 position as a Torrance County resident At-Large.

## **Summary:**

These action items are before the Commission due to the resignation of one of the Torrance County representatives on the Estancia Valley Solid Waste Authority (EVSWA) Board. Per the Joint Powers Agreement for EVSWA, three (3) members shall be appointed to the EVSW Board by the Torrance County Board of County Commissioners.

Per the Torrance County Board of County Commissioners Rules of Procedure, under Section 31. Commission Appointments to Boards and Committees, it states:

31.C.1 Unless otherwise specified by resolution, rule, ordinance, or statute, the following process for selecting members of the public to serve on boards and commissions shall be followed:

1. In cases where the number of appointees is equal to the number of Board of County Commissioners, each Commissioner shall have a minimum of one appointee that shall reside within their commission district. These appointments shall be considered "District Appointments".

On January 26, 2021, the Commission approved the temporary appointment of Deputy County Manager Philip Tenorio to represent District 2 on the EVSWA Board until the position could be filled. The Commission directed County Manager Janice Barela to advertise in The Independent,

a local newspaper, requesting interested District 2 residents to submit letters of interest for membership on the EVSWA Board. The ad ran in The Independent for two weeks: digitally (February 19-25, 2021, and February 26-March 4, 2021) and in print (February 19, 2021, and February 26, 2021). The County's deadline for letters of interest to be received in the Manager's Office was March 3, 2021 by 5:00 PM. Torrance County did not receive any inquiries or letters of interest.

Tracy Sedillo resides in Torrance County and is willing to serve as the Torrance County, District 2 member on the EVSWA Board.

### **Significant Issues:**

It is important that the County has adequate representation on the EVSWA Board. Torrance County has faced many challenging issues due to the COVID-19 pandemic. The lack of interested responses may be due largely to the pandemic.

Deputy County Manager Tenorio does not reside in Torrance County. Filling this position with a Torrance County resident aligns closely with County policy. If these requests are denied today, Deputy County Manager Tenorio will continue to serve as a member of the EVSWA Board until an interested resident from District 2 is located and appointed.

### **Financial:**

The EVSWA Board's decisions may have financial ramifications for both EVSWA and the County as they perform their oversight duties. The County does not pay its EVSWA members for their time or travel.

Tracy Sedillo is in her second term as Torrance County Treasurer, having previously served as Chief Deputy Treasurer and Controller. Treasurer Sedillo's extensive governmental accounting experience will be an incredible asset to the EVSWA Board. Her thorough knowledge of local government's operations, statutes, rules and regulations will provide additional safeguards and support.

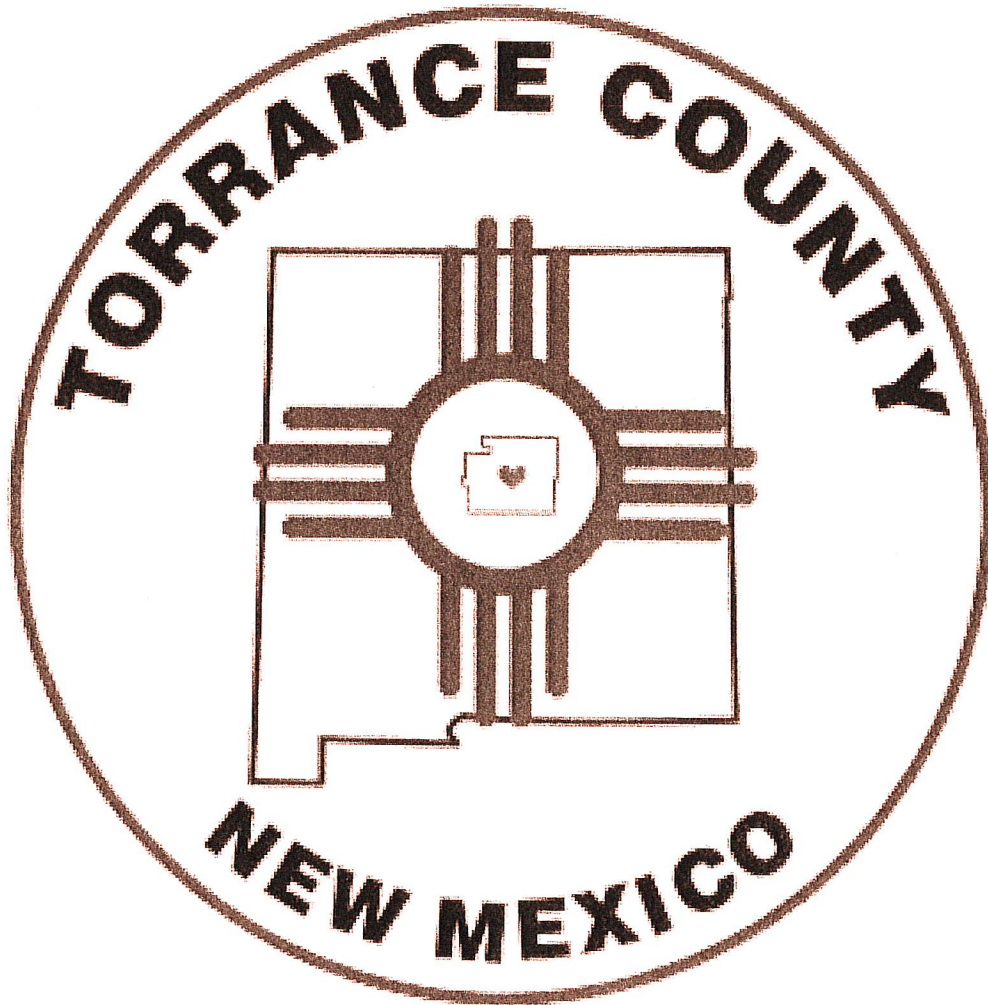
### **Manager's Recommendation:**

Approve both motions.

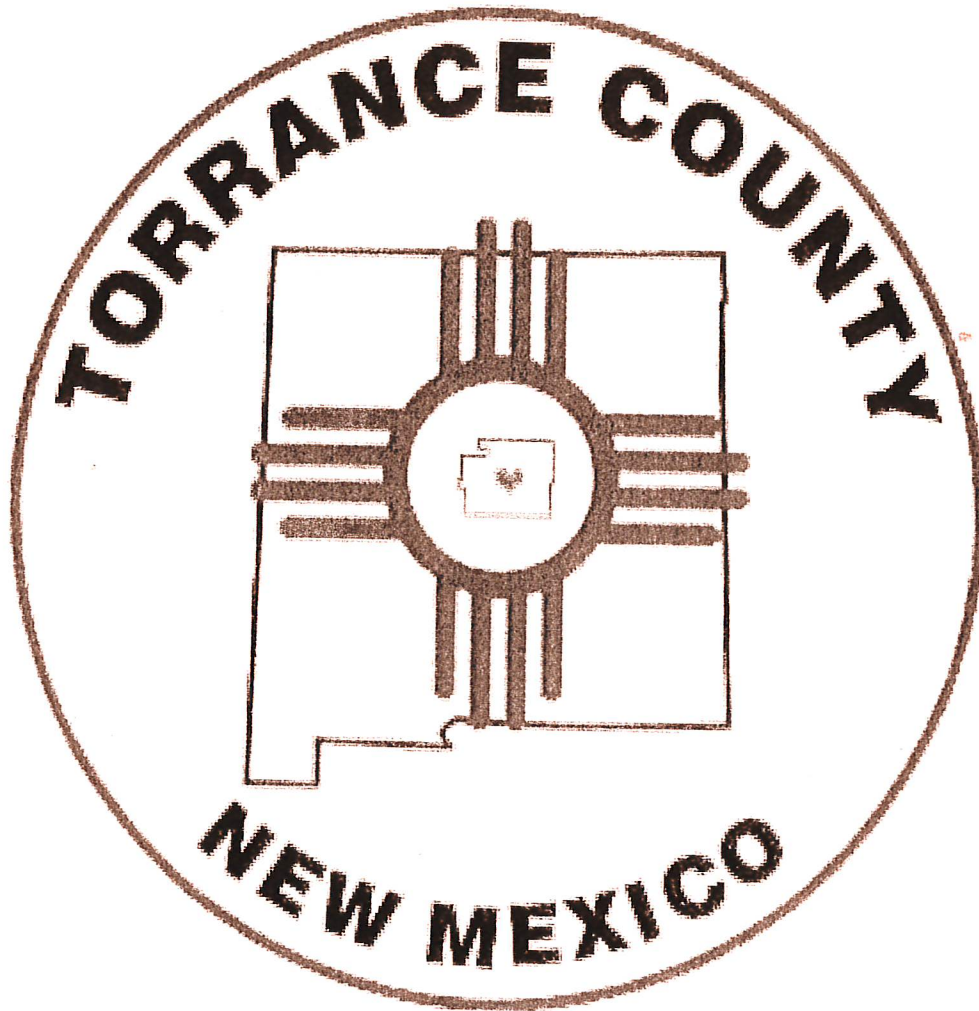


*Agenda Item*  
*No. 6-B*





*Agenda Item*  
*No. 7*



*Agenda Item  
No. 8-A*

**DRAFT COPY**  
**Torrance County Board of Commissioners**  
**Regular Commission Meeting**  
**Wednesday, February 24, 2021 9:00 AM**

**Commissioners Present:** RYAN SCHWEBACH-CHAIRMAN, DISTRICT 2  
KEVIN MCCALL- VICE CHAIR, DISTRICT 1  
LEROY CANDELARIA-MEMBER, DISTRICT 3

**Other present:** JANCIE Y. BARELA- COUNTY MANAGER  
PHILIP TENORIO- DEPUTY COUNTY MANAGER  
YVONNE OTERO- COUNTY CLERK  
KEVIN PHAM- CLERK II

1. Call Meeting to order

Chairman Schwebach Calls the February 24, 2021 Regular Commission Meeting to order at 9:00AM

2. **Pledge lead by:** Chairman Schwebach

**Invocation lead by:** Commissioner Candelaria

3. **Changes to the Agenda:**

Madam County Manager Berala: States that there are a couple of changes to the agenda. The first request is to move item #12-B before item #11-B. Item #12-B is to have an approval of funding increase for the Domestic Violence Grant so it can be incorporated into our budget.

The next request is to move item #13-A before item #11-A. Item #13-A is FY2020 a presentation on the audit finding so we can have the approval and acceptance of the Audit Resolution.

4. **PROCLAMATIONS-** None

5. **CERTIFICATES AND AWARDS-** None

6. **BOARD AND COMMITTEE APPOINTMENTS**

**A. CLERK:** Motion to appoint Mary Otero as a new Board of Registration member of Torrance County as one of the current members is no longer a Torrance County Resident.

**ACTION TAKEN: Chairman Schwebach:** Makes a motion to appoint Mary Otero as a new Board of Registration member of Torrance County as one of the current members is no longer a Torrance County Resident.. **Commissioner Candelaria** seconds the motion.

**Yvonne Otero- County Clerk:** Good morning Mr. Chairman, Commissioner Candelaria. It is that time of year again that I am required to purge voters that are no longer active. After various attempts by my staff, and the Secretary of State office requesting that these voters update their information, the voters are removed from the voter rolls.

I come here today to request the appointment of Mary Otero on my Board of Registration. Reason being is because one of the board members is no longer a resident of Torrance County. This will be a temporary position since it was with short notice and the board meeting is on March 11, 2021. Come June of this year I will come before you again for the same request to appoint new board members.

**Madam County Manager Barela** states that for transparency sake you need to be aware that Mary Otero is Madam Clerk Otero's mother. I did speak with Madam Clerk about this, and she does have some safeguards in place.

**Yvonne Otero- County Clerk** states that her Chief Deputy Clerk Sylvia Chavez will be in charge of the Board of Registrations since my mom will be on the board. With that being said there will not be any conflict.

**Chairman Schwebach** I understand that you are preceding this is a temporary position.

**Yvonne Otero- County Clerk** Yes, that is correct.

Roll Call Vote: District 1 Absent, District 2 Voted Yes, District 3 Voted Yes, all Commissioners in favor. **MOTION CARRIED**

## **7. PUBLIC COMMENT and COMMUNICATIONS – None**

## **8. APPROVAL OF MINUTES**

**A. COMMISSION:** Motion to approve the February 24, 2021 Torrance County Board of County Commission Minutes.

**ACTION TAKEN: Chairman Schwebach** makes a motion to approve the February 24<sup>th</sup>, 2021 Torrance County Board of County Commission Minutes. **Commissioner Candelaria** seconds the motion. Roll Call Vote: District 1: Absent District 2: Voted Yes District 3 Voted, Yes, all Commissioners in favor. **MOTION CARRIED**

## **9. APPROVAL OF CONSENT AGENDA**

**A. FINANCE:** Approval of payables.

**Chairman Schwebach** makes a motion to approve payables. **Commissioner Candelaria**: Seconds the motion. Roll Call Vote: District 1 Absent, District 2 Voted Yes, District 3 Voted Yes, all Commissioners in favor. **MOTION CARRIED**

**10. ADOPTION OF ORDINANCE/AMENDMENT TO COUNTY CODE- None**

**13. DISCUSSION**

**A. Presentation of FY2020 Audit Report Kubiack Melton and Associates LLC.**

**Daniel Trujillo**, with Kubiack, Melton and Associates, LLC states that he is required by state audit rules to present the auditing findings to the Commissioners. State audit rules also require it to be released for the public. The audit was released last month and is published and available on the State Audit Web Site. Our responsibility is to perform an audit to obtain a reasonable assurance that the numbers can be rely upon, or materially correct. There were no difficult encounters in performing the audit. There were a few findings in regard to the audit that were able to be corrected. The MVDA Fill Tax Rev, and the Gross Receipt Tax. These are also available on the New Mexico State Tax Audit website. There were no significant issues to discuss with management.

**11. ADOPTION OF RESOLUTION**

**A. FINANCE:** Motion to approve and accept the FY2020 Audit. Resolution No. 2021-10

**Chairman Schwebach** makes a motion to approve and accept the FY2020 Audit Resolution No. 2021-10. **Commissioner Candelaria** seconds the motion. Roll Call Vote: District 1 Absent, District 2 Voted yes, District 3 Voted yes, all Commissioners in favor. **MOTION CARRIED**

**12. APPROVALS**

**A. DOMESTIC VIOLENCE:** Motion to approve funding increase of \$20,712 for FY2021 Domestic Violence Grant for the Survivor Services component.

**ACTION TAKEN:** **Chairman Schwebach** makes a motion to approve funding increase of \$20,712 for FY2021 Domestic Violence Grant for the Survivor Services component. **Commissioner Candelaria** seconds the motion.

**Anna Martinez** with Domestic Violence Program Is here to request your approval of increase in the funding we received from CYFD for our survivor program. We received a request from CYFD for the cost to run the program for the remainder of the year. I then sent them the budget for salary, benefits, and

other costs. I received an e-mail from CYFD stating I was approved for additional grant funding in the amount of \$20,712.

**Commissioner Candelaria** asks how we are doing on the Domestic Program versus other counties.

**Anna Martinez** states that it has been an awkward year due to the pandemic. Before the pandemic we saw a complete stop of any sort of cases. After a few months into the pandemic there was a high increase of reported domestic violence. Most of it is related to substance abuse, alcohol, economic, and isolation. Roll Call Vote: District 1 Absent, District 2 Voted yes, District 3 Voted yes, all commissioners in favor. **MOTION CARRIED**

## 11. ADOPTION OF RESOLUTION

**B. FINANCE:** Motion to approve Budget Increase, Resolution No.2021-11

**ACTION TAKEN:** **Chairman Schwebach** makes a motion to approve Budget Increase, Resolution No.2021-11. **Commissioner Candelaria** seconds the motion

**Jerney Oliver** states that he has a budget increase from the previously discussed Domestic Violence Grant, and to also incorporate the money that is already in the fund. This will allow them to purchase a more reliable vehicle for transporting domestic violence victims.

There is also an increase for the Road Department. They have a lease that was paid off a few months ago, but was made to the wrong dealer. We did indeed get the fund back so we need to reincrease payment for it again. There is also an increase for the Architect contract for the new Road Department Building. Roll Call Vote: District 1 Absent, District 2 Voted Yes, District 3 Voted Yes, all Commissioners in favor. **MOTION CARRIED**

**C. MANAGER:** Motion to approve Acceptance of Agreement for Capital Appropriation Project Torrance County Torrance County Emergency Response Vehicles, E3419, Resolution No. 2021-12

**ACTION TAKEN:** **Chairman Schwebach** makes a motion to approve Acceptance of Agreement for Capital Appropriation Project Torrance County Torrance County Emergency Response Vehicles, E3419, Resolution No. 2021-12. **Commissioner Candelaria** seconds the motion.

**Madam County Manager Barela** states that this resolution is in regard to the Capital Outlay appropriations that have been granted to the County in the amount of \$225,000 to purchase an equipped emergency medical response vehicle for the Torrance County Fire Department. Roll Call Vote: District 1 Absent, District 2 Voted Yes, District 3 Voted Yes, all Commissioners in favor. **MOTION CARRIED**

**C. MANAGER:** Motion to approve Acceptance of Agreement for Capital Appropriation Project Torrance County Torrance County Administrative Offices, E2774, Resolution No.2021-13

**ACTION TAKEN:** Chairman Schwebach makes a motion to approve Acceptance of Agreement for Capital Appropriation Project Torrance County Torrance County Administrative Offices, E2774, Resolution No.2021-13 Commissioner Candelaria: Seconds the motion.

Madam County Manager Janice Y. Barela: States that once again this is for Capital Appropriation. This is granting her permission to sign off on this agreement for \$50,000 to purchase a double steel roller and other equipment for the Road Department in Torrance County. Roll Call Vote: District 1 Absent, District 2 Voted Yes, District 3 Voted yes, all Commissioners in favor. **MOTION CARRIED**

**D. MANAGER:** Motion to approve Acceptance of Agreement for Capital Appropriation Project Torrance County Torrance County Road Department Equipment, E2771, Resolution No.2021-14

**ACTION TAKEN:** Chairman Schwebach makes a motion to approve Acceptance of Agreement for Capital Appropriation Project Torrance County Torrance County Road Department Equipment, E2771, Resolution No.2021-14. Commissioner Candelaria seconds the motion.

Madam County Manager Janice Y. Barela: States once again this is a Capital Outlay appropriation for \$150,000 to plan, design, construct, and improve equipment to the county fairgrounds in Estancia in Torrance County. Roll Call Vote: District 1 Absent, District 2 Voted Yes, District 3 Voted Yes, all Commissioner In favor. **MOTION CARRIED**

**E. MANAGER:** Motion to approve Acceptance of Agreement for Capital Appropriation Project Torrance County Torrance County Fair Grounds Improvements, E2775, Resolution No. 2021-15

**ACTION TAKENL:** Chairman Schwebach makes a motion to approve Acceptance of Agreement for Capital Appropriation Project Torrance County Torrance County Fair Grounds Improvements, E2775, Resolution No. 2021-15. Commissioner Candelaria seconds the motion. Roll Call Vote: District 1 Absent, District 2 Voted Yes, District 3 Voted Yes, all commissioners in favor. **MOTION CARRIED**

## **12. APPROVALS**

**A. DWI:** Motion to approve Budget for FY2022 Local DWI Grant Application.

**ACTION TAKEN:** Chairman Schwebach makes a motion to approve Budget for FY2022 Local DWI Grant Application. Commissioner Candelaria seconds the motion.

Tracey Master states that the Commissioners have before them the application cover sheet for the FY2022 Local DWI Program grants and distribution request for \$96,787. The funding is for funding underage drinking prevention assistance for the Torrance County Sheriff and Municipal Police Officers. It will also go towards fuel per dim, drug testing for schools, venues for community events, D.J., Estancia TNT Programs, prevention videos, maintenance for programs vehicle, advertising, and part of the teen court contract. Roll Call Vote: District 1 Absent, District 2 Voted yes, District 3 Voted yes, all Commissioners in favor. **MOTION CARRIED**

### 13. DISCUSSION

#### B. DWI: Local DWI Program Activity Report and update for Calendar Year 2020.

Tracey Master states that we have phenomenal presence in social media over the past year. Prevention effort includes a virtual addition of the annual 5K for suicide awareness. Participants include Torrance County, Albuquerque, and other surrounding states. This is a teen event, which includes partnership such as Domestic Violence Staffs, Mental help Professionals, and the Mayor of Mountainair. We are also incorporating virtual bingo and Zoom jeopardy games, and to recognizing the children that are negatively impacted by social isolation. A small groups of community members met via Zoom in order to discuss ways to come up with activities that are COVID-19 safe. Prizes were donated by local businesses and residents for the virtual games.

#### C. GRANTS: Projects update, ICIP Work Group.

Jeremy Oliver: States that he is presenting a statement on behalf of Cheryl Allen, Grants Coordinator. The ICIP meetings are held on the first and third Thursday of every month at 9:00 am in the small Commission room. She would like to extend an invite to any Commissioners who wants to attend. She only asked that they called ahead to schedule to avoid a quorum. She will also give a full update on the next commission meeting.

Madam County Manager Barela states that she will be presenting the Legislative update.

HB 4 - "New Mexico Civil Rights Act"

- Creates a new cause of action for violation of the rights of an individual based upon the New Mexico Constitution,

- Awards attorney's fees to the prevailing party,

Initially had no cap on damage awards, but the House Judiciary Committee substitute limited recovery to \$2.0 million for each claim, but it allows for certain escalators,

- Initially applied to actions of any public employee, but the House Judiciary Committee substitute only permits actions against the public body, which is liable for conduct of individuals acting on its behalf and for all litigation costs for itself and such a person,

- Suits against individual employees such as police officers are disallowed.

- The defense of qualified immunity is prohibited; however, the prohibition and waiver does not do away with common law judicial, legislative, or other established immunity,

- Employees of a public body may not use the act to pursue a claim arising from their employment.



•This bill was debated on the House Floor on February 16, 2021. HB 4 passed the House of Representatives by a vote of 39-29.

#### HB 40 - "Private Detention Moratorium Act"

- Removes authorization for any nongovernmental entity to operate a private detention facility, including juvenile detention,
- Exempts work-release facilities and private contracts in effect prior to the act's 2021 effective date,
- Makes the operation of a private detention facility unlawful,
- Prohibits public funding of privately operated detention facilities,
- Provides for recommended termination of existing contracts based on inspection reports.
- Requires annual reports by Corrections Department to the Legislature,
- Provides penalties,
- Repeals existing sections of law governing private contracts and jail agreements,
- House Judiciary Committee amended -1-1B 40, permitting the state to enter into agreements to lease privately-owned detention facilities.
- This amendment also changed the text of the act to address four global features:

#### 14. EXECUTIVE SESSION

**A. MANAGER:** Purchase of the County Fairgrounds, closed pursuant to NMSA 1978, Section 10-15-18).

**ACTION TAKEN:** Chairman Schwebach makes a motion to enter executive session. Commissioner Candelaria seconds the motion. Roll Call Vote: District 1 Absent, District 2 Voted yes, District 3 Voted yes, all Commissioners in favor. **MOTION CARRIED**

**Enter into Executive Session: 10:31am**

**ACTION TAKEN:** Chairman Schwebach: Motion to come back into regular session from executive session. Commissioner Candelaria: Seconds the motion. Roll Call Vote: District 1 Absent, District 2 voted yes, district 3 Voted yes, all Commissioners in favor. **MOTION CARRIED**

**Return From Executive Session at 11:17am**

**Chairman Schwebach**: We are now back in regular session the only items discussed were the purchase of the County Fairgrounds, closed pursuant to NMSA 1978, Section 10-15-1(H)(8).

**ACTION TAKEN: Chairman Schwebach** makes a motion to authorize County Manager to do a purchase agreement with what we have discuss in the amount of 50,000 including closing cost. **Commissioner Candelaria** seconds the motion. Roll Call Vote: District 1 Absent, District 2 voted yes, District 3 Voted yes, Motion Carried.

**15. Announcement of the next Board of County Commissioners Meeting:**

**Chairman Schwebach** states that the next meeting will be March 10, 2021 @ 9:00 AM.

**Action Taken: Chairman Schwebach**: Motions to adjourn Commission Meetings. **Commissioner Candelaria** seconds the motion. Roll Call Vote: District 1, Absent, District 2 Voted Yes, District 3 Voted Yes, all Commissioners in favor. **MOTION CARRIED**

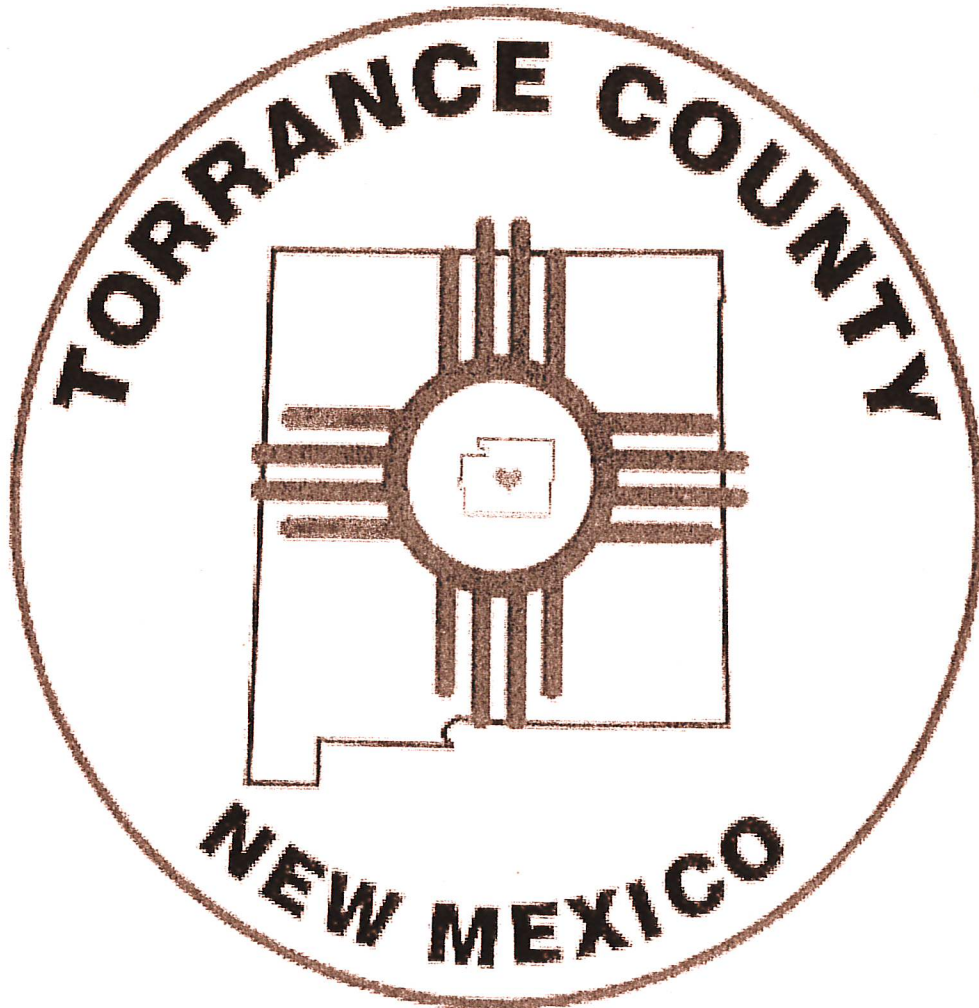
**Meeting adjourned at 11:29am**

\_\_\_\_\_  
Ryan Schwebach – Chairman

\_\_\_\_\_  
Kevin Pham – Clerk II

\_\_\_\_\_  
Date

***The Video of this meeting can be viewed in its entirety on the Torrance County NM website. Audio discs of this meeting can be purchased in the Torrance County Clerk's Office and the audio of this meeting will be aired on out local radio station KXNM***



*Agenda Item*  
*No. 9-A*

Date: 3/04/21 7:45:09 (CH61)

C E R T I F I C A T I O N

TOTAL CHECKS PRINTED 105

THE UNDERSIGNED MEMBERS OF THE TORRANCE COUNTY BOARD OF COMMISSIONERS DO CERTIFY THAT THE CLAIMS ENUMERATED ABOVE WERE APPROVED ALLOWED & DO AUTHORIZE THE WARRANTS AGAINST THE FUNDS OF TORRANCE COUNTY FOR THE SUM OF 290,711.48 ON ACCOUNT OF OBLIGATIONS INCURRED FOR THE SERVICES AS SHOWN ABOVE FOR THE PERIOD ENDING 03/04/2021 . WE CERTIFY THAT THE WITHIN NAMED PERSONS ARE LEGALLY ENTITLED UNDER THE CONSTITUTION OF THE STATUTES OF NEW MEXICO TO RECEIVE THE COMPENSATION STATED HEREIN. THAT THE SERVICES HAVE BEEN PERFORMED AS STATED IN THE ACCOUNTS HEREIN, THAT THEY ARE NECESSARY AND PROPER, THAT THIS VOUCHER HAS BEEN EXAMINED, THAT THE AMOUNTS CLAIMED ARE JUST, REASONABLE, AND AS AGREED AND THAT NO PART HAS BEEN PAID BY TORRANCE COUNTY.

SIGNED

ATTEST BY

-----  
Kevin McCall  
-----  
leroy m. candelaria  
-----  
Ryan Schwebach  
-----  
yvonne otero

THE UNDERSIGNED COUNTY TREASURER DOES HEREBY CERTIFY THAT SUFFICIENT FUNDS EXIST FOR THESE ACCOUNTS PAYABLE CHECKS TO BE ISSUED ON THIS DATE AND DOES HEREBY AUTHORIZE THE FINANCE DEPARTMENT TO PROCESS THESE CHECKS.

-----  
Tracy L. Sedillo

CK#	DATE	Name	Description	Line Item	Invoice #	PO #	Amount
01 O	115176	BI INC	DECEMBER BILLING/2020	420-73-2218	3222321		514.60
	1029.50		JANUARY BILLING/2021	420-73-2218	/		489.80
	02/23/2021		TAX INVOICE#1233307/1237290	420-73-2218	/		25.10
			ACCT#3533				
COMMUNITY MONITORING 1029.50							
01 O	115177	BLUE TO GOLD, LLC	MANDATED DUTY TO INTERVENE AND	410-50-2266	2622321	36240	194.00
	194.00		REAL WORLD DE-ESCALATION			36240	
	02/23/2021		DEPUTY ARREOLA			36240	
			INVOICE#02-19-DTI-IGS000W				
			#02-19-RWD-IGS000V				
COUNTY SHERIFF 194.00							
01 R	115178	CONCRETE AGGREGATE & ASPHALT	DENSITY TEST ON CAMINO DEL NORTE	402-63-2407	1522221	35962	406.89
	406.89		RD SB PROJECT			35962	
	02/23/2021		INVOICE#2218-217 ACCT#35443				
SB PROJECT 406.89							
01 R	115179	CONCRETE AGGREGATE & ASPHALT	PROCTOR TEST ON MATERIALS IN	402-60-2272	1622221	35757	239.34
	239.34		PIT FOR PROCEEDS			35757	
	02/23/2021		INVOICE#1209 ACCT#35443				
COUNTY ROAD DEPARTMENT 239.34							
01 R	115180	CONCRETE AGGREGATE & ASPHALT	DENSITY TEST ON CAMINO DEL	402-62-2406	1722221	35961	973.34
	973.34		NORTE RD CAP PROJECT			35961	
	02/23/2021		INVOICE#050-1620-049-1703				
			ACCT#35443				
CAP PROJECT 973.34							
01 O	115181	CRYSTAL SPRINGS	WATER DELIVERY FOR FY21	401-30-2271	4522321	35326	46.80
	46.80		5 GALLON 12/9/20 BOTTLE DEPOSIT				
	02/23/2021		ACCT#L2600900				
COUNTY TREASURER 46.80							
01 O	115182	DESIGN SILK SCREEN PRINTERS	IDENTIFYING NUMBERS AND LETTER	402-60-2242	2722321	36198	800.25
	800.25		FOR ROAD DEPARTMENT FLEET			36198	
	02/23/2021		INVOICE#35445				
COUNTY ROAD DEPARTMENT 800.25							
01 R	115183	FIRST VETERINARY SUPPLY	NOBOVAC 5WAY VACCINATIONS	401-82-2115	3322321	36171	324.00
	1206.82		NOBOVAC INTRATEC 3 VACCINATIONS	401-82-2115	/	36171	324.28
	02/23/2021		PANACUR DEWORMER	401-82-2115	/	36171	121.28
			KETAMINE	401-82-2115	/	36171	70.20
			EYE DROPS	401-82-2115	/	36171	32.28
			EYE OINTMENT	401-82-2115	/	36171	
			5 GALLON BUCKETS RESCUE CLEANER	401-82-2220	/	36171	334.78
			INVOICE#1Z6974/1Z6975/1Z6976				
			ACCT#GW384				
ANIMAL SERVICES 1206.82							

01 0 115184  
2700.00

GALLAGHER BENEFIT SERVICES, INCEBRUARY 2021 PROFESSIONAL  
CONSULTING SERVICES INVOICE#

401-10-2272

3722321 02/23/2021

2700.00

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
02/23/2021		221635						
COUNTY MANAGER		2700.00						
01 O 115185		GUSTIN HARDWARE INC.			1322221	02/22/2021	35353	8.02
56.14							35353	8.02
02/23/2021							35353	8.02
			MISC. ELECTRICAL, PLUMBING, ROOFING & HARDWARE SUPPLIES, FOR BUILDING MAINTENANCE	401-53-2215			35353	8.02
			OPEN PO REQUEST FOR ALL COUNTY BUILDING SITES	401-23-2215			35353	8.02
			FY 2021	401-24-2215			35353	8.02
			INVOICE#252996 & 252998	401-27-2215			35353	8.02
			ACCT#125	401-36-2215			35353	8.02
COUNTY FAIR		8.02	ANIMAL SERVICES	8.02				
MOUNTAINAIR HEALTH CLI		8.02	HEALTH DEPT BLDG MAINT	8.02				
ESTANCIA SENIOR CENTER		8.02	MOUNTAINAIR SENIOR CEN	8.02				
01 O 115186		GUSTIN HARDWARE INC.			1422221	02/22/2021	35353	5.36
42.81							35353	5.35
02/23/2021							35353	5.35
			MISC. ELECTRICAL, PLUMBING, ROOFING & HARDWARE SUPPLIES, FOR BUILDING MAINTENANCE	911-80-2215			35353	5.35
			OPEN PO REQUEST FOR ALL COUNTY BUILDING SITES	401-53-2215			35353	5.35
			FY 2021	401-82-2215			35353	5.35
			INVOICE#252990 ACCT#125	401-37-2215			35353	5.35
COUNTY FAIR		5.36	COUNTY FAIR	5.35				
MOUNTAINAIR HEALTH CLI		5.35	MOUNTAINAIR HEALTH CLI	5.35				
MOUNTAINAIR SENIOR CEN		5.35	ESTANCIA SENIOR CENTER	5.35				
01 O 115187		HART'S TRUSTWORTHY HARDWARE			622221	02/22/2021	35912	61.86
73.82							35912	61.86
02/23/2021							35912	61.86
			WIRE FOR GATE REPAIR ON KENNELS	401-82-2239			35912	61.86
			ASSORTED TOOLS FOR KENNEL REPAIR				35912	61.86
			WINDSHIELD WIPER FLUID	401-82-2201			35912	11.96
			ACCT#33					
COUNTY ROAD DEPARTMENT		127.00	RADIATOR FOR BLUE SERVICE TRUCK	402-60-2201			35590	127.00
01 R 115189		J & B RADIATOR			1922221	02/22/2021	35590	127.00
127.00							35590	127.00
02/23/2021								
			WATER LEVEL TESTING FOR FY21	650-71-2272			35540	2673.52
			INVOICE#21-01-04		4422321	02/23/2021	35540	2673.52
COUNTY ROAD DEPARTMENT		127.00	RADIATOR FOR BLUE SERVICE TRUCK	402-60-2201			35590	127.00
01 R 115189		J & B RADIATOR			1922221	02/22/2021	35590	127.00
127.00							35590	127.00
02/23/2021								
			REPAIR ON MACK 2014 SC4 TRUCK	402-60-2244			35833	897.00
			INVOICE#22507		2022221	02/22/2021	35833	897.00
			REPAIR ON MACK 2014 SC4 TRUCK	402-60-2244			35833	897.00
			INVOICE#22507				35833	897.00

02/23/2021

COUNTY ROAD DEPARTMENT 897.00

INVOICE#22512



CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
01 R	115191	KUBIAK MELTON & ASSOCIATES, LLC	FINANCIAL STATEMENT	401-05-2109	3822321	02/23/2021		13537.02
02/23/2021			AUDIT 100% NMGR					
COUNTY COMMISSION								
01 R	115192	LEAF	HP DESIGN JET T3500PS COPIER	401-40-2203	122221	02/22/2021		192.06
02/23/2021			ASSESSOR					
			HP DESIGN JET 3500PS COPIER	675-07-2203	/	/		192.07
			RURAL ADDRESSING FEB 2021					
COUNTY ASSESSOR								
			RURAL ADDRESSING	192.07				
01 R	115193	NM DEPART OF WORKFORCE SOLUTIONS	530061 UNDERPAYMENT	401-05-2107	1122221	02/22/2021		2718.21
02/23/2021			CHARGES ACCT#530061					
COUNTY COMMISSION								
01 R	115194	NM TAXATION & REVENUE	PENALTY ON NM TAXES INVOICE#	401-05-2107	4121121	02/11/2021		613.70
02/23/2021			L0818155952 ACCT#01-505585-00-0					
COUNTY COMMISSION								
01 R	115195	NM TAXATION & REVENUE	PENALTY ON WITH HOLDING TAX	401-05-2107	222221	02/22/2021		208.13
02/23/2021			INVOICE#L0982421936 ACCT#					
			CRS01-505585-00-0					
COUNTY COMMISSION								
01 O	115196	NMSU, REGENTS OF	DECAPTATIONS FOR RABIES TESTING	401-82-2272	3422321	02/23/2021		50.00
02/23/2021			INVOICE#CASE 21-00991 ACCT#					
			C935					
COUNTY COMMISSION								
01 R	115197	NUBE GROUP	COLOR COPIES OVER 500 INVOICE#	401-08-2203	4322321	02/23/2021		58.34
02/23/2021			IN46504 ACCT#TC12					
COUNTY COMMISSION								
01 R	115198	PHILLIPS, JENNIFER LYNN	TRAVEL TO BOSQUE FARMS NM	401-50-2205	722221	02/22/2021		7.50
02/23/2021			TRAINING 1/25/2021					
			TRAVEL TO BOSQUE FARMS NM	401-50-2205	822221	02/22/2021		13.00
			TRAINING 1/26/2021					
			TRAVEL TO BOSQUE FARMS NM	401-50-2205	922122	02/22/2021		18.53
			TRAINING 1/28/2021					
			TRAVEL TO BOSQUE FARMS NM	401-50-2205	1022122	02/22/2021		20.19
			TRAINING 1/29/2021					
COUNTY SHERIFF								
01 O	115199	POWER PHONE INC	EMD RECERTIFICATION C. SNOW	911-85-2266	322221	02/22/2021		129.00
02/23/2021			SALES TAX	911-85-2266	/	/		6.61
			INVOICE#70843					



CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
01 O	115200	PREBYTERIAN MEDICAL SERVICES	MFHC RPCHA FY2021 FOR JANUARY	616-17-2272	3622321	02/23/2021		7502.00
	7502.00		2021 DAILY OPERATIONS INVOICE#					
	02/23/2021		JANUARY					
RPCHA GRANT FY21		7502.00						
01 R	115201	PRO-VISION INC.	BODY CAMERAS	410-50-2222	2522321	02/23/2021	36185	1575.00
	1613.81		SHIPPING AND HANDLING	410-50-2222	/	/	36185	38.81
	02/23/2021		INVOICE#338176					
COUNTY SHERIFF		1613.81						
01 R	115202	RICH FORD SALES	FEBRUARY 2021 OIL CHANGE &	401-30-2201	522221	02/22/2021	35333	65.46
	65.46		INSPECTION				35333	
	02/23/2021		T03 2008 TAHOE				35333	
			INVOICE#2033218/2					
COUNTY TREASURER		65.46						
01 R	115203	RICH FORD SALES	OIL CHANGE ON ELECTION VAN	401-20-2201	2122221	02/22/2021	36176	66.04
	66.04		INVOICE#2033080/1					
	02/23/2021							
COUNTY CLERK		66.04						
01 R	115204	SANTA FE COUNTY	INMATE HOUSING INVOICE#	420-70-2172	2422321	02/23/2021		475.00
	475.00		TOR 1-2021					
	02/23/2021							
ADULT INMATE CARE		475.00						
01 R	115205	SENERGY PETROLEUM, LLC	FUEL INVOICE#SEN-74714	402-60-2202	3922321	02/23/2021		5029.16
	5029.16		FEB 2021					
	02/23/2021							
COUNTY ROAD DEPARTMENT		5029.16						
01 O	115206	SENTINEL FIREARMS TRAINING	FIREARMS INSTRUCTOR UPDATE	410-50-2266	2322321	02/23/2021	36232	325.00
	325.00		DEPUTY WHITSON				36232	
	02/23/2021		INVOICE#0121					
COUNTY SHERIFF		325.00						
01 R	115207	SIRCHIE FINGERPRINT LABORATORIES	ANDGUN EVIDENCE BOXES	410-50-2222	2222321	02/23/2021	36193	77.30
	196.00		KNIFE EVIDENCE BOXES	410-50-2222	/	/	36193	63.90
	02/23/2021		ESTIMATED SHIPPING	410-50-2222	/	/	36193	54.80
			INVOICE#0479462-IN					
COUNTY SHERIFF		196.00						
01 R	115208	STAPLES BUSINESS ADVANTAGE	SAFE BOX	401-21-2219	4222221	02/22/2021	36143	109.62
	569.90		HP DESK PRINTER	401-21-2219	/	/	36143	266.40
	02/23/2021		APPOINTMENT BOOK	401-21-2219	/	/	36143	13.92
			STEP LADDER	401-21-2219	/	/	36143	119.98
			KEYBOARD & MOUSE	401-21-2219	/	/	36143	59.98
			ACCT#394849					



CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
01 R	115209	STAPLES BUSINESS ADVANTAGE	KEYBOARDS, FLOOR LAMP, DIVIDERS	911-80-2219	3022321	02/23/2021	35988	1.94
	1.94		INVOICE#3464006519 ACCT# DAL					
	02/23/2021		70109688					
=====								
911-DISPATCH CENTER	1.94							
01 R	115210	TECHNICON TRAINING & CONSULTING	SUPERVISOR EARLY WARNING & INTERVENTION STRATEGIES FOR PERFORMANCE & BEHAVIOR PROBLEMS	911-85-2266	2922321	02/23/2021	36163	195.00
	195.00		C. SNOW, B. DAUGHERTY, & S. CARROLL.					
	02/23/2021		INVOICE#21-VLM02520					
=====								
DFA TRAINING GRANT	195.00							
01 R	115211	TECHNICON TRAINING & CONSULTING	LEGAL & LIABILITY FOR PST'S - C. SNOW	911-85-2266	3122321	02/23/2021	36137	65.00
	65.00		INVOICE#21VPTS02518					
	02/23/2021						36137	
=====								
DFA TRAINING GRANT	65.00							
01 R	115212	THE MASTER'S TOUCH, LLC.	2021 LIVESTOCK AND BUSINESS PP MATTERS INVOICE#72628	401-40-2221	4622321	02/23/2021		137.81
	1344.07		INVOICE#P72628					
	02/23/2021		INVOICE #72629	401-40-2221		/		1.05
			INVOICE#72881	401-40-2221		/		488.70
			INVOICE#P72881 REF PO#35742	401-40-2221		/		.50
						/		686.96
						/		29.05
=====								
COUNTY ASSESSOR	1344.07							
01 R	115213	TLC PLUMBING & UTILITY	REPLACE THE EXISTING 975XL BACKFLOW WITH NEW 975XL-2 AND RE-CERTIFY THE BACKFLOW TO DISHWASHER		1222122			
	2652.11		LABOR	401-27-2215		/		1183.50
	02/23/2021		MATERIAL	401-27-2215		/		1275.00
			NMGRT	401-27-2215		/		193.61
			NMSWPA 90-000-18-00073					
			INVOICE#SM53045001 ACCT#21945					
=====								
MOUNTAINAIR SENIOR CEN	2652.11							
01 R	115214	TLC PLUMBING & UTILITY	DIAGNOSE AND/OR REPAIR MEN'S URINAL NE RESTROOM	401-15-2215	4022321	02/23/2021	36235	323.63
	323.63		COUNTY ADMINISTRATION					
	02/23/2021		INVOICE#R28141001 ACCT#21945					
=====								
ADMINISTRATIVE OFFICES	323.63							
01 R	115215	TLC PLUMBING & UTILITY	COUNTY ADMIN RE-PIPE PROJECT		4122321			
	11282.65		PHASE 2 REPLACE 14 FACETS, 28 SUPPLY LINES, 28 ANGLE STOPS, 14 P TRAPS AND BUMPERS					
	02/23/2021		PERMIT/CONSUMABLES/LABOR	621-96-2611		/		10459.00
			MATERIALS/SHEETROCK/BOND			/		
			NM GRT	621-96-2611		/		823.65
			INVOICE#SM52978805 ACCT#21945					



CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
01 R	115216	WAGWORKS	MONTHLY ADMIN FEE	401-10-2271	4222321	02/23/2021		132.00
	182.00		MONTHLY COMPLIANCE FEE	401-10-2271	/	/		50.00
	02/23/2021		INVOICE#INV2583887 ACCT#2048013					
COUNTY MANAGER		182.00						
01 R	115217	WAGNER EQUIPMENT CO.	REPAIR, CUTTING EDGES, AND PARTS	402-60-2244	2822321	02/23/2021	35378	522.25
	522.25		INVOICE#95867 ACCT#88034					
02/23/2021								
COUNTY ROAD DEPARTMENT		522.25						
01 R	115218	WESTERN TRAILS VETERINARY INC.	LARGE STERILIZATIONS INVOICE#	401-82-2272	3522321	02/23/2021		75.00
	75.00		161626 ACCT#238					
02/23/2021								
COUNTY ROAD DEPARTMENT		75.00						
ANIMAL SERVICES		75.00						
01 O	115254	AIRGAS USA LLC	CYLINDER RENT MED/XS OXYGEN	406-91-2230	4922521	02/25/2021		102.12
	126.88		HAZMAT	406-91-2230	/	/		15.50
	03/02/2021		SALES TAX INVOICE#9977244274	406-91-2230	/	/		9.26
			ACCT#2287851					
STATE FIRE ALLOTMENT		126.88						
01 O	115255	AIRGAS USA LLC	RENT-CYLINDER MEDIUM/LARGE OXYGEN	405-91-2230	5222521	02/25/2021		55.77
	153.36		RENT-CYLINDER MEDIUM/XS OXYGEN	405-91-2230	/	/		68.08
	03/02/2021		HAZMAT FEE	405-91-2230	/	/		18.31
			SALES TAX INVOICE#9977244273	405-91-2230	/	/		11.20
			ACCT#2287851					
STATE FIRE ALLOTMENT		153.36						
01 O	115256	AIRGAS USA LLC	372 CYLINDER RENT MED XS OXYGEN	406-91-2230	5422521	02/25/2021		107.66
	322.97		1 HAZMAT FEE 1 SALES TAX	408-91-2230	/	/		107.66
	03/02/2021		INVOICE#9977299068 ACCT#2296717	405-91-2230	/	/		107.65
STATE FIRE ALLOTMENT		322.97						
01 O	115257	AMAZON BUSINESS	3-PACK STAPLE REMOVERS	401-55-2219	1522521	02/25/2021	36222	9.99
	93.74		SMARTRE LAPTOP BACKPACK CASE	401-55-2219	/	/		59.99
	03/02/2021		COLORLED FILING FOLDERS	401-55-2219	/	/		15.77
			USB 3.0 FEMALE TO FEMALE	401-55-2219	/	/		7.99
			3-PACK ADAPTERS					
			INVOICE#IXW9-IGF9-YWCK ACCT#					
			A3JI65BS912J5M					
FINANCE DEPARTMENT		93.74						
01 V	115258	AMAZON BUSINESS	SAMSUNG X COVER FIELD PRO SCREEN	401-55-2219	1622521	02/25/2021	35980	59.85
	110.65		PROTECTOR	401-55-2219	/	/		35980
	03/02/2021		PHONE CASE	401-55-2219	/	/		38.85
			USB 2.0 CHARGER	401-55-2219	/	/		11.95
			INVOICE#IDM6M-3Q36-X1TG ACCT#					
			A3JI65BS912J5M					





CK#	DATE	Name	Description	Line Item	Invoice #	PO #	Amount
01 0	115259	BANK OF AMERICA	LATE PAYMENT FINANCE CHARGES	450-55-2219	5922521 02/25/2021		50.95
	374.96		INVOICE#BANK OF AMERICA ACCT# 3146				
	03/02/2021		WARRANTY REPLACEMENT DEFENDER SERIES HOLSTER FOR GALAXY S9 FOR ATTORNEY	401-10-2219	6022521 02/25/2021	36154	7.56
			INVOICE#OTTER BOX			36154	
			ELECTRICAL CONSTRUCTION ON NEW OFFICE LOCATED ON SALT MISSION TRAIL	402-60-2253	6122521 02/25/2021	36199	150.00
			INVOICE#CNMEC			36199	
			PRESSURE LINE HOSE FOR P9	402-60-2201	6222521 02/25/2021	36188	49.76
			2008 CHEVY			36188	
			VIN: IGBHC2989E163617			36188	
			INVOICE#AUTO ZONE				
			QUERY BUNDLE 20	401-10-2271	6322521 02/25/2021	36187	25.00
			INVOICE#DRUG AND ALCOHOL CLEAR				
			HOLDER PART	402-60-2244	6422521 02/25/2021	36190	91.69
			770 CH JOHN DEERE			36190	
			VIN: 0517			36190	
			INVOICE #DIESEL FORWARD				
			FINANCE DEPARTMENT	50.95 COUNTY MANAGER	32.56 COUNTY ROAD DEPARTMENT	291.45	
			01 0	115260	BERNALILLO CITY JUVENILE DETENTION/MATE HOUSING JAN 2021		1575.00
			1575.00		5822521 02/25/2021		
			03/02/2021				
			JUVENILE INMATE CARE	1575.00			
			01 0	115261	CENTRAL NM ELECTRIC COOP.		2148.24
			2154.45		2122521 02/25/2021		
			03/02/2021				
			ADMINISTRATIVE OFFICES	2154.45			
			01 0	115262	CENTRAL NM ELECTRIC COOP.		2116.60
			2116.60		2222521 02/25/2021		
			03/02/2021				
			JUDICIAL COMPLEX MAINT	2116.60			
			01 0	115263	CENTRAL NM ELECTRIC COOP.		53.90
			53.90		2322521 02/25/2021		
			03/02/2021				
			ELECTIONS	53.90			
			01 0	115264	CENTRAL NM ELECTRIC COOP.		352.44
			352.44		2422521 02/25/2021		
			03/02/2021				
			HEALTH DEPT BLDG MAINT	352.44			
			01 0	115265	CENTRAL NM ELECTRIC COOP.		496.76
			496.76		2522521 02/25/2021		
			03/02/2021				
			MTAIR SC ACCT#205707901				



CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
01 O	115266	CENTRAL NM ELECTRIC COOP.	MONTHLY ELECTRIC FEB 2021	401-36-2208	2622521	02/25/2021		314.11
	314.11		ESTANCIA SC ACCT#8880109702					
	03/02/2021							
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01 O	115267	CENTRAL NM ELECTRIC COOP.	MONTHLY ELECTRIC FEB 2021	401-37-2208	2722521	02/25/2021		197.25
	197.25		MORIARTY SC ACCT#401421201					
	03/02/2021							
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01 O	115268	CENTRAL NM ELECTRIC COOP.	MONTHLY ELECTRIC CHARGES	401-82-2208	2822521	02/25/2021		307.02
	307.02		FEB 2021 ANIMAL SERVICES ACCT#					
	03/02/2021		8880084401					
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01 O	115269	CENTRAL NM ELECTRIC COOP.	MONTHLY ELECTRIC/DIST 5/19103300	405-91-2208	2922521	02/25/2021		28.37
	252.98		FEB 2021/19103200	405-91-2208	/	/		23.09
	03/02/2021		8880411701	405-91-2208	/	/		201.52
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01 O	115270	CENTRAL NM ELECTRIC COOP.	MONTHLY ELECTRIC DIST 2/	406-91-2208	3022521	02/25/2021		40.57
	172.73		8880099100	406-91-2208	/	/		132.16
	03/02/2021		19770500					
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01 O	115271	CENTRAL NM ELECTRIC COOP.	MONTHLY ELECTRIC CHARGES/DIST 1	407-91-2208	3122521	02/25/2021		40.30
	165.07		21036000	407-91-2208	/	/		25.76
	03/02/2021		#8880105100	407-91-2208	/	/		99.01
			#8880625100					
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01 O	115272	CENTRAL NM ELECTRIC COOP.	MONTHLY ELECTRIC CHARGES DIST 3	408-91-2208	3222521	02/25/2021		24.17
	495.82		FEB 2021/8880074400	408-91-2208	/	/		348.77
	03/02/2021		#19615100	408-91-2208	/	/		122.88
			#8880488700					
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01 O	115273	CENTRAL NM ELECTRIC COOP.	MONTHLY ELECTRIC CHARGES DIST 4	409-91-2208	3322521	02/25/2021		68.19
	134.24		FEB 2021 #880282700	409-91-2208	/	/		66.05
	03/02/2021							
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01 O	115274	CENTRAL NM ELECTRIC COOP.	MONTHLY ELECTRIC CHARGES DIST 6	418-91-2208	3422521	02/25/2021		70.37
	70.37		FEBRUARY 2021 ACCT#207079301					
	03/02/2021							
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01 O	115275	CENTRAL NM ELECTRIC COOP.	MONTHLY ELECTRIC CHARGES	911-80-2208	3522521	02/25/2021		259.78

1312.82  
03/02/2021

DISPATCH FEB 2021/8880281300  
#19705500

911-80-2208

/ /

62.79

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
911-DISPATCH CENTER	1312.82							
		#8880581500		911-80-2208	/ /			990.25
01 O 115276	296.97	CENTRAL NM ELECTRIC COOP.	MONTHLY ELECTRIC CHARGES	604-83-2208	3622521	02/25/2021		57.54
03/02/2021			FEB 2021 CIVIL DEFENSE/ 8880104503 #8880117505	604-83-2208	/ /			239.43
COMMUNICATIONS/EMS TAX	296.97							
01 O 115277	297.17	CENTRAL NM ELECTRIC COOP.	MONTHLY ELECTRIC FIRE ADMIN	413-91-2208	3722521	02/25/2021		297.17
03/02/2021			FEB 2021 ACCT#8880270701		/ /			
STATE FIRE ALLOTMENT	297.17							
01 O 115278	149.41	CENTRAL NM ELECTRIC COOP.	MONTHLY ELECTRIC FAIR BOARD	401-53-2208	3822521	02/25/2021		42.75
03/02/2021			#404536900 FEB 2021 #404571500 #404572200 #404572300 #8880064700	401-53-2208 401-53-2208 401-53-2208 401-53-2208	/ / / / / / / /			23.53 36.07 23.53 23.53
COUNTY FAIR	149.41							
01 O 115279	7475.40	COOPERATIVE EDUCATIONAL SERVICES	COOP GOLD COVERAGE	401-15-2215	722521	02/25/2021		693.44
03/02/2021			FY2021 07/01/2020 - 06/30/2021 8.19% TAX ON LABOR ONLY CBS CONTRACT 18-07B-R201	401-24-2215 413-31-2215 401-16-2215 630-87-2215 401-23-2215 401-27-2215 911-80-2215 620-94-2215 401-37-2215 401-36-2215 401-53-2215	/ /			443.18 542.21 493.07 765.04 301.91 439.30 2113.08 388.09 372.69 267.99
ADMINISTRATIVE OFFICES	693.44	HEALTH DEPT BLDG MAINT	443.18	STATE FIRE ALLOTMENT				542.21
JUDICIAL COMPLEX MAINT	493.07	ESPERANZA MEDICAL CLIN	765.04	MOUNTAINAIR HEALTH CLI				655.40
MOUNTAINAIR SENIOR CEN	301.91	911-DISPATCH CENTER	439.30	INFRASTRUCTURE GROSS R				2113.08
MORTIARY SENIOR CENTER	388.09	ESTANCIA SENIOR CENTER	372.69	COUNTY FAIR				267.99
01 O 115280		CORECIVIC INC.	REIMBURSEMENT FOR HOUSING OF	825-70-2172	5722521	02/25/2021		171109.01
171109.01			USMS INMATES JAN 2021 RE-		/ /			
03/02/2021			IMBURSEMENT FOR COURT TRANSPORT					
			USMS INMATES JAN 2021 REIMBURSE-					
			MENT FOR MEDICAL TRANSPORTATION					
			OF USMS INMATES JAN 2021 INVOICE					
			#USMS 012021-REV ACCT#CORECIVIC					
			TORRANCE					
ADULT INMATE CARE	171109.01							
01 O 115281	309.50	DE LAGE LANDEN FINANCIAL	SERVICONTRACT COPY MACHINE LEASE	612-20-2203	922521	02/25/2021		309.50
03/02/2021			INVOICE#71563317 ACCT#25568397		/ /			



CK#	DATE	Name	Description	Line Item	Invoice #	PO #	Amount
01 O	115282	DE LAGE LANDEN FINANCIAL SERVICE	MONTHLY COPIER LEASE	402-60-2203	1022521 02/25/2021	35893	140.87
	140.87		INVOICE#7711568997 ACCT#				
	03/02/2021		500-50116561				
COUNTY ROAD DEPARTMENT 140.87							
01 O	115283	EPCOR WATER, INC.	MONTHLY CHARGES BILL DATE	406-91-2210	1122521 02/25/2021		106.68
	106.68		2/04/2021 ACCT#0739014				
	03/02/2021						
STATE FIRE ALLOTMENT 106.68							
01 O	115284	ESRI	2021 ANNUAL MAINTENANCE FOR	675-07-2203	4322521 02/25/2021		2677.00
	2677.00		DESKTOP BASIC ARCPAD AND				
	03/02/2021		PUBLISHER INVOICE#93986325				
RURAL ADDRESSING 2677.00							
01 O	115285	EVSWA	TORRANCE COUNTY TIPPING FEES	419-05-2292	1722521 02/25/2021		13155.88
	13155.88		JANUARY 2021 INVOICE#2989				
	03/02/2021		ACCT#72097000547				
COUNTY COMMISSION 13155.88							
01 O	115286	GUSTIN HARDWARE INC.	MISC. ELECTRICAL, PLUMBING,	401-15-2215	622521 02/25/2021	35679	13.99
	13.99		HI STRENGTH SPRAY ADHESIVE				
	03/02/2021		INVOICE#253195 ACCT#125				
ADMINISTRATIVE OFFICES 13.99							
01 O	115287	GUSTIN HARDWARE INC.	SNOW PLOW FOR JOHN DEERE	401-15-2238	3922521 02/25/2021	36229	79.32
	555.23		RIDING LAWN MOWER	401-16-2238	/ /	36229	79.32
	03/02/2021		REAR TIRE CHAINS FOR	401-24-2238	/ /	36229	79.32
			JOHN DEERE RIDING LAWN MOWER	401-23-2238	/ /	36229	79.32
			INVOICE#252893 ACCT# TOBR CO	401-36-2238	/ /	36229	79.32
			MAINT	401-37-2238	/ /	36229	79.32
				401-27-2238	/ /	36229	79.31
ADMINISTRATIVE OFFICES 79.32 JUDICIAL COMPLEX MAINT							
MOUNTAINAIR HEALTH CLI 79.32 HEALTH DEPT BLDG MAINT							
MOUNTAINAIR SENIOR CEN 79.31 ESTANCIA SENIOR CENTER							
01 O 115288 JOHNBOARDS, LLC							
	539.38		GEOENCING (INTERNET ADVERTISING 605-22-2221		4022521 02/25/2021	36067	539.38
	03/02/2021		FOR DWI PREVENTION PROGRAM)			36067	
			ESTIMATED 25,000 AD VIEW			36067	
			DECEMBER 2020			36067	
			INVOICE#2520				
DWI LOCAL GRANT FY21 539.38							
01 O	115289	LOBO INTERNET SERVICES LTD	MONTHLY INTERNET DIST 3	408-91-2207	1422521 02/25/2021		172.61
	625.00		FEBRUARY 2021/DIST 4	409-91-2207	/ /		135.69
	03/02/2021		DIST 5	405-91-2207	/ /		135.69
			DIST 2	406-91-2207	/ /		135.69
			FIRE ADMIN INVOICE#10926-17	413-91-2207	/ /		45.32
			ACCT#10926				





CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
01 O	115290	MADE TO ORDER RUBBER STAMPS	SIGNATURE STAMP	401-55-2219	2022521	02/25/2021	36217	33.25
	33.25	J. OLIVER						
	03/02/2021		INVOICE#185323					36217
FINANCE DEPARTMENT 33.25								
01 O	115291	MORIARTY, CITY OF	DWI ENFORCEMENT	605-22-2272	4122521	02/25/2021		135.72
	135.72							
	03/02/2021							
DWI LOCAL GRANT FY21 135.72								
01 O	115292	MYERS ENTERPRISES, INC.	STUN-CUFF	420-74-2248	1822521	02/25/2021	36207	2000.00
	2025.00		ESTIMATED SHIPPING	420-74-2248		/ /	36207	25.00
	03/02/2021		INVOICE#4554					
TRANSPORTATION OF PRIS 2025.00								
01 O	115293	NEW MEXICO COUNTIES	LEGISLATIVE CONFERENCE	605-22-2266	4522521	02/25/2021	36135	75.00
	75.00		REGISTRATION				36135	
	03/02/2021		TRACEY MASTER				36135	
			INVOICE#LC21-012021-0268-0243					
DWI LOCAL GRANT FY21 75.00								
01 O	115294	NM TEEN COURT ASSOCIATION	NMCA MEMBERSHIP FOR FY2021	605-13-2269	2192520	09/28/2020		350.00
	350.00		NMCA ASSOCIATE MEMBERSHIP					
	03/02/2021		FOR FY2021					
DWI DISTRIBUTION GRANT 350.00								
01 O	115295	NUBE GROUP	OVERAGE FEE DECEMBER 2020	401-50-2203	4222521	02/25/2021		66.02
	130.35		OVERAGE FEE JAN 2021	401-50-2203		/ /		64.33
	03/02/2021		IN45204/IN45841 ACCT#TC03					
COUNTY SHERIFF 130.35								
01 O	115296	NUBE GROUP	CONTRACT OVERAGE CHARGE FOR THE	413-91-2271	5022521	02/25/2021		93.09
	100.42		PERIOD					
	03/02/2021		1/1/2021 TO 1/31/2021					
STATE FIRE ALLOTMENT 100.42								
01 O	115297	PITNEY BOWES PURCHASE POWER	POSTAGE REFILL	401-10-2206	822521	02/25/2021		1000.00
	1005.00		OVERAGE FEE ACCT#8000-9090-0137	401-10-2206		/ /		5.00
	03/02/2021		3179					
COUNTY MANAGER 1005.00								
01 O	115298	PITNEY BOWES SUPPLY LINE	RED INK CARTRIDGES	401-10-2206	5622521	02/25/2021	36224	356.97
	356.97		INVOICE#1017412472 ACCT#8000-					
	03/02/2021		9090-0137-3179					
COUNTY MANAGER 356.97								
01 O	115299	PLATEAU WIRELESS	LARGE BUSINESS BLAZE INTERNET	413-91-2207	1322521	02/25/2021		385.02
	2020.69		SERVICES/FIRE ADMIN					

03/02/2021

STATE FIRE ALLOTMENT

385.02

OPERATIONS & MAINTENAN

1635.67

IT FEBRUARY 2021 ACCT#3061934

401-65-2207

/

1635.67

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
01 0	115300	PLATEAU WIRELESS	DIST 1 DURAN VFD LANDLINE	407-91-2207	4622521	02/25/2021		141.98
	141.98		CHARGES ACCT#2211365					
	03/02/2021							
STATE FIRE ALLOTMENT 141.98								
01 0	115301	PRUDENTIAL OVERALL SUPPLY	COUNTY ADMIN	401-15-2229	122521	02/25/2021	35855	141.55
	283.09		JUDICIAL COMPLEX	401-16-2229			35855	141.54
	03/02/2021		FIRE ADMIN				35855	
			INVOICE#450575659 ACCT#6528480					
ADMINISTRATIVE OFFICES 141.55 JUDICIAL COMPLEX MAINT 141.54								
01 0	115302	PRUDENTIAL OVERALL SUPPLY	MATS AND MOPS COUNTY ADMIN	401-15-2203	222521	02/25/2021		16.19
	144.24		UNIFORMS STETSON ARELY MARISSA	401-65-2236				69.26
	03/02/2021		NICK					
			MATS AND MOPS FOR JUDICIAL	401-16-2203				58.79
			INVOICE#45057-6402/45057-6403					
			ACCT#6528480					
ADMINISTRATIVE OFFICES 16.19 OPERATIONS & MAINTENAN 69.26 JUDICIAL COMPLEX MAINT 58.79								
01 0	115303	PRUDENTIAL OVERALL SUPPLY	MATS AND MOPS COUNTY ADMIN	401-15-2203	322521	02/25/2021		37.57
	165.62		UNIFORMS STETSON ARELY MARISSA	401-65-2236				69.26
	03/02/2021		NICK					
			MATS AND MOPS FOR JUDICIAL	401-16-2203				58.79
			INVOICE#45057-5657/45057-5658					
ADMINISTRATIVE OFFICES 37.57 OPERATIONS & MAINTENAN 69.26 JUDICIAL COMPLEX MAINT 58.79								
01 0	115304	PRUDENTIAL OVERALL SUPPLY	MATS AND MOPS COUNTY ADMIN	401-15-2203	422521	02/25/2021		37.57
	165.62		UNIFORMS STETSON ARELY MARISSA	401-65-2236				69.26
	03/02/2021		NICK					
			MATS AND MOPS JUDICIAL COMPLEX	401-16-2203				58.79
			INVOICE#45057-6402/45057-6403					
			ACCT#6528480					
ADMINISTRATIVE OFFICES 37.57 OPERATIONS & MAINTENAN 69.26 JUDICIAL COMPLEX MAINT 58.79								
01 0	115305	REED, DANIELLE	20 HOURS OF STAFF TRAINING	401-40-2266	1922521	02/25/2021	36180	1780.00
	1780.00		AND ADMIN TRAINING				36180	
	03/02/2021		5 SESSIONS OF 4 HOUR BLOCKS TO				36180	
			INCLUDE TRIP FEES				36180	
COUNTY ASSESSOR 1780.00								
01 0	115306	SAMBA HOLDINGS, INC.	DL MONITORING & BACKGROUND CHECK	413-91-2271	5122521	02/25/2021	35408	203.13
	203.13		DATA FEE DRIVER MONITOR TAXES					
	03/02/2021		FEES 01/01/2021 TO 01/31/2021					
			INVOICE#INV00545959					
			ACCT#M00004795					
STATE FIRE ALLOTMENT 203.13								
01 0	115307	SANDIA OFFICE SUPPLY	DESK PROTECTOR	401-49-2219	4422521	02/25/2021	36243	2.19
	469.29		DURACELL BATTERIES, 20 PACK	401-49-2219			36243	20.64
	03/02/2021		PENCILS, 12 PACK	401-49-2219			36243	3.00

401-49-2219  
401-49-2219

ERASERS, 3 PACK  
WHITE OUT TAPE, BOX OF 10

/ /  
/ /

36243  
36243

2.39  
22.53

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
GRANT ADMINISTRATION 469.29								
01	0	115308	SOUTHWEST PROPANE LLC	INV 39784 GALLONS PROPANE9/25/20 406-91-2209	4722521	02/25/2021		41.25
		1209.45		INV42408 GALLONS PROPANE11/05/20 406-91-2209		/ /		121.68
		03/02/2021		INV45549 GALLONS PROPANE12/18/20 406-91-2209		/ /		283.50
				INV42654 GALLONS PROPANE12/01/20 406-91-2209		/ /		255.15
				INV45786 GALLONS PROPANE1/18/21 406-91-2209		/ /		507.87
				28 BRYANT RD EDGEWOOD NM 87015		/ /		
				ACCT#01-03654		/ /		
STATE FIRE ALLOTMENT 1209.45								
01	0	115309	SOUTHWEST PROPANE LLC	ANNUAL TANK RENT 28 BRYANT RD 406-91-2209	4822521	02/25/2021		89.00
		89.00		EDGEWOOD NM 87015 9SE086148		/ /		
		03/02/2021		02/01/2021 TO 01/31/2022		/ /		
				INVOICE#00066 ACCT#01-03654		/ /		
STATE FIRE ALLOTMENT 89.00								
01	0	115310	SOUTHWEST PROPANE LLC	400 GALLONS PROPANE FOR TORRANCE 835-01-2611	5522521	02/25/2021		676.00
		676.00		COUNTY EMERGENCY MANAGER		/ /		
		03/02/2021		SHELTER 2807 US ROUTE 66		/ /		
				MORIARTY NM 87035 INVOICE#41813		/ /		
				ACCT#01-03913		/ /		
FEMA DECLARED 676.00								
01	0	115311	STAPLES BUSINESS ADVANTAGE	EXPENDABLE SUITCASE (FOR 401-55-2219	1322521	02/25/2021		113.43
		113.43		PRINTER), MOISTENER STICKS,		/ /		
		03/02/2021		WIRELESS MOUSE, LAPTOP CASE,		/ /		
				LABEL MAKER TAPE, PRINTER INK		/ /		
				CARTRIDGES, WIRELESS PRINTER.		/ /		
				INVOICE#3469453916/3469453914		/ /		
				ACCT#DAL70109685		/ /		
FINANCE DEPARTMENT 113.43								
01	0	115312	SITNER, JOHN	INVOICE#TC07-2020 JULY 2020 EVAL 605-13-2272	522521	02/25/2021		850.00
		5950.00		INVOICE#TC08-2020 AUGUST 2020 EV 605-13-2272		/ /		850.00
		03/02/2021		INVOICE#TC09-2020 SEPT 2020 EVAL 605-13-2272		/ /		850.00

INVOICE#FC10-2020 OCT 2020 EVAL 605-13-2272  
INVOICE#FC11-2020 NOV EVAL 605-13-2272

850.00  
850.00

/ /  
/ /

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	AMOUNT
DWM DISTRIBUTION GRANT 5950.00								
01	0	115313	DIAGNOSTIC & AUTOMATIC	911-80-2218	6522521	02/25/2021	36136	831.28
		831.28	TRANSFER SWITCH & REPAIR				36136	
		03/02/2021	ASCO 300 SERIES AUTOMATIC				36136	
			TRANSFER SWITCH REPAIR AND REPLACEMENT				36136	
			INVOICE#S15W0779266 ACCT#88059				36136	
911-DISPATCH CENTER 831.28								
01	0	115314	SOLUTIONS SAFETY SERVICES	405-91-2248	5322521	02/25/2021	36141	197.31
		1718.38	CITROQUEEZE PPE TURNOUT GEAR				36141	
		03/02/2021	CLEANER - 5 GALLON PAIL				36141	
			TFT FOAMJET LX MID-RANGE ATTACHMENT FOR METRO				36141	562.50
			P1 SERIES NOZZLES				36141	
			KOCKEK BARREL STRAINER, 2.5" NHT				36141	215.39
			ROCKER LUG, K-CHROME				36141	
			KOCHECK FLEX-LITE PVC SUCTION HOSE, 10' SEGMENTS				36141	393.18
			ESTIMATED SHIPPING				36141	
			INVOICE#2100564/2100561.001				36141	350.00
			ACCT#TORCOU				36141	
STATE FIRE ALLOTMENT 1718.38								
01	0	115315	NYLIC DED PAYDAY02/18/2021	401-20-2101	13321	03/03/2021		15.00
		126.00	NYLIC DED PAYDAY 02/18/2021					20.00
		03/03/2021	NYLIC DED PAYDAY 02/18/2021					30.00
			NYLIC DED PAYDAY 02/18/2021					19.00
			NYLIC DED PAYDAY 02/18/2021					42.00
COUNTY CLERK 35.00 COUNTY SHERIFF 30.00 COUNTY ROAD DEPARTMENT 19.00								
RURAL ADDRESSING 42.00								
105	290711.48 / /		TOTAL				110.65 VOIDS	

DEBITS

CREDITS

DEBIT ACCOUNT	DEBIT AMOUNT	CREDIT ACCOUNT	CREDIT AMOUNT
** GRAND TOTAL **	290,711.48		.00
**TOTAL	43,636.68		.00
GENERAL FUND			
**DEPT			
401-05-2107	17,077.06	COUNTY COMMISSION	.00
401-05-2109	3,540.04	OTHER SALARIES	.00
	13,537.02	CONTRACT - AUDIT FEES	.00
**DEPT			
401-08-2203	58.34	PLANNING & ZONING	.00
	58.34	CONTRACTS - EQUIPMENT MAINT	.00
**DEPT			
401-10-2206	4,276.53	COUNTY MANAGER	.00
401-10-2219	1,361.97	POSTAGE	.00
401-10-2271	7.56	SUPPLIES - GENERAL OFFICE	.00
401-10-2272	207.00	CONTRACT - OTHER SERVICES	.00
	2,700.00	CONTRACT - PROFESSIONAL SERVICES	.00
**DEPT			
401-15-2203	3,497.71	ADMINISTRATIVE OFFICES MAINTENAN	.00
401-15-2208	91.33	CONTRACTS - EQUIPMENT MAINT	.00
401-15-2215	2,154.45	UTILITIES - ELECTRICITY	.00
401-15-2229	1,031.06	MAINTENANCE & REPAIRS-BUILD/STRU	.00
401-15-2238	141.55	SUPPLIES - PAPER	.00
	79.32	MAINTENANCE & REPAIRS-GROUNDS/RO	.00
**DEPT			
401-16-2203	3,006.90	JUDICIAL COMPLEX MAINTENANCE	.00
401-16-2208	176.37	CONTRACTS - EQUIPMENT MAINT	.00
401-16-2215	2,116.60	UTILITIES - ELECTRICITY	.00
401-16-2229	493.07	MAINTENANCE & REPAIRS-BUILD/STRU	.00
401-16-2238	141.54	SUPPLIES - PAPER	.00
	79.32	MAINTENANCE & REPAIRS-GROUNDS/RO	.00
**DEPT			
401-20-2101	101.04	COUNTY CLERK	.00
401-20-2102	15.00	SALARIES - ELECTED OFFICIALS	.00
401-20-2201	20.00	SALARIES - FULL-TIME POSITIONS	.00
	66.04	MAINTENANCE & REPAIRS - VEHICLES	.00
**DEPT			
401-21-2219	623.80	ELECTIONS	.00
401-21-2308	569.90	SUPPLIES - GENERAL OFFICE	.00
	53.90	VOTING MACHINE STORAGE	.00
**DEPT			
401-23-2215	748.09	MOUNTAINAIR HEALTH CLINIC MAINT	.00
401-23-2238	668.77	MAINTENANCE & REPAIRS-BUILD/STRU	.00
	79.32	MAINTENANCE & REPAIRS-GROUNDS/RO	.00
**DEPT			
401-24-2208	888.31	HEALTH DEPT BLDG MAINTENANCE	.00
401-24-2215	352.44	UTILITIES - ELECTRICITY	.00
401-24-2238	456.55	MAINTENANCE & REPAIRS-BUILD/STRU	.00
	79.32	MAINTENANCE & REPAIRS-GROUNDS/RO	.00
**DEPT			
401-27-2208	3,543.46	MOUNTAINAIR SENIOR CENTER MAINT	.00
401-27-2215	496.76	UTILITIES - ELECTRICITY	.00
401-27-2238	2,967.39	MAINTENANCE & REPAIRS-BUILD/STRU	.00
	79.31	MAINTENANCE & REPAIRS-GROUNDS/RO	.00
**DEPT			
401-30-2201	112.26	COUNTY TREASURER	.00
401-30-2271	65.46	MAINTENANCE & REPAIRS - VEHICLES	.00
	46.80	CONTRACT - OTHER SERVICES	.00



\*\*DEPT  
401-36-2208

ESTANCIA SENIOR CENTER MAINT  
UTILITIES - ELECTRICITY

779.49  
314.11

.00  
.00

		DEBITS	CREDITS
401-36-2215	MAINTENANCE & REPAIRS-BUILD/STRU	386.06	.00
401-36-2238	MAINTENANCE & REPAIRS-GROUNDS/RO	79.32	.00
**DEPT			
401-37-2208	MORIARTY SENIOR CENTER MAINT	678.03	.00
401-37-2215	UTILITIES - ELECTRICITY	197.25	.00
401-37-2238	MAINTENANCE & REPAIRS-BUILD/STRU	401.46	.00
401-37-2238	MAINTENANCE & REPAIRS-GROUNDS/RO	79.32	.00
**DEPT			
401-40-2203	COUNTY ASSESSOR	3,316.13	.00
401-40-2221	CONTRACTS - EQUIPMENT MAINT	192.06	.00
401-40-2266	PRINTING/PUBLISHING/ADVERTISING	1,344.07	.00
401-40-2266	EMPLOYEE TRAINING	1,780.00	.00
**DEPT			
401-49-2219	GRANT ADMINISTRATION	469.29	.00
401-49-2219	SUPPLIES - GENERAL OFFICE	469.29	.00
**DEPT			
401-50-2101	COUNTY SHERIFF	219.57	.00
401-50-2203	SALARIES - ELECTED OFFICIALS	30.00	.00
401-50-2205	CONTRACTS - EQUIPMENT MAINT	130.35	.00
401-50-2205	TRAVEL - EMPLOYEES	59.22	.00
**DEPT			
401-53-2208	COUNTY FAIR	430.77	.00
401-53-2215	UTILITIES - ELECTRICITY	149.41	.00
401-53-2215	MAINTENANCE & REPAIRS-BUILD/STRU	281.36	.00
**DEPT			
401-55-2219	FINANCE DEPARTMENT	240.42	.00
401-55-2219	SUPPLIES - GENERAL OFFICE	240.42	.00
**DEPT			
401-65-2207	OPERATIONS & MAINTENANCE	1,843.45	.00
401-65-2236	TELECOMMUNICATIONS	1,635.67	.00
401-65-2236	SUPPLIES - UNIFORMS	207.78	.00
**DEPT			
401-82-2115	ANIMAL SERVICES	1,726.03	.00
401-82-2201	SUPPLIES - PHARMACY	872.04	.00
401-82-2208	MAINTENANCE & REPAIRS - VEHICLES	11.96	.00
401-82-2215	UTILITIES - ELECTRICITY	307.02	.00
401-82-2220	MAINTENANCE & REPAIRS-BUILD/STRU	13.37	.00
401-82-2239	SUPPLIES - CLEANING	334.78	.00
401-82-2272	MAINTENANCE & REPAIRS - KENNEL	61.86	.00
401-82-2272	CONTRACT - PROFESSIONAL SERVICES	125.00	.00
**TOTAL	ROAD FUND	9,446.55	.00
**DEPT			
402-60-2102	COUNTY ROAD DEPARTMENT	8,066.32	.00
402-60-2201	SALARIES - FULL-TIME POSITIONS	19.00	.00
402-60-2202	MAINTENANCE & REPAIRS - VEHICLES	176.76	.00
402-60-2203	SUPPLIES - VEHICLE FUEL	5,029.16	.00
402-60-2242	CONTRACTS - EQUIPMENT MAINT	140.87	.00
402-60-2244	SUPPLIES - SIGNS	800.25	.00
402-60-2244	MAINTENANCE & REPAIRS-MACHINERY	1,510.94	.00
402-60-2253	MAINTENANCE & REPAIRS - ROADWAYS	150.00	.00
402-60-2272	CONTRACT - PROFESSIONAL SERVICES	239.34	.00
**DEPT			
402-62-2406	CAP PROJECT	973.34	.00
402-62-2406	CAP-5-18(542)	973.34	.00
**DEPT			
402-63-2407	SB PROJECT	406.89	.00
402-63-2407	SB-7808(105)18	406.89	.00

\*\*TOTAL

DISTRICT 5 VFD

2,368.06

.00

\*\*DEPT

STATE FIRE ALLOTMENT

2,368.06

.00

DEBITS

CREDITS

405-91-2207	TELECOMMUNICATIONS	135.69	.00
405-91-2208	UTILITIES - ELECTRICITY	252.98	.00
405-91-2230	SUPPLIES - MEDICAL	261.01	.00
405-91-2248	SUPPLIES - SAFETY	1,718.38	.00
**TOTAL	DISTRICT 2 VFD	1,948.09	.00
**DEPT	STATE FIRE ALLOTMENT	1,948.09	.00
406-91-2207	TELECOMMUNICATIONS	135.69	.00
406-91-2208	UTILITIES - ELECTRICITY	172.73	.00
406-91-2209	UTILITIES - NATURAL GAS/PROPANE	1,298.45	.00
406-91-2210	UTILITIES - WATER	106.68	.00
406-91-2230	SUPPLIES - MEDICAL	234.54	.00
**TOTAL	DISTRICT 1 VFD	307.05	.00
**DEPT	STATE FIRE ALLOTMENT	307.05	.00
407-91-2207	TELECOMMUNICATIONS	141.98	.00
407-91-2208	UTILITIES - ELECTRICITY	165.07	.00
**TOTAL	DISTRICT 3 VFD	776.09	.00
**DEPT	STATE FIRE ALLOTMENT	776.09	.00
408-91-2207	TELECOMMUNICATIONS	172.61	.00
408-91-2208	UTILITIES - ELECTRICITY	495.82	.00
408-91-2230	SUPPLIES - MEDICAL	107.66	.00
**TOTAL	DISTRICT 4 VFD	269.93	.00
**DEPT	STATE FIRE ALLOTMENT	269.93	.00
409-91-2207	TELECOMMUNICATIONS	135.69	.00
409-91-2208	UTILITIES - ELECTRICITY	134.24	.00
**TOTAL	L. E. PROTECTION FUND	2,328.81	.00
**DEPT	COUNTY SHERIFF	2,328.81	.00
410-50-2222	SUPPLIES - FIELD	1,809.81	.00
410-50-2266	EMPLOYEE TRAINING	519.00	.00
**TOTAL	FIRE DEPARTMENT ADMIN	1,573.27	.00
**DEPT	STATE FIRE ALLOTMENT	1,573.27	.00
413-91-2207	TELECOMMUNICATIONS	430.34	.00
413-91-2208	UTILITIES - ELECTRICITY	297.17	.00
413-91-2215	MAINTENANCE & REPAIRS-BUILD/STRU	542.21	.00
413-91-2271	CONTRACT - OTHER SERVICES	303.55	.00
**TOTAL	DISTRICT 6 VFD	70.37	.00
**DEPT	STATE FIRE ALLOTMENT	70.37	.00
418-91-2208	UTILITIES - ELECTRICITY	70.37	.00
**TOTAL	EVSVA CONTRACT	13,155.88	.00
**DEPT	COUNTY COMMISSION	13,155.88	.00
419-05-2292	EVSVA TIPPING FEES	13,155.88	.00
**TOTAL	JAIL FUND	5,104.50	.00

\*\*DEPT  
420-70-2172

ADULT INMATE CARE  
CARE OF INMATES

475.00  
475.00

.00  
.00

DEBITS

CREDITS

**DEPT	JUVENILE INMATE CARE	1,575.00	.00
420-72-2172	CARE OF INMATES	1,575.00	.00
**DEPT	COMMUNITY MONITORING	1,029.50	.00
420-73-2218	FURN/FIX/EQUIP	1,029.50	.00
**DEPT	TRANSPORTATION OF PRISONERS	2,025.00	.00
420-74-2248	SUPPLIES - SAFETY	2,025.00	.00
**TOTAL	FINANCE FUND	50.95	.00
**DEPT	FINANCE DEPARTMENT	50.95	.00
450-55-2219	SUPPLIES - GENERAL OFFICE	50.95	.00
**TOTAL	CIVIL DEFENSE FUND	296.97	.00
**DEPT	COMMUNICATIONS/EMS TAX	296.97	.00
604-83-2208	UTILITIES - ELECTRICITY	296.97	.00
**TOTAL	DWI PROGRAM FUND	7,050.10	.00
**DEPT	DWI DISTRIBUTION GRANT FY21	6,300.00	.00
605-13-2269	SUBSCRIPTIONS/DUES/FEES	350.00	.00
605-13-2272	CONTRACT - PROFESSIONAL SERVICES	5,950.00	.00
**DEPT	DWI LOCAL GRANT FY21	750.10	.00
605-22-2221	PRINTING/PUBLISHING/ADVERTISING	539.38	.00
605-22-2266	EMPLOYEE TRAINING	75.00	.00
605-22-2272	CONTRACT - PROFESSIONAL SERVICES	135.72	.00
**TOTAL	CLERK'S EQUIPMENT FUND	309.50	.00
**DEPT	COUNTY CLERK	309.50	.00
612-20-2203	CONTRACTS - EQUIPMENT MAINT	309.50	.00
**TOTAL	RPHCA GRANT	7,502.00	.00
**DEPT	RPHCA GRANT FY21	7,502.00	.00
616-17-2272	CONTRACT - PROFESSIONAL SERVICES	7,502.00	.00
**TOTAL	COUNTY INFRASTRUCTURE GRT	2,113.08	.00
**DEPT	INFRASTRUCTURE GROSS RECEIPTS TX	2,113.08	.00
620-94-2215	MAINTENANCE & REPAIRS-BUILD/STRU	2,113.08	.00
**TOTAL	CAPITAL OUTLAY GROSS RECEIPTS TX	11,282.65	.00
**DEPT	CAPITAL OUTLAY GROSS RECEIPTS TX	11,282.65	.00
621-96-2611	CO - BUILDINGS & IMPROVEMENTS	11,282.65	.00
**TOTAL	ESPERANZA CLINIC	765.04	.00
**DEPT	ESPERANZA MEDICAL CLINIC	765.04	.00
630-87-2215	MAINTENANCE & REPAIRS-BUILD/STRU	765.04	.00
**TOTAL	ESTANCIA BASIN WATER STUDY	2,673.52	.00
**DEPT	WATER BOARD	2,673.52	.00

650-71-2272

CONTRACT - PROFESSIONAL SERVICES

2,673.52

.00

\*\*TOTAL

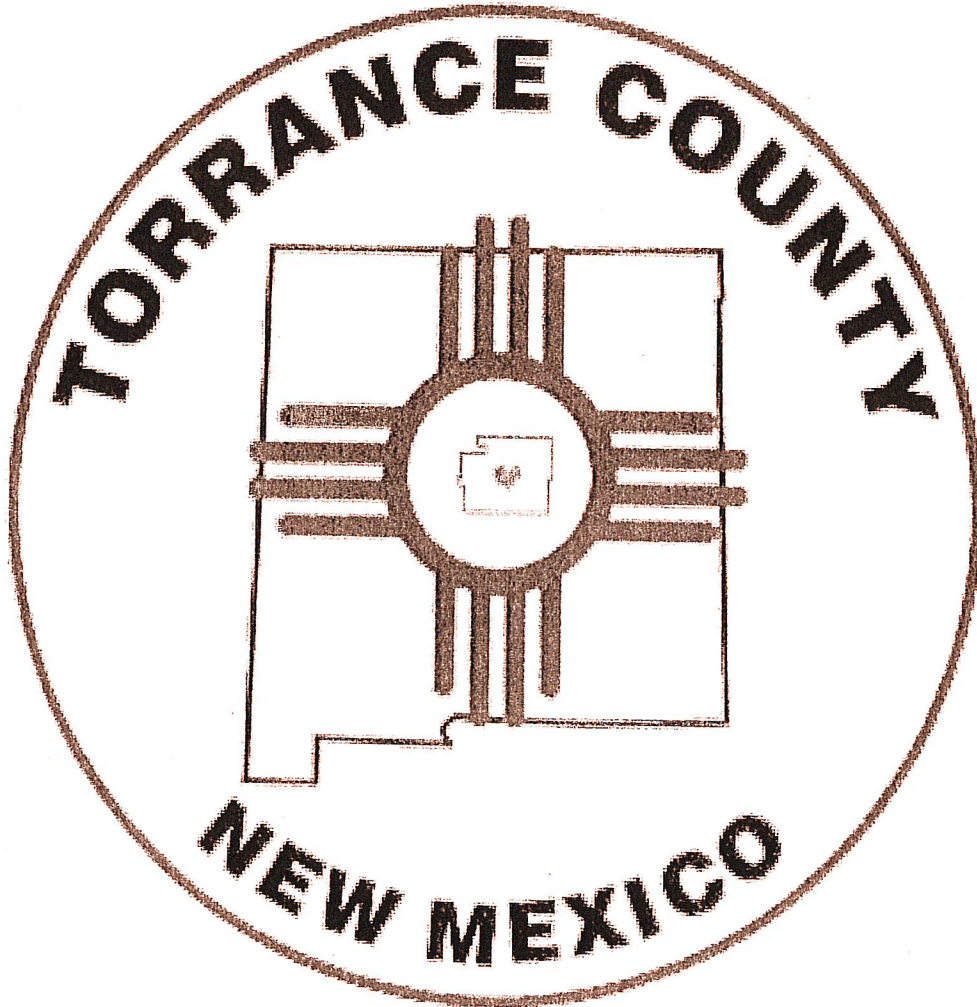
RURAL ADDRESSING

2,911.07

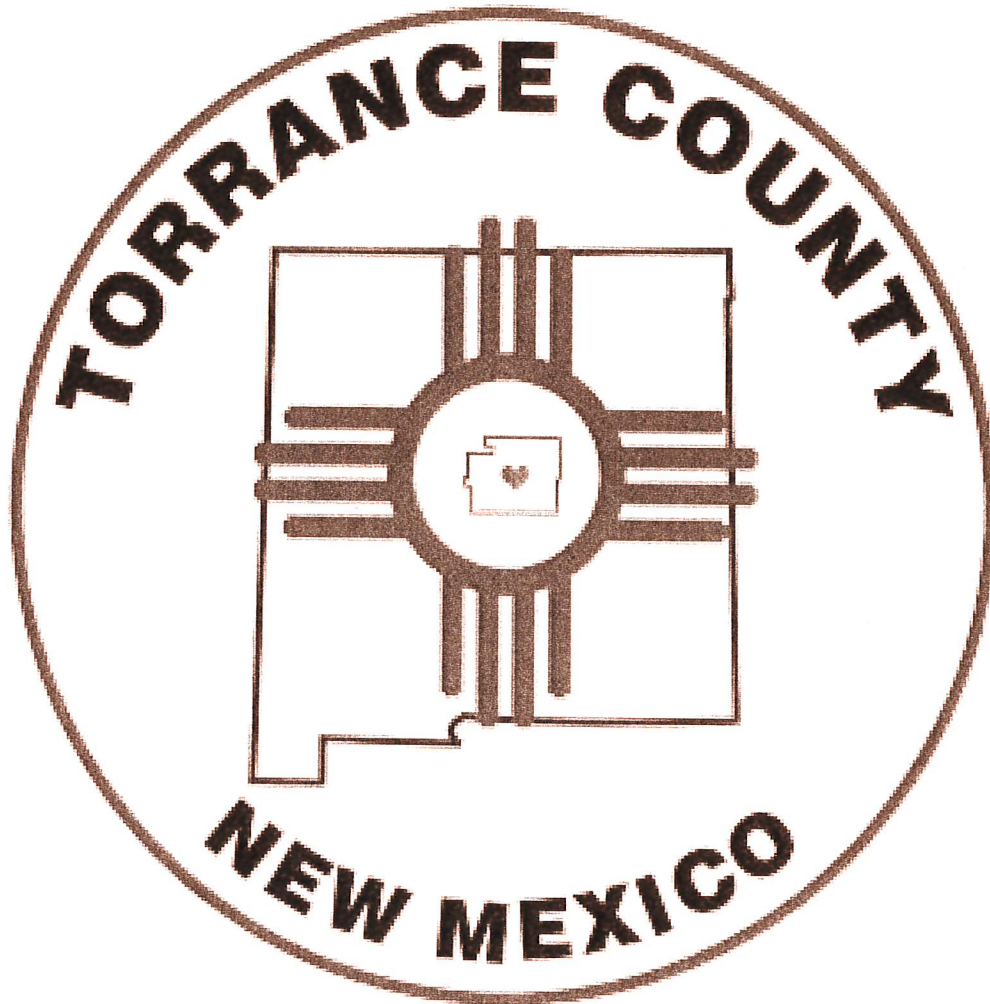
.00

		DEBITS	CREDITS
**DEPT	RURAL ADDRESSING	2,911.07	.00
675-07-2102	SALARIES - FULL-TIME POSITIONS	42.00	.00
675-07-2203	CONTRACTS - EQUIPMENT MAINT	2,869.07	.00
**TOTAL	IMMIGRATION & CUSTOMS ENFORCEMEN	171,109.01	.00
**DEPT	ADULT INMATE CARE	171,109.01	.00
825-70-2172	CARE OF INMATES	171,109.01	.00
**TOTAL	COVID-19	676.00	.00
**DEPT	FEMA DECLARED	676.00	.00
835-01-2611	CO - BUILDINGS & IMPROVEMENTS	676.00	.00
**TOTAL	EMERGENCY-911 FUND	2,986.31	.00
**DEPT	911-DISPATCH CENTER	2,590.70	.00
911-80-2208	UTILITIES - ELECTRICITY	1,312.82	.00
911-80-2215	MAINTENANCE & REPAIRS-BUILD/STRU	444.66	.00
911-80-2218	FURN/FIX/EQUIP	831.28	.00
911-80-2219	SUPPLIES - GENERAL OFFICE	1.94	.00
**DEPT	DEA TRAINING GRANT	395.61	.00
911-85-2266	EMPLOYEE TRAINING	395.61	.00
BANK01	US BANK	290,711.48	.00
	** BANK TOTALS **	290,711.48	.00

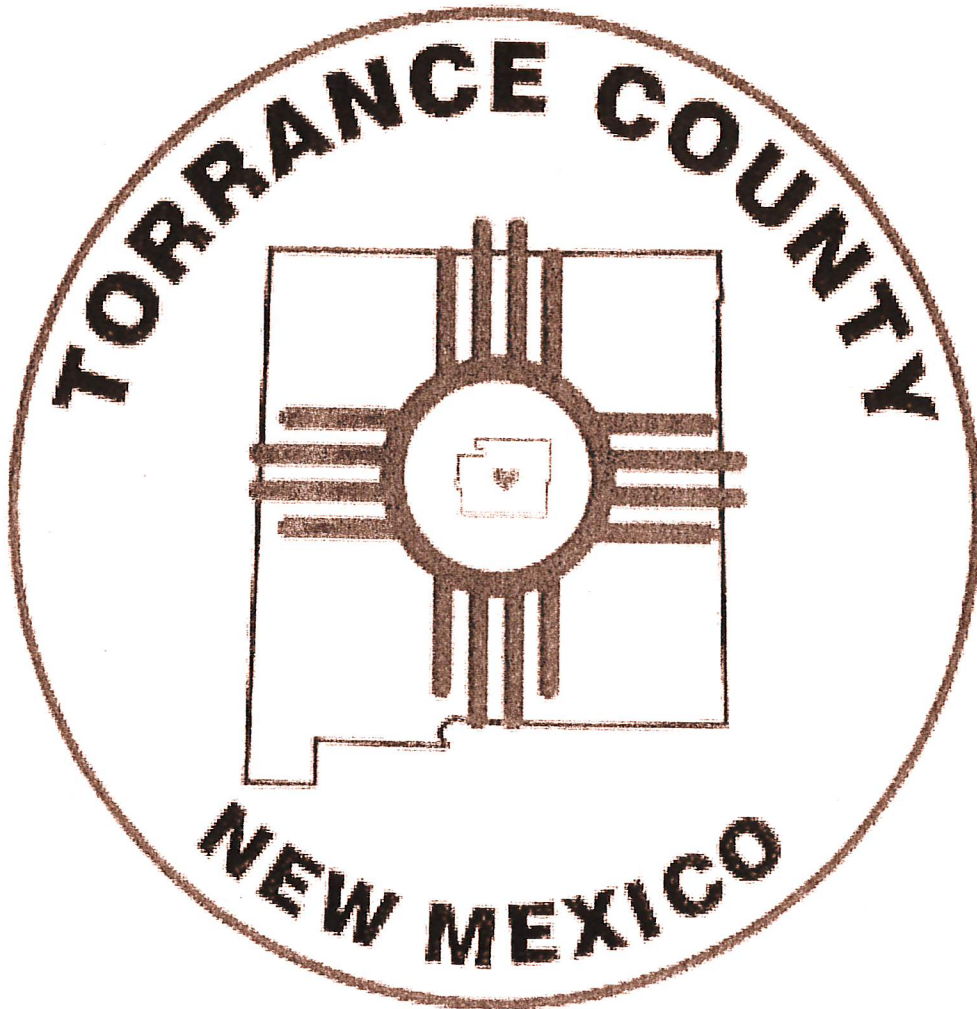




*Agenda Item  
No. 10*



*Agenda Item  
No. 11*



*Agenda Item  
No. 12-A*



**Torrance County Board of Commissioners**  
**Meeting 3/10/2021**  
**Item 12A**

Department: Fire  
Prepared By: Hanna Sanchez  
Reviewed by: Janice Y. Barela

**Title: 2020 Annual Reporting for District 1 (Duran) Volunteer Firefighters.**

**Sponsor:**

Fire Chief

**Action:**

Motion to approve the 2020 Annual Reporting for District 1 (Duran) Volunteer Firefighters.

**Summary:**

Established in 1983, a member of the department who meets the active duty requirements plus the requirements of the Volunteer Firefighters Retirement Act (VFRA) listed below qualifies for PERA Volunteer Firefighter Retirement:

1. Is at least 18 years of age,
2. Attends a minimum of 75% of all regular business meetings,
3. Attends a minimum of 75% of all required trainings, and
4. Responds to 50% of all emergency responses for which the member is responsible.

Volunteer's pension is determined by years of service:

1. At least age 55 with 25 or more years of service, volunteers will receive \$250 per month.
2. At least age 55 with 10 or more years of service, volunteers will receive \$125 per month.

**Significant Issues:**

Should this request be denied, volunteers who meet the VFRA requirements will not be eligible for PERA non-salaried benefits. This in turn could affect the long-term recruitment and retention goal for Torrance County Fire Department.

**Financial:**

No member or employer contributions are required by the VFRA; contributions are made annually by the State Fire Marshal's Office from the fire protection fund.

**Manager's Recommendation:**

Approve

# 2020 Volunteer Firefighters Annual Reporting Form

Instructions: Please print or type in dark ink. This form must be completed in its entirety and returned to PERA along with the appropriate Qualification Record form(s) by March 31, 2021 via regular mail, fax, or e-mail to [pera-memberservices@state.nm.us](mailto:pera-memberservices@state.nm.us) for processing. Strikethroughs and correction fluid/tape are not permitted. Please keep copies for your VFD's records.

## Section 1 General Information About the Volunteer Fire Department (VFD)

PERA VFD Number (5 digit number) 09656 | VFD Name Duran Fire Dept Dist 1

VFD Mailing Address H.C. 34 Box 26 | City Duran | State N.M. | Zip Code 88301

VFD Fire Chief's Name (First and Last) David Crabb | VFD Chief's Daytime Phone Number 505-235-9421 | VFD Chief's email Address davidcrabb21@yahoo.com

County Fire Marshal's Name (First and Last) Matthew Propp | County Fire Marshal's Daytime Phone Number 505-705-0836 | County Fire Marshal's Email Address mpropp@tcom.us

## Section 2 VFD DEPARTMENT TOTALS

1.	New VFD members reported in 2020:	4
2.	Current/returning (non-retired) VFD members reported in 2020:	3
3.	Retired VFD members reported in 2020:	3
4.	Total number of Volunteer Firefighters reported in 2020 (sum of members entered on lines 1 through 3):	10

## Section 3 VFD CHIEF CERTIFICATION

\*Notary stamp must be visible

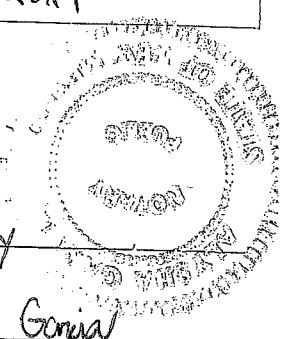
David Crabb Printed Name of VFD Fire Chief, Fire Chief of the Duran Fire Dept. Dist 1 VFD Name Volunteer Fire Department, affirm that the records submitted to PERA are true and correct and reflect 100% of my VFD's 2020 roster.

Signature of VFD Fire Chief [Signature] | Date 1-21-2021

State of New Mexico )  
County of Torrance ) SS:

Signed and sworn to (or affirmed) before me by David Crabb VFD Chief's Name (please print) to be completed by Notary on this 21st day of January

My Commission Expires August 19, 2023 Notary Public Telephone Number 505-512-6617 Signature of Notary Alondra Gonial



## Section 4 MAYOR OR COMMISSION CERTIFICATION

Signature of Municipal Mayor or Chair of County Commission \_\_\_\_\_ Date \_\_\_\_\_

PERA

Public Employees  
Retirement Association  
of New Mexico

2020 Volunteer Firefighter  
Service Credit Qualification Record  
Current Active (Non-Retired)  
VFD Members Only

33 Plaza La Prensa  
Santa Fe, NM 87507  
(505) 476-9300 phone  
(505) 954-0342 fax  
[www.nmpera.org](http://www.nmpera.org)

Instructions: Please print or type in dark ink. This form must be completed in its entirety and return to PERA via regular mail, fax, or e-mail to [pera-memberservices@state.nm.us](mailto:pera-memberservices@state.nm.us) along with the Annual Reporting form by March 31, 2021 for processing. Strikethroughs and correction fluid/tape are not permitted. Please keep copies for your VFD's records.

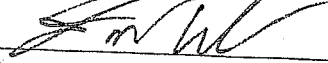
Section 1 Information about your Volunteer Fire Department

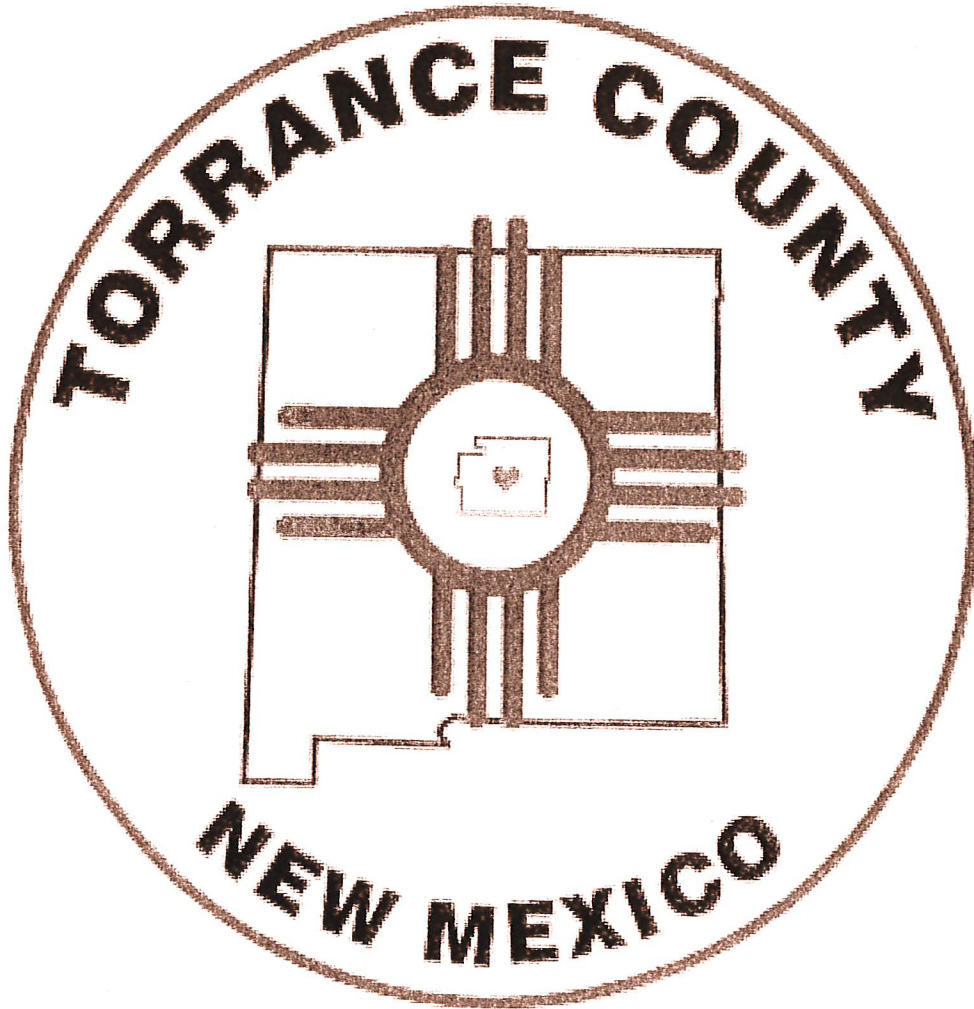
Duran Fire Dept. Dist 1 | 09656 | Torrance  
Name of VFD | PERA VFD Number (5 digits) | County

Section 2 Information about your Current Active (Non-Retired) VFD Members Only

Vol No.	Social Security Number (Required to award service credit; digits only-no dashes)	Full Name of Volunteer Firefighter (Provide mailing address for each member)	Date of Birth (mm/dd/yyyy)	Service Credit Eligibility Met? (Check one)	
				Yes	No
1.		Name: David Crabb Address:		<input checked="" type="checkbox"/>	<input type="checkbox"/>
2.		Name: Taleisha Crabb Address:	1986	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3.		Name: Samuel Hindi Address:	1985	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4.		Name: Michael Holt Address:	1963	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5.		Name: <del>Richard Koll</del> Richard Koll Address:	1953	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6.		Name: Kiran Holt Address:	1996	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7.		Name: Lilly Holt Address:	1996	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8.		Name: Address:	1999	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9.		Name: Address:		<input type="checkbox"/>	<input type="checkbox"/>
10.		Name: Address:		<input type="checkbox"/>	<input type="checkbox"/>

Section 3 Volunteer Firefighter Department Certification

 | Chief | 1/13/2021  
Signature | Title | Date



*Agenda Item  
No. 12-B*





# Torrance County Board of Commissioners

Meeting 03/10/2021

Item 12B

Department: Grants

Prepared By: Jeanne Thompson

## **Title: Motion to approve submission of application for funding from Adopt a Pet Pantry Grant to support Torrance County Animal Services' pet food pantry.**

### **Sponsor:**

Torrance County Animal Services'

### **Action:**

Request to approve submission of application for funding from Adopt a Pet Pantry Grant to support Torrance County Animal Services' pet food pantry.

### **Summary:**

Due to COVID-19, people are struggling to provide the essentials for their pets (food, medication, kitty litter, grooming supplies, etc.), but we know that does not mean they love their pets any less. Pet pantries have become a vital lifeline for many pet owners. Pet pantries help reduce the population of animals in shelters by assisting pet owners before they resort to giving up their companion animals.

With this grant, we would like to turn our Pet Food Pantry into our Pet Supply Pantry. We will use the money to fully stock our pantry with dry and canned cat food and dog food; cat and dog treats, including dental cleaning items; and grooming supplies, including nail clippers, brushes, shampoo, flea and tick treatments. We would also like to improve our outreach and possibly deliver these essentials to home-bound citizens.

### **Significant Issues:**

- Torrance County is a large county that ranks as one of the poorest in the state
- We want to help people be able to keep their pets
- We want to help the pets stay fed, happy and healthy

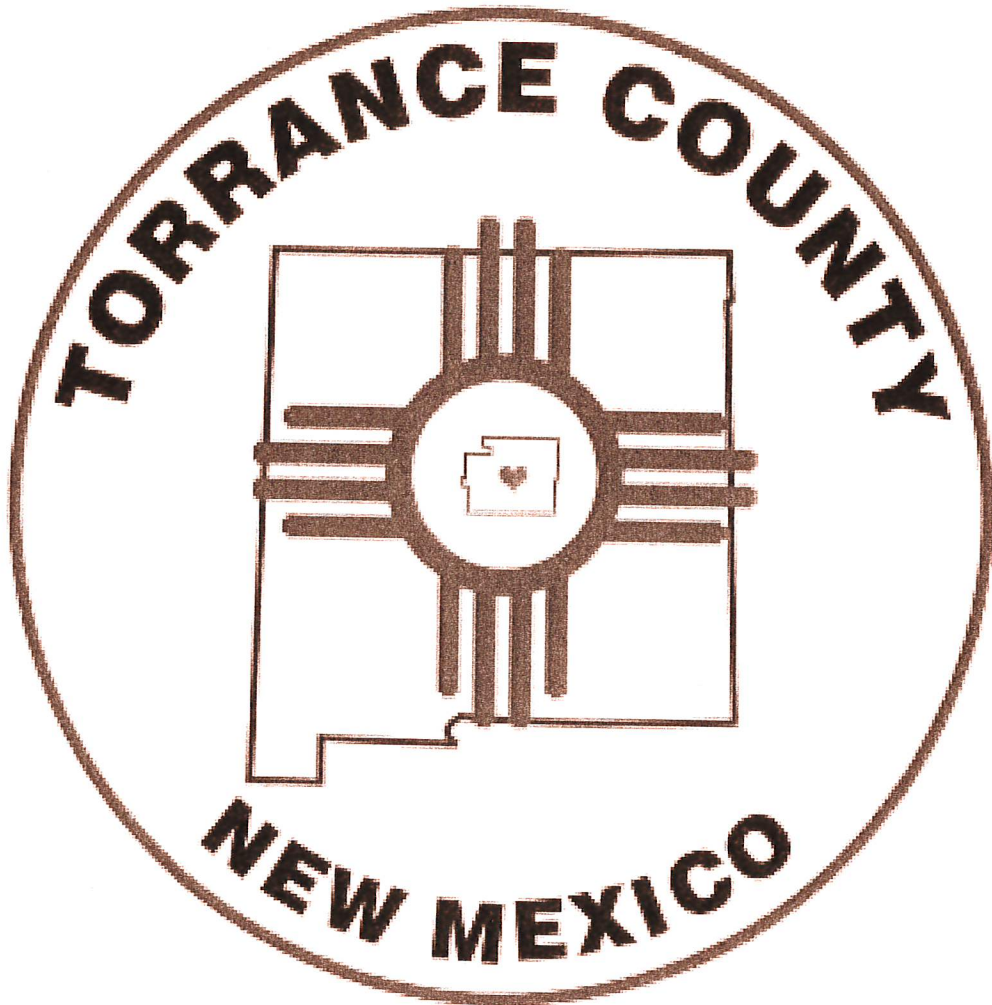
### **Financial: - Two funding levels are available-**

- Grant award will fund up to \$10,000
- Finalists who send in the requested info will be eligible for a larger grant worth \$20,000
- Online grant application is due before March 13, 2021

### **Staff Recommendation:**

Approve submission of application for funding from Adopt a Pet Pantry Grant to support Torrance County Animal Services' pet food pantry.





*Agenda Item  
No. 12-C*



**Torrance County Board of Commissioners**  
**Meeting 03/10/2021**  
**Item 12C**

Department: Grants

Prepared By: Jeanne Thompson

**Title: Motion to approve funding increase of \$7,500.00 for FY2021 Domestic Violence Offender Treatment and Intervention (DVOTI) Project.**

**Sponsor:**

Domestic Violence

**Action:**

Request to approve the funding increase of \$7,500.00 for the Domestic Violence Offender Treatment and Intervention (DVOTI) Project and to authorize Janice Y. Barela as signatory.

**Summary:**

Torrance County Commissioners recently approved \$20,712 for Domestic Violence Grant for Survivor Services. The Amendment presented today is for the Domestic Violence Offender Treatment and Intervention (DVOTI) Project.

Including the \$7,500.00 presented today and the current contract, the total amount allowed to this project will be \$12,200.00. Adult offenders of domestic violence will learn how their behavior affected their partner, children, and other family members; take responsibility for behavior and actions; and gain skills, information and knowledge to avoid future abusive behavior through gender-specific treatment and intervention.

**Significant Issues:**

**Financial:**

- Increased funding by \$7,500.
- The Agreement Torrance County entered with CYFD is billed through Falling Colors. Monthly invoices are sent in and Torrance County is reimbursed on a monthly basis.

**Staff Recommendation:**

Approve the funding increase of \$7,500.00, with the Amendment to the DVOTI Project and authorize Janice Y. Barela as signatory.

## Anna Martinez

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**From:** River, David B, CYFD <DavidB.River@state.nm.us>  
**Sent:** Thursday, February 18, 2021 1:40 PM  
**To:** Anna Martinez  
**Subject:** Update on DVOTI Re-Allocation - Torrance

Good Afternoon!

This is an update on DVOTI re-allocation dollars.

You will be receiving an additional DVOTI allocation of **\$7,500.00** in about two weeks.

Without getting into unnecessary detail, CYFD BHS had a plan to shift money within Falling Colors a few weeks ago, so that the new allocation would be accessible by DVOTI providers. This did not turn out to be possible prior to the approval of CYFD's contract amendment with Falling Colors for the additional non-reversion dollars, which is in process and will be complete in the next two weeks.

**The good news is that you can count on the additional funds! They should be in place by the next invoicing/billing cycle.**

You will be receiving a new Scope of Work to sign in the next few days – from Falling Colors. This amendment adds the new fund pool "DVG20: GF: Domestic Violence (004307) Non Reversion Dollars". You will be able to back-bill to this fund pool, as of the date you sign the amended Scope of Work.

If you don't find a way to spend the full amount of this additional allocation by the end of the year, it is okay. We will conduct another spending projection before the end of the year and will have a chance to either reallocate to an area of need within the DV community of providers or use the unspent funds to preserve the DVOTI Fund.

Please contact me if you have questions.

--

David River  
Domestic Violence Unit Manager  
Children Youth and Families Department  
(505) 795-1645  
[davidb.river@state.nm.us](mailto:davidb.river@state.nm.us)  
1120 Paseo de Peralta, Room 209  
Santa Fe, NM 87502

**Scope of Work**  
**Domestic Violence Offender Treatment and**  
**Intervention (DVOTI) Project**  
**Torrance County - Project Office**  
**Amendment**

**Lead Agency:** CYFD

**State Fiscal Year:** SFY21 (July 1, 2020 - June 30, 2021)

**Services:** Client Services

**Billing Type:** Invoice

**Funding:** State General Funds

**Fund Pool:** DVGF20 : GF : Domestic Violence (004307) (State)

**Project:** DV Offender Treatment and Intervention

**Fund Pool:** DVOTI30 : Domestic Violence Offender (004607) (State)

**Project:** DV Offender Treatment and Intervention

**Fund Pool:** DVGF20: GF: Domestic Violence (004307) Non Reversion Dollars

**Project:** DV Offender Treatment and Intervention

**CFDA# (If Applicable):** n/a

Torrance County - Project Office, Vendor, shall perform the work outlined in this Scope of Work and attached Appendices, which are hereby incorporated and made a part of the Agreement.

I. DURATION

July 1, 2020 to June 30, 2021

II. INTENDED POPULATIONS

Vendor will provide Domestic Violence Offender Treatment and Intervention (DVOTI) services in Torrance County to adult offenders of domestic violence.

III. PROGRAM GOALS

- A. Adult offenders of domestic violence will learn how their behavior affected their partner, children, and other family members; take responsibility for behavior and actions; and gain skills, information and knowledge to avoid future abusive behavior through gender-specific treatment and intervention.

- B. Communities in New Mexico will better understand the impact of domestic and dating violence, and the need for coordination to intervene in and contain abusive behaviors.

#### IV. PROGRAM ACTIVITIES

The Vendor Shall:

- A. Provide one or more of the below services as defined in the CYFD Domestic Violence Offender Treatment and Intervention Project Standards [DVOTI Standards], which may be updated from time to time by CYFD:

- Pre-Intake Assessment
- Clinical Assessment
- Program Participant Intake
- DVOTI Group Sessions
- DVOTI Individual Sessions
- Case Management
- Coordinated Community Response Activities
- Community Services
- Supervision

- B. Assess each potential program participant using the ODARA actuarial tool, completed by a staff member who is certified to administer the ODARA.
- C. Collect and submit a monthly report using the CYFD BHS Monthly Data Collection Form.
- D. Maintain data required by the UNM Evaluation Lab for the DVOTI outcomes project, and submit this data securely, as directed by CYFD BHS.
- E. Respond to reasonable requests for information from CYFD BHS, which may be part of program management, research efforts, or are the result of requests from State or Federal authorities.
- F. Abide by the terms of the CYFD BHS Domestic Violence Offender Treatment and Intervention Project Standards, including cooperation with monitoring and compliance, participating in the complaint process for any complaints received from program participants or program staff, reporting critical incidents to CYFD BHS, and abiding by operations and administrative standards.

#### V. INVOICING

- A. Vendor will provide and bill for the Domestic Violence service components according to the rate schedule located in the current DVOTI Standards for services provided in each calendar month, using the CYFD BHS-provided DVOTI services invoice.

B. Program Support

Vendor may bill up to twelve percent (12%) of the total monthly unit rate reimbursement for the month for program support.

C. Vendor understands that the allocations made available through BHSDStar are subject to the availability of State and Federal Funding appropriations, as described in the Client Services Treatment Agreement for the Behavioral Health Collaborative Member Agencies Non-Medicaid Services.

D. Vendor understands that CYFD BHS will not approve payment on invoices unless a completed CYFD Monthly Data Collection Form is also submitted into the BHSDStar system.

E. Allocations

Vendor's services will be paid for from the following fund pools, as shown in the Falling Colors BHSDStar System Allocations Table:

1. Domestic Violence Offender Treatment or Intervention Fund for SFY21.
2. State of New Mexico General Fund for SFY21.

F. Vendor will submit invoices through [www.BHSDSTAR.org](http://www.BHSDSTAR.org) no later than fifteen (15) days following the service period end date. The Vendor understands that CYFD BHS may require earlier submission based on State fiscal year requirements.

G. Vendor may establish a supplemental fee that includes a sliding scale schedule for perpetrators of domestic violence under the condition that the fee and sliding scale schedule and accompanying procedures are approved by CYFD BHS prior to implementation.

VI. STATE REQUIREMENTS

Vendor shall sign, submit and abide by the Children, Youth and Families Department Suspension and Debarment Form, attached to this Agreement as Attachment 1.

VII. OTHER PROVISIONS

A. The Vendor will continue to be an approved program in good standing as defined in the DVOTI Standards, NMSA 31-12-12 and NMAC 8.8.7.

B. If the Vendor fails to maintain approved status or is involuntarily removed from the Approved DVOTI Program List, the terms of this Scope of Work will cease upon the date of removal from the Approved DVOTI Program List.

C. Equal Opportunity Compliance: Vendor agrees to abide by all federal and state laws, rules and regulations, and executive orders of the Governor of the State of New Mexico, pertaining to equal employment opportunity. In accordance with all such laws, rules, and regulations, and executive orders of the Governor of the State of New Mexico, Vendor agrees to assure that no person in the United States shall on the grounds of race, religion, color, national origin, ancestry, sex, age, physical or mental handicap, or serious medical condition, spousal affiliation, sexual orientation or gender identity, be excluded from employment with or participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity performed under this Agreement. If Vendor is found not to be in compliance with these requirements during the life of this Agreement, Vendor agrees to take appropriate steps to correct these deficiencies.

D. New Mexico Employees Health Coverage

1. If Vendor has, or grows to, six (6) or more employees who work, or who are expected to work, an average of at least 20 hours per week over a six (6) month period during the term of the contract, Vendor certifies, by signing this agreement, to have in place, and agree to maintain for the term of the contract, health insurance for those employees and offer that health insurance to those employees if the expected annual value in the aggregate of any and all contracts between Vendor and the State exceed \$250,000 dollars.
2. Vendor agrees to maintain a record of the number of employees who have (a) accepted health insurance; (b) declined health insurance due to other health insurance coverage already in place; or (c) declined health insurance for other reasons. These records are subject to review and audit by a representative of the state.
3. Vendor agrees to advise all employees of the availability of State publicly financed health care coverage programs by providing each employee with, as a minimum, the following web site link to additional information:  
<http://insurenemexico.state.nm.us/>.

EXECUTION PAGE

By signing below, I represent that I am an authorized signatory for the Provider and have read and understand this Scope of Work.

PROVIDER	
Name of Provider (Please Print or Type): Torrance County Domestic Violence Program	
Authorized Signature:	Date:
Name (Please Print or Type): Janice Barela	
Title (Please Print or Type): Interim County Manager	
Address:	
E-Mail Address: jbarela@tcnm.us	
Phone:	Fax:
TIN:	NPI:



PROVIDER INSTRUCTIONS  
FOR NON-MEDICAID DOCUMENTS

The document(s) that are being delivered to you have been approved by the State of New Mexico.

Instructions

1. **Legal Name.** Review your Provider Name on the first page of the document to verify it is correct and that it is the Provider's legal name. If it is not, to have it corrected please email [support@bhsdstar.org](mailto:support@bhsdstar.org) the correct legal name as soon as possible.
  
2. **Notice and Contact Information.** If you are a new Provider receiving a Provider Agreement, completely fill in Provider's Address, Attention contact, Phone, Fax and Email on page 16 of the Provider Agreement. **Please be sure that all information is legible.**
  
3. **Execution Page.** Completely fill in all the blanks on the Execution Page (the last page of the document) including all of the following information:
  - a) Insert TIN
  - b) Insert NPI
  - c) Sign the Provider Agreement
  - d) Print Name and Title of the signatory in a legible manner
  - e) Fill in Address, Email, Phone and Fax information
  
4. **Return Executed Document(s).** Documents are returned electronically using DocuSign software once document(s) is executed. Instructions for DocuSign will come with the email from DocuSign.

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### Certificate Of Completion

Envelope Id: 6FBBAD18A80A4258A48EDEA03DC0DDFB	Status: Delivered
Subject: CYFD FY21 SOW Torrance County - DVOTI Amendment.docx	
Source Envelope:	
Document Pages: 6	Signatures: 0
Certificate Pages: 4	Initials: 0
AutoNav: Enabled	Envelope Originator:
EnvelopeId Stamping: Enabled	Shauna Hovden
Time Zone: (UTC-08:00) Pacific Time (US & Canada)	PO Box 2083
	Santa Fe, NM 87504-2083
	shauna@fallingcolors.com
	IP Address: 174.237.0.230

### Record Tracking

Status: Original 2/23/2021 9:48:34 AM	Holder: Shauna Hovden shauna@fallingcolors.com	Location: DocuSign
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### Signer Events

Signature	Timestamp
Janice Barela jbarela@tcnm.us Interim County Manager Torrance County Domestic Violence Program Security Level: Email, Account Authentication (None)	Sent: 2/23/2021 9:49:46 AM Viewed: 2/23/2021 9:51:07 AM

**Electronic Record and Signature Disclosure:**  
 Accepted: 2/23/2021 9:51:07 AM  
 ID: 7b578cf7-7c53-4686-90a6-3659551c1933

In Person Signer Events	Signature	Timestamp
<b>Editor Delivery Events</b>	<b>Status</b>	<b>Timestamp</b>
<b>Agent Delivery Events</b>	<b>Status</b>	<b>Timestamp</b>
<b>Intermediary Delivery Events</b>	<b>Status</b>	<b>Timestamp</b>
<b>Certified Delivery Events</b>	<b>Status</b>	<b>Timestamp</b>
<b>Carbon Copy Events</b>	<b>Status</b>	<b>Timestamp</b>
<b>Witness Events</b>	<b>Signature</b>	<b>Timestamp</b>
<b>Notary Events</b>	<b>Signature</b>	<b>Timestamp</b>
<b>Envelope Summary Events</b>	<b>Status</b>	<b>Timestamps</b>
Envelope Sent	Hashed/Encrypted	2/23/2021 9:49:46 AM
Certified Delivered	Security Checked	2/23/2021 9:51:07 AM
<b>Payment Events</b>	<b>Status</b>	<b>Timestamps</b>
<b>Electronic Record and Signature Disclosure</b>		

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electronically from us.

**How to contact Falling Colors Technology:**

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: [mindy@fallingcolors.com](mailto:mindy@fallingcolors.com)

**To advise Falling Colors Technology of your new e-mail address**

To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at [mindy@fallingcolors.com](mailto:mindy@fallingcolors.com) and in the body of such request you must state: your previous e-mail address, your new e-mail address.

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In addition, you must notify DocuSign, Inc. to arrange for your new email address to be reflected in your DocuSign account by following the process for changing e-mail in the DocuSign system.

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To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an e-mail to [mindy@fallingcolors.com](mailto:mindy@fallingcolors.com) and in the body of such request you must state your e-mail address, full name, US Postal address, and telephone number. We will bill you for any fees at that time, if any.

**To withdraw your consent with Falling Colors Technology**

To inform us that you no longer want to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your DocuSign session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an e-mail to [mindy@fallingcolors.com](mailto:mindy@fallingcolors.com) and in the body of such request you must state your e-mail, full name, US Postal Address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

**Required hardware and software**

Operating Systems:	Windows® 2000, Windows® XP, Windows Vista®; Mac OS® X
Browsers:	Final release versions of Internet Explorer® 6.0 or above (Windows only); Mozilla Firefox 2.0 or above (Windows and Mac); Safari™ 3.0 or above (Mac only)
PDF Reader:	Acrobat® or similar software may be required to view and print PDF files
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	Allow per session cookies

\*\* These minimum requirements are subject to change. If these requirements change, you will be asked to re-accept the disclosure. Pre-release (e.g. beta) versions of operating systems and browsers are not supported.

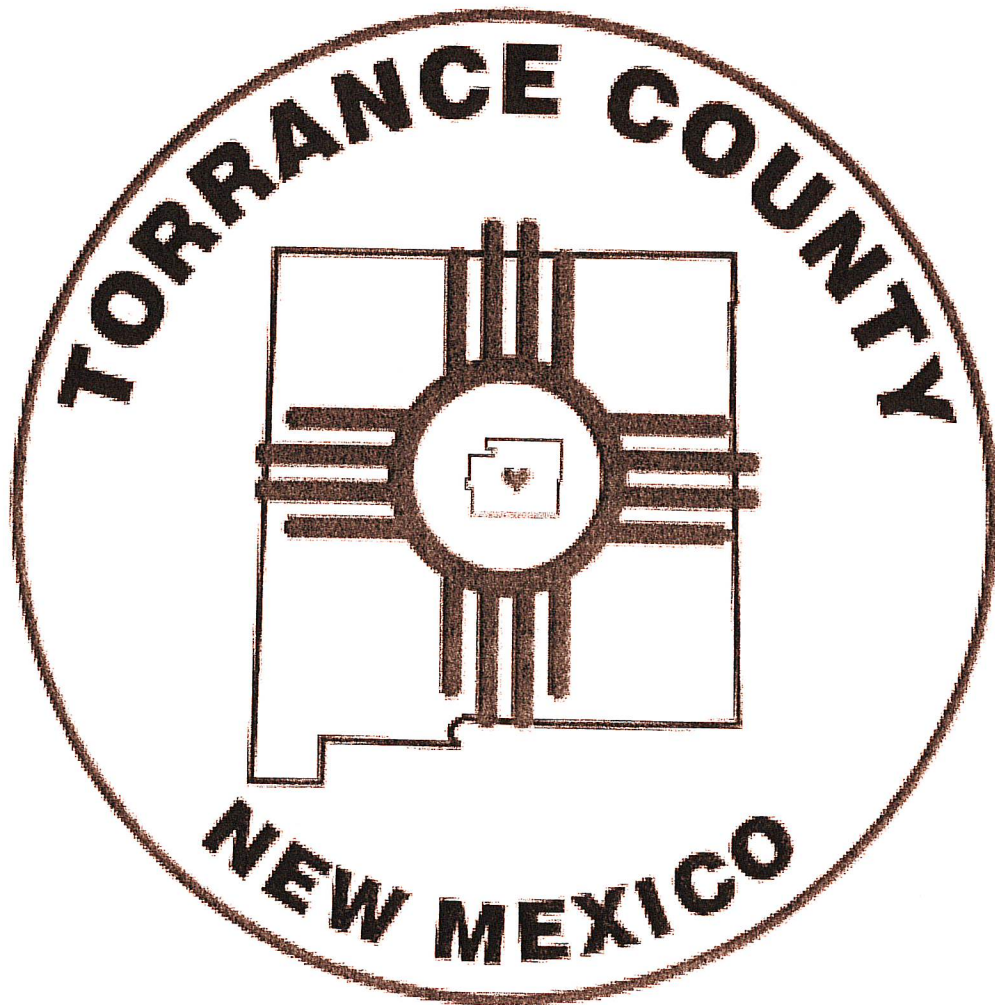
**Acknowledging your access and consent to receive materials electronically**

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please verify that you were able to read this electronic disclosure and that you also were able to print on paper or electronically save this page for your future reference and access or that you were able to e-mail this disclosure and consent to an address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format on the terms and conditions described above, please let us know by clicking the 'I agree' button below.

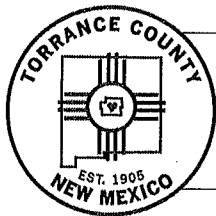
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- I can access and read this Electronic CONSENT TO ELECTRONIC RECEIPT OF ELECTRONIC RECORD AND SIGNATURE DISCLOSURES document; and
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*Agenda Item  
No. 12-D*



# Torrance County Board of Commissioners

Meeting 3/10/2021

Item 12D

Department: Grants  
Prepared By: Cheryl Allen

## **Title: Motion to ratify application submission for the Justice Assistance Program (JAG) Grant program to request funding for the Community Partnership Initiative (Community Policing)**

### **Sponsor:**

TCSO

### **Action:**

Ratify application submission for the Justice Assistance Program (JAG) Grant program to request funding for the Community Partnership Initiative (Community Policing)

### **Summary:**

The Torrance County Sheriff's Office is implementing the Community Partnership Initiative, a community policing program, to halt reactive policing methods, in which policing involves responding to crime as opposed to acting proactively. The overall objectives are to address the rise in crime, while at the same time earning the public's trust. The application identifies three specific project goals and objectives and specific activities to be completed during the period of performance from July 1, 2020 – June 30, 2022:

**1. Goal:** Reduce property and violent crime.

**Objective:** Identify property theft rings and launch targeted investigations to solve a minimum of 50% of property crimes.

**Activities:**

- a. Conduct covert operations to monitor known suspects to allow catching in the act.
- b. Conduct surveillance of suspects' behaviors/patterns of life to identifying others involved in the same criminal activity.
- c. Monitor online classified advertisement websites, such as Craigslist, and pawnshop activities to locate stolen property.

**2. Goal:** Engage the community to develop, foster, and maintain relationship[s] to build trust in the TCSO and identify criminal trends and areas of concern to develop solutions.

**Objective:** Increase the visibility in the three targeted areas to host and participate in community events and coordinated policing operations to total three events per quarter (12/year). A secondary objective is to increase awareness of the program publicizing the program online and with printed materials to reach a minimum of 50% of the households in the county.

**Activities:**

- a. Engage the community by organizing community cookouts, recreational activities, and town hall meetings where officers assigned to the area are present and participating.
  - b. Publicize the program on the Torrance County TCSO web page and by distributing brochures via direct mail and at community events.
  - c. Collaborate with the other Torrance County service providers such as the DWI Prevention and Domestic Violence programs to increase dissemination of information about multiple programs and to multiple audiences.
3. **Goal:** Implement organizational transformation to align management, structure, personnel, and information systems to support community partnerships and proactive policing.

**Objective:** Change existing policy by revising existing job descriptions and performance evaluations to infuse community policing and establish an organizational structure requiring long-term assignments in three focused areas increasing deputy coverage adding an additional 399 hours dedicated to the community policing effort.

**Activities:**

- a. Revise job descriptions for deputies and transportation officers to begin infusion of community policing throughout the entire personnel system of the TCSO.
- b. Establish an organizational structure requiring long-term assignments within the community policing program.
- c. Supervisors will tie performance evaluations to community policing principles.

**Significant Issues:**

- No match
- Submission deadline March 8, 2021 by email and mail

**Financial:**

- See attached Budget Detail Worksheet from the application

**Staff Recommendation:**

Ratify application submission for the Justice Assistance Program (JAG) Grant program and authorize Janice Y. Barela to act signatory as the Fiscal Agency Authorized Official.



**DEPARTMENT OF PUBLIC SAFETY  
GRANTS MANAGEMENT BUREAU (GMB)  
2020 JAG PROGRAM APPLICATION**

**BUDGET DETAIL WORKSHEET**

**1. 200 CATEGORY COSTS -**

**1a. Personnel - 200 – List each position by title. Show the annual salary rate and the percentage of time to be devoted to the program. Compensation paid for employees engaged in grant activities must be consistent with that paid for similar work within the applicant organization. MJTF Coordinator Annual Salary cannot exceed \$60,000 of grant funds provided by the Department of Public Safety.**

Name/Position	Salary	Per	% of time	Hours to Grant	Grant Funds
Kent Ballard/ Lieutenant	\$45	OT/hour	0.1%	41.00	\$ 1,845.00
Jordan Duran/Sergeant	\$45	OT/hour	0.1%	41.00	\$ 1,845.00
Ryan Collier/Sergeant	\$45	OT/hour	0.1%	41.00	\$ 1,845.00
Marty Sprunk/Sergeant	\$45	OT/hour	0.1%	41.00	\$ 1,845.00
John Stocum/Evidence Tech	\$35	OT/hour	0.1%	41.00	\$ 1,414.50
Erwin Young/Deputy	\$39	OT/hour	0.1%	41.00	\$ 1,599.00
Pablo Arreola/Deputy	\$33	OT/hour	0.1%	41.00	\$ 1,353.00
Brent Woodard/Deputy	\$33	OT/hour	0.1%	41.00	\$ 1,353.00
Alexander Schwerdel/Deputy	\$33	OT/hour	0.1%	41.00	\$ 1,353.00
Chad Whitson/Deputy	\$33	OT/hour	0.1%	41.00	\$ 1,353.00
Reese Swatsworth/Deputy	\$33	OT/hour	0.1%	41.00	\$ 1,353.00
Cesar Quintana/Deputy	\$33	OT/hour	0.1%	41.00	\$ 1,353.00
Jennifer Phillips/Deputy	\$33	OT/hour	0.1%	41.00	\$ 1,353.00
Andy Chapa/Deputy	\$33	OT/hour	0.1%	41.00	\$ 1,353.00
Eunice Cervantes/Deputy	\$33	OT/hour	0.1%	41.00	\$ 1,353.00
James Hoover/Transport Deputy	\$33	OT/hour	0.1%	41.00	\$ 1,353.00
Joshua Najera/Transport Deputy	\$30	OT/hour	0.1%	41.00	\$ 1,230.00
Leopoldo Romero/Transport Deputy	\$30	OT/hour	0.1%	41.00	\$ 1,230.00
Monica Torres/Transport Deputy	\$30	OT/hour	0.1%	41.00	\$ 1,230.00

**1a. Sub-Total Personnel** \$ **27,613.50**

**1b. Fringe Benefits - 200 – Fringe benefits should be based on actual known costs or an established formula. Fringe benefits are for those listed in the personnel budget category and only for the percentage of time devoted to the program.**

Type of Fringe Category	Base	Rate	Grant Funds
not applicable			\$ -
			\$ -
			\$ -
			\$ -

**1b. Sub-Total Fringe Benefits** \$ -

**Justification Personnel and Fringe Benefits:**

IN DEVELOPMENT

**Total 200 Category** \$ **27,613.50**

**2. 300 CATEGORY COSTS**

2a. Contractual Services - 300 – For each contractor, enter the name, if known, service to be provided, hourly or daily fee, and estimated time on the program. Consultant fees in excess of \$650 per day or \$81.25 per hour require additional justification and prior approval.

Name of Contractor & Service Provided	Quantity	Cost Per Unit	Grant Funds
not applicable			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -

2a. Sub-Total Contractual Services \$ -

Justification Contractual Services:

Empty space for justification of contractual services.

Total 300 Category \$ -

**3. 400 CATEGORY COSTS**

3a. Travel - 400 – For Purposes of the Grant application budget, enter the total budgetary costs for travel anticipated for the grant term. Travel expenses include staff trainings, field interviews, advisory group meetings, airfare, lodging, subsistence etc. Identify the location of travel, if known. Registration Fees should be included in the "Other Costs Category" not the "Travel Costs Category". Reimbursement of travel expenses will be governed by the New Mexico State Per Diem and Mileage Act (10-8-1 through 10-8-8 NMSA 1978).

Purpose	Location	# of Staff	# of Days	Cost per Staff	Grant Funds
not applicable					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -

3a. Sub-Total Travel \$ -

Justification Travel:

Empty space for justification of travel costs.

**3b. Equipment – 400 – List non-expendable items that are to be purchased. Equipment is tangible property valued at \$1,500 or more OR having a useful life of more than one year, AND any Information Technology items (e.g., computers, tablets, printers, etc.). Rented or leased equipment costs should be listed in the “Contractual” category. Explain how the equipment is necessary for the success of the program. All equipment will be bar-coded by the GMB for tracking purposes.**

Item	Quantity	Cost Per Unit	Grant Funds
Cellebrite UFED 4PC software based mobile forensic	1	\$ 10,500.00	\$ 10,500.00
Lieca BLK360 Laser Scanner	1	\$ 20,443.00	\$ 20,443.00
Vortex Optics Viper HD 12x50 Binoculars	1	\$ 740.00	\$ 740.00
Vortex Optics Aluminum Tripod + Pan Head	1	\$ 300.00	\$ 300.00
Vortex Optics Viper HD Spotting Scope 15 -45x65 (Straight)	1	\$ 1,050.00	\$ 1,050.00
Wifi Night Vision Smoke Detector Camera & DVR	1	\$ 495.00	\$ 495.00
Wifi Motion Activated Wall Clock Camera & DVR	1	\$ 330.00	\$ 330.00
Browning Dark Ops Pro XD Covert Trail Cameras	1	\$ 180.00	\$ 180.00
TracView 3.10 Pole Mounted IR/Color Camera System	1	\$ 2,495.00	\$ 2,495.00
Clear Vision Cellular Wireless Trail Cameras	1	\$ 280.00	\$ 280.00
<b>3b. Sub-Total Equipment</b>			<b>\$ 36,813.00</b>

**Justification Equipment:**

Surveillance Equipment will be used during covert operations.

**3c. Supplies – 400 – List items by type (office supplies, postage, training materials, etc.) and show the basis for computation. Generally, supplies include any materials that are expendable or consumed during the course of the program.**

Supply Item	Quantity	Cost Per Unit	Grant Funds
Brochures in English/Spanish Summarizing the Program	15,000	TBD	#VALUE!
			\$ -
			\$ -
			\$ -
			\$ -
<b>3c. Sub-Total Supplies</b>			<b>#VALUE!</b>

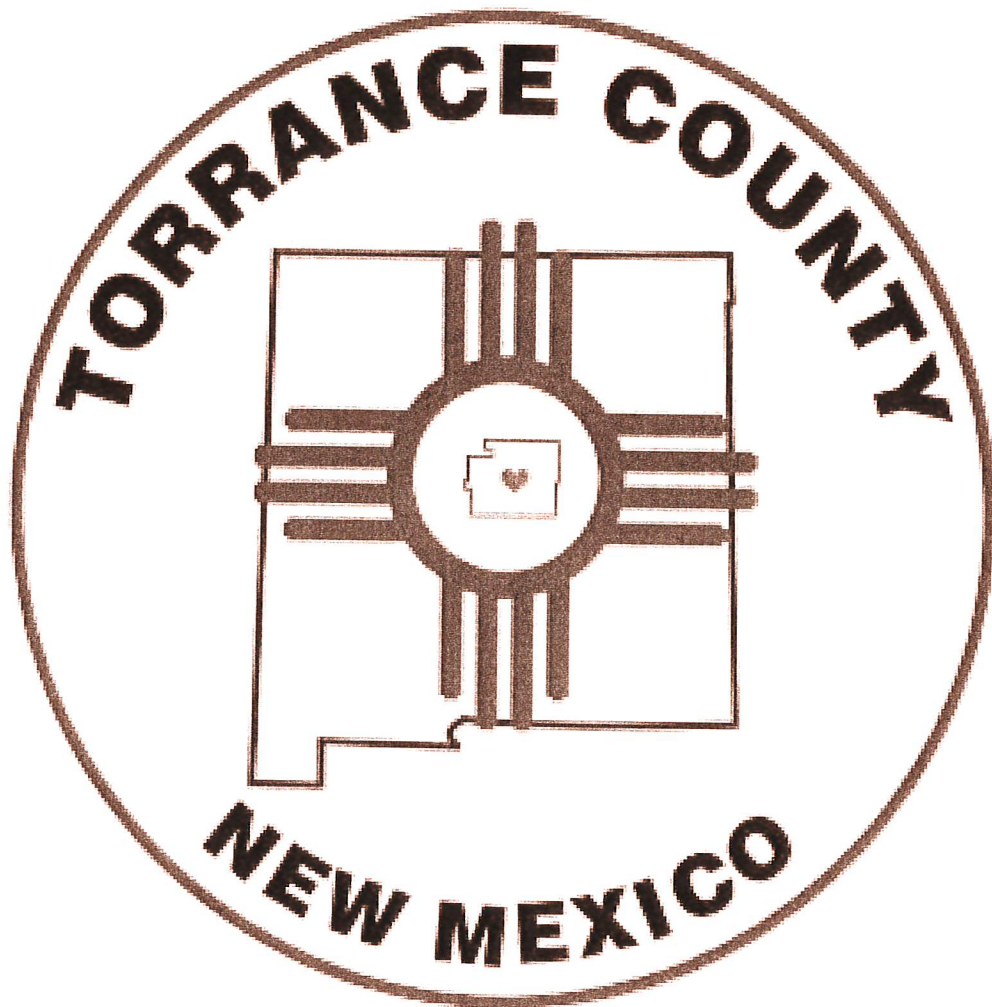
**Justification Supplies:**

**3d. Confidential Funds – 400 – Confidential funds are those monies allocated to: Purchase of Service (P/S), including efforts to create or establish the appearance of affluence for undercover purposes, within reasonable limits; Purchase of Evidence (P/E) for purchase of evidence and/or contraband, such as narcotics; and/or Purchase of Information (P/I), including payments to an informant for specific information.**

Description	Quantity	Grant Funds
not applicable		\$ -
		\$ -
		\$ -
		\$ -







*Agenda Item  
No. 12-E*



# Torrance County Board of Commissioners

Meeting 3/10/2021

Item 12E

Department: Sheriff  
Prepared By: Stephanie Dunlap  
Reviewed by: Janice Y. Barela

## **Title: Law Enforcement Protection Funds (LEPF)**

### **Sponsor:**

Sheriff

### **Action:**

Motion to approve Law Enforcement Protection Funds (LEPF).

### **Summary:**

The Law Enforcement Protection Funds (LEPF) are distributed every year by the State of New Mexico to all NM law enforcement agencies. The base amount given to each law enforcement agency is set by the population of each county; for Torrance County that amount is \$20,000. In addition to the base amount, each law enforcement agency is given \$600 per certified officer that works for that agency; for Torrance County that is an additional \$9,000. This will make our total for this fiscal year \$29,000. These funds can be used to provide additional training, purchase needed field supplies, body cameras, ballistic vests, uniforms and most any other operational needs for the Sheriff's Office.

### **Significant Issues:**

The deadline to postmark this application is March 31, 2021. Once approved, funds will be released to Torrance County at the start of the fiscal year. If the application is denied, the Sheriff's Office loses out on \$29,000 that is provided by the State specifically to benefit law enforcement officers and the function of their departments.

### **Financial:**

By approving this application, the County will save money on the supplies that the Sheriff's Office needs in order to replace broken, worn out and/or old items, along with supplies and items the Sheriff's Office needs to meet requirements imposed by State law, such as body cameras. This will also save the County in training costs for Advanced Law Enforcement Trainings that deputies need to take throughout the year. If the application is denied, the Sheriff's Office will need to request a budget increase to cover the costs of the items/supplies that LEPF historically funds.

### **Manager's Recommendation:**

Approve

APPLICATION FOR LAW ENFORCEMENT PROTECTION FUNDS  
 FOR CLASS 1 MUNICIPALITIES AND COUNTIES  
 PURSUANT TO CHAPTER 29, ARTICLE 13 NMSA 1978  
 FOR THE JULY 1, 2021 - JUNE 30, 2022 FISCAL YEAR

I. Municipality or County: Torrance County Sheriff's Office.

II. Computation of Proposed Distribution:

A. Class 1 (Population per 2010 Census = 0 to 20,000) \$20,000

B. Total Number of Full-Time Certified Police Officers or Sheriff Deputies (\*) multiplied by \$600 (\*\*): 9,000.-  

$$\underline{15} \times \$600 =$$

(\*) Each officer or Deputy listed on Supplemental Schedule (page 2) must be certified by the New Mexico Police Academy pursuant to Section 29-7-8 NMSA or authorized as a New Mexico Peace Officer pursuant to Section 29-1-11 NMSA. Certification status of officers for whom the award is requested must be current on the March 31, 2021 DPS Registry or officers must be enrolled in the New Mexico Police Academy with an anticipated graduation date prior to or on July 1, 2021.

C. Total Requested Distribution\*\* (A + B) \$29,000.-

III. Amounts distributed from the Law Enforcement Protection Fund must be expended only for the purposes allowed by Section 29-13-7 NMSA 1978. Itemize the proposed use of these funds below:

A. Repair and purchase of law enforcement apparatus and equipment (itemized schedule, page 3, must be completed) <sup>1</sup> which meet minimum nationally recognized standards. (Please Note: regular maintenance on vehicles and police equipment; office furniture and supplies; or operating expenses are not allowable expenses) Rule 2 NMAC 110.3	\$ 20,000
B. Expenses associated with advanced law enforcement planning and training.	\$ 9,000
C. Complying with match or contribution requirements for the receipt of federal funds relating to criminal justice programs.	
D. No more than fifty percent (50%) of the replacement salaries of law enforcement personnel participating in basic law enforcement training.	
E. New Mexico Finance Authority Loan Intercept Agreement.	
F. TOTAL REQUESTED EXPENDITURES**	\$ 29,000

\*\*Total Requested Expenditures (Section III) must equal Total Requested Distribution (Section II).

IV. CERTIFICATION: Under penalty of law, we hereby certify that to the best of our knowledge and belief, the information contained in this application is correct, and that all expenditures of Law Enforcement Protection Fund monies will be made in accordance with Sections 29-13-7 and 29-13-9 NMSA 1978 as well as Rule 2 NMAC 110.3.

\_\_\_\_\_  
 Mayor/Chairman Martha Ramirez  
Police Chief or Sheriff Date \_\_\_\_\_

<sup>1</sup>Pertains only to municipalities with a population of 1500 or less and universities.

(\*\*) Per officer rate is based on current law as of 2/19/2021.

Municipality/County: Torrance County Sheriff's Office

Contact Name: Stephanie Dunlap Contact Title: Administrator

Contact Phone Number: 505 544-4903 Contact Email: sdunlap@tcn.m.us

APPLICATION FOR LAW ENFORCEMENT PROTECTION FUNDS  
FOR MUNICIPALITIES AND COUNTIES  
PURSUANT TO CHAPTER 29, ARTICLE 13 NMSA 1978  
FOR THE JULY 1, 2021 - JUNE 30, 2022 FISCAL YEAR

SUPPLEMENTAL SCHEDULE

Instructions: List the name, certificate number, and date of certification of all full-time police officers and sheriff deputies certified by the Department of Public Safety (DPS), New Mexico Police Academy pursuant to Section 29-7-8 NMSA 1978 or authorized to act as a New Mexico peace officer pursuant to Section 29-1-11 NMSA 1978. Please photocopy this form if additional space is needed.

Name of Full-Time Certified Police Officers and Sheriff Deputies	Certificate Number	Cert. Date
1) Martin Rivero	99-0217P	6-1999
2) Eli Uccero	02-0038P	5-2002
3) Kent Ballard	08-0202P	9-2008
4) Jordan Duran	14-0184P	6-2014
5) Ryan Collier	18-0069P	5-2018
6) Erwin Young	04-0267P	3-2004
7) Pablo Arreda	19-0022P	5-2019
8) Brent Woodard	09-0226P	8-2009
9) Alexander Schwerdel	19-0055P	5-2019
10) Chad Whitson	08-0188P	12-2015
11) Reese Swatsworth	18-0365P	12-2018
12) Cesar Quintana	20-0237P	10-2020
13) Jennifer Phillips	16-0236P	2-2016
14) Monica Torres	04-0003P	1-2004
15) Andy Chapa	91-0253P	1991
16)		
17)		
18)		
19)		
20)		
21)		
22)		

NOTE: Please use name as reported to DPS, e.g. If an officer has changed his/her last name and change has not been reported to DPS.



Municipality\*: \_\_\_\_\_

**ITEMIZED SCHEDULE  
FOR SECTION III.A ON PAGE ONE OF APPLICATION**

\*[NOTE: This schedule only pertains to municipalities with a Population of 1500 or less and universities.]

CATEGORY	# OF ITEMS	ESTIMATED COST
<b>EQUIPMENT:</b>		
<b>Subtotal</b>		\$
<b>APPARATUS:</b>		
<b>Subtotal</b>		\$
<b>Repair of Equipment:</b>		
<b>Subtotal</b>		\$
<b>GRAND TOTAL (Must equal total of Section III.A of Page One)</b>		\$

For allowable expenditures, see Section 29-13-7 NMSA 1978 and LEPF Rule 2 NMAC 110.3.8A and 110.3.8B.

Samples of "Equipment" descriptions are: police vehicle, vehicle dashboard computer, police radios, surveillance equipment, finger printing kits, etc.

Samples of "Apparatus" descriptions are: guns & holsters, uniforms, badges, ammunition, protective vests for police officers, protective vests for police dogs, etc.

For unallowable expenditures, see LEPF Rule 2 NMAC 110.3.8C. [For example, operating expenses, routine vehicle maintenance, and furniture are unallowable.]

**MICHELLE LUJAN GRISHAM**  
GOVERNOR



**DEBBIE K. ROMERO**  
ACTING CABINET SECRETARY

**DONNIE J. QUINTANA**  
DIRECTOR

STATE OF NEW MEXICO  
DEPARTMENT OF FINANCE AND ADMINISTRATION  
LOCAL GOVERNMENT DIVISION  
Bataan Memorial Building ♦ 407 Galisteo St. ♦ Suite 202 ♦ Santa Fe, NM 87501  
PHONE (505) 827-4950 ♦ FAX (505) 827-4948

**TO:** Chief Law Enforcement Officers  
Brian Coss, Support Services Manager, New Mexico Department of Public Safety

**FROM:** Donnie J. Quintana, Director *Donnie Quintana*  
Local Government Division

**DATE:** February 15, 2021

**RE:** Law Enforcement Protection Fund (LEPF) Application

Attached are the application and instructions for the Law Enforcement Protection Fund (LEPF) Distribution. We ask that you return the completed application to the Local Government Division (LGD) with a postmark date **no later than March 31, 2021**. Applications submitted after that date or incomplete may be denied.

The LGD is required by Section 29-13-4.A NMSA 1978 to determine the relative needs of all local law enforcement agencies by April 15. In order to meet this statutory requirement, it is imperative that LGD receive all applications by **March 31, 2021**.

There are three important components to focus on in filling out the application. First, all parts of the application must be completed. Second, the mayor or chairman and police chief or sheriff – not their designees - must sign the application. Third, the application must include the names of certified municipal police officer, county sheriff department officers on the Supplemental Schedule.

House Bill (HB) 184 from the 2020 legislative session was signed into legislation and will increase distributions from the law enforcement protection fund, effective **July 1, 2022** and therefore not impact the upcoming fiscal year 2021 LEPF distributions.

The amounts listed on the application and instructions are based on current law. A written notification of the amount of distribution will be sent to applicants by **May 1, 2021**.

The Department of Public Safety (DPS) verifies the certification of officers. All officers for whom the \$600 award is requested must be certified by July 1, 2021. On your LEPF application, for an officer to be funded, their name must appear on the March 31, 2021 DPS Registry, or must be enrolled in the New Mexico Police Academy with an anticipated graduation date prior to or on July 1, 2021. Therefore, please verify the officers for whom you are requesting funding are listed on the DPS registry. See Section 10.29.9.10 of New Mexico Administrative Code (NMAC) for registry reporting requirements.

Lastly, House Bill 4 from the 2017 legislative session was signed into law on January 31, 2017 requiring periodic distributions. If possible, LGD will make a one-time annual distribution in August. However, you will be notified of any changes in the timing of distributions on the final distribution letter that goes out on May 31, 2021.

If you need assistance, call Jolene Gonzales, Special Projects Analyst, at 505-629-8204.

## INSTRUCTIONS

### APPLICATION FOR LAW ENFORCEMENT PROTECTION FUNDS FOR MUNICIPALITIES, COUNTIES AND UNIVERSITIES PURSUANT TO CHAPTER 29, ARTICLE 13 NMSA 1978 FOR THE JULY 1, 2021 - JUNE 30, 2022 FISCAL YEAR

#### PURPOSE

The purpose of the Law Enforcement Protection Fund is to provide the equitable distribution of funds to municipal police, university police, county sheriff and tribal police departments for use in maintaining and improving those departments in order to enhance the efficiency and effectiveness of law enforcement services.

#### APPLICATION PROCESS

All applications for Law Enforcement Protection Funds must be made on the prescribed forms and received by the Local Government Division (LGD) with a postmark date no later than **March 31, 2021**. Applications must be mailed to the following address:

**Local Government Division  
Attn: Jolene Gonzales  
Department of Finance and Administration  
Bataan Memorial Bldg., Room 201  
Santa Fe, New Mexico 87501**

LGD will notify all applicants in writing of its determination of money to be distributed under Section 29-13-4 by May 1, 2021. Any applicant may appeal LGD's determination by filing a notice of appeal with the Secretary of the Department of Finance and Administration by May 15, 2021. The Secretary will review all appeals and make a final determination by June 30, 2021. If no appeal is filed, the determination of the LGD will become final and binding.

House Bill 4 from the 2017 legislative session was signed into law on January 31, 2017 requiring periodic distributions. If possible, LGD will make a one-time annual distribution in July. However, you will be notified of any changes in the timing of distributions on the final distribution letter that goes out on May 31, 2020.

#### COMPUTATION OF AWARDS

1. All municipal police and county sheriff's departments will be rated by class in accordance with populations established by the 2010 federal census. Please note that the 2020 Census data is not available at this time. The population of any county will be reduced by the population of any municipality located within that county that has a municipal police department.

## INSTRUCTIONS (Continued)

Each municipality and county will receive a distribution from the Law Enforcement Protection Fund based on its population as follows:

CLASS	POPULATION	AMOUNT
1	0 TO 20,000	\$20,000
2	20,001 TO 160,000	\$30,000
3	160,001 TO 1,280,000	\$40,000

- University police departments shall be entitled to a rate of distribution of \$17,000.
- In addition to the amount determined in items 1 and 2 above, all municipalities, universities and counties will receive \$600 for each full-time certified police officer or sheriff's deputy. Each officer or deputy claimed must be certified by the New Mexico Law Enforcement Academy pursuant to the provisions of Section 29-7-8 NMSA 1978, or, authorized to act as a New Mexico peace officer pursuant to Section 29-1-11 NMSA 1978. **All officers and deputies claimed for funding must be listed on the Supplemental Schedule and must appear on the March 31, 2021 New Mexico Department of Public Safety Registry, or must be enrolled in the New Mexico Police Academy with an anticipated graduation date prior to or on July 1, 2021.**
- If the balance of the Law Enforcement Protection Fund is insufficient to permit the total allocations provided in item 3 above, the LGD will reduce the allocation determined under item 3 to the maximum amount of money available.

## CARRY OVER BALANCES

LEPF distributions may not be used for accumulation. **However, if Division approval is obtained for good cause, funds may be expended in the fiscal year following distribution.** This means that funds must be expended within two fiscal years (distribution fiscal year plus one subsequent fiscal year with Division approval), otherwise those funds will revert back to the state or the distribution for the upcoming fiscal year will be lowered by the amount accumulated.

## ACCOUNTABILITY-University Police Only

Submit a detailed financial report of the prior year grant expenditures and balance (if any) by June 1, 2021 to Local Government Division. If there is a grant cash balance that will not be expended by June 30, 2021, please provide the Division with an explanation as to why the grant was not expended and what steps the police department will take to expend, encumber or revert to the state the unused balance.

## USE OF FUNDS

All monies distributed from the Law Enforcement Protection Fund are required to be expended in accordance with Section 29-13-7 and 29-13-9 NMSA 1978 as well as LEPF Rule 2.110.3 NMAC. Amounts so distributed from the LEPF to any incorporated city, town or village, county, pueblo or tribe, or university **shall be expended under the direction of the chief of the police/sheriff's department and approved by the governing body.**

All municipalities with a population of 1500 or less and all universities **must complete the itemized schedule** detailing expenditures for Section III, Subsection A of the application.

Also be informed that that an amendment to Section 29-13-7.7 was signed into law and effective as of July 1, 2018 but only until June 30, 2021 and contingent upon availability of funding, an officer retention payment of seven thousand five hundred dollars (\$7,500) is available if all required criteria is met. **This applies to municipal and county law enforcement agencies** with a staffing vacancy rate of at least 10%. Contact Jolene Gonzales at (505) 629-8204 to receive further instructions on making a request to use LEPF monies for officer retention payments.

## Article 13

### Law Enforcement Protection Fund

- 29-13-1. Short title.
- 29-13-2. Purpose of act.
- 29-13-3. Distribution of certain insurance department collections; law enforcement protection fund created.
- 29-13-4. Determination of needs.
- 29-13-5. Determination of needs; review.
- 29-13-6. Distribution of law enforcement protection fund.
- 29-13-7. Expenditure limitation; control.
- 29-13-8. Rules and regulations.
- 29-13-9. Expenditures of money distributed from the law enforcement protection fund; wrongful expenditure.

#### § 29-13-1. Short title.

The provisions of Sections 1 through 9 [29-13-1 to 29-13-9 NMSA 1978] of this act may be cited as the "Law Enforcement Protection Fund Act".

**History:** Laws 1983, ch. 289, § 1.

#### § 29-13-2. Purpose of act.

The purpose of the Law Enforcement Protection Fund Act [29-13-1 to 29-13-9 NMSA 1978] is to provide for the equitable distribution of funds to municipal and county police and sheriff departments for use in the maintenance and improvement of those departments in order to enhance the efficiency and effectiveness of law enforcement services.

**History:** Laws 1983, ch. 289, § 2.

#### § 29-13-3. Distribution of certain insurance department collections; law enforcement protection fund created.

There is created in the state treasury the "law enforcement protection fund". Ten percent of all money received for fees, licenses, penalties and taxes from life, general casualty and title insurance business pursuant to the New Mexico Insurance Code [Chapter 59A NMSA 1978] shall be paid daily to the state treasurer and by him credited to the law enforcement protection

fund. On or before June 30 of each year, the state treasurer shall transfer to the general fund any balance not obligated in the law enforcement protection fund in excess of the amount certified by the local government division of the department of finance and administration to be distributed from that fund and in excess of one hundred thousand dollars (\$100,000).

**History:** Laws 1983, ch. 289, § 3; 1985, ch. 29, § 1; 1988, ch. 96, § 1.

### ANNOTATIONS

**Cross-references.** - As to the general fund, see 6-4-2 NMSA 1978.

#### § 29-13-4. Determination of needs.

A. Annually on or before April 15, the local government division of the department of finance and administration shall consider and determine the relative needs as requested by municipal and county police and sheriff departments for money in the law enforcement protection fund pursuant to the provisions of Subsection B of this section. The local government division shall certify that determination, or an adjusted determination pursuant to the provisions of Section 29-13-5 NMSA 1978, to the state treasurer no later than June 30 of each year.

B. The local government division shall determine the qualification of all municipal and county police and sheriff departments for money in the law enforcement protection fund as follows:

(1) all municipal and county police and sheriff departments shall be rated by class pursuant to this paragraph in accordance with populations established by the most recent federal census, provided that the population of a county shall not include the population of any municipality within that county which has a municipal police department, and shall be entitled to the following amounts:

<u>CLASS</u>	<u>POPULATION</u>	<u>AMOUNT</u>
1	0 - 20,000	\$17,000
2	20,001 - 160,000	30,000
3	160,001 - 1,280,000	40,000;

(2) municipal and county police and sheriff departments shall be entitled, unless allocations are adjusted pursuant to the provisions of Paragraph (3) of this subsection and subject to available funds, to three hundred dollars (\$300) for each police officer employed full-time by their department who has been certified by the New Mexico law enforcement academy pursuant to the provisions of Section 29-7-8 NMSA



1978 or has been authorized to act as a New Mexico peace officer pursuant to the provisions of Section 29-1-11 NMSA 1978; and

(3) after disbursements are made in accordance with Paragraph (1) of this subsection and if the balance in the law enforcement protection fund is insufficient to permit the allocation provided by Paragraph (2) of this subsection, the local government division shall reduce that allocation to the maximum amount permitted by available funds.

**History:** Laws 1983, ch. 289, § 4; 1988, ch. 96, § 2.

### **§ 29-13-5. Determination of needs; review.**

No later than May 1 of each year, the local government division of the department of finance and administration shall notify in writing each affected municipal and county police and sheriff department of its determination of funds to be distributed pursuant to the provisions of Section 29-13-4 NMSA 1978, and any affected department may appeal that determination by filing a notice of appeal with the secretary of finance and administration no later than May 15. If an appeal is lodged, the secretary of finance and administration shall review the determination of the local government division in an informal and summary proceeding and shall certify the result of the appeal to the division no later than June 30, and the division shall adjust its determination accordingly. If no appeal is lodged, the original determination of the local government division shall be final and binding and not subject to further review.

**History:** Laws 1983, ch. 289, § 5; 1988, ch. 96, § 3.

### **§ 29-13-6. Distribution of law enforcement protection fund.**

Annually on or before July 31, the state treasurer shall distribute from the law enforcement protection fund the amounts certified by the local government division of the department of finance and administration to be distributed to municipalities and counties. Payments shall be made to the treasurer of the appropriate governmental entity.

**History:** Laws 1983, ch. 289, § 6.

### **§ 29-13-7. Expenditure limitation; control.**

A. Amounts distributed from the law enforcement protection fund shall be expended only for the following:

(1) the repair and purchase of law enforcement apparatus and equipment which meet minimum nationally recognized standards;

(2) expenses associated with advanced law enforcement planning and training;

(3) complying with match or contribution requirements for the receipt of federal funds relating to criminal justice programs; and

(4) no more than fifty percent of the replacement salaries of municipal and county law enforcement personnel of municipalities or counties rated as Class 1 in Paragraph (1) of Subsection B of Section 29-13-4 NMSA 1978 participating in basic law enforcement training.

B. Amounts distributed from the law enforcement protection fund shall be expended only pursuant to approved budgets and upon duly executed vouchers approved as required by law.

**History:** Laws 1983, ch. 289, § 7; 1985, ch. 29, § 2; 1988, ch. 96, § 4.

### **§ 29-13-8. Rules and regulations.**

The local government division of the department of finance and administration shall promulgate necessary rules and regulations to administer the provisions of the Law Enforcement Protection Fund Act [29-13-1 to 29-13-9 NMSA 1978].

**History:** Laws 1983, ch. 289, § 8.

### **§ 29-13-9. Expenditures of money distributed from the law enforcement protection fund; wrongful expenditure.**

A. Amounts distributed from the law enforcement protection fund shall be expended only for the specific purposes for which they are distributed and shall not be distributed for accumulation.

B. Any person who expends or directs or permits the expenditure of any money distributed from the law enforcement protection fund for purposes other than those expressly authorized by the Law Enforcement Protection Fund Act [29-13-1 to 29-13-9 NMSA 1978] shall be personally liable to the state for the amount of money wrongfully expended and interest and costs. An action to recover the amount of any wrongful expenditure may be commenced by the attorney general or the district attorney upon the filing with that officer of a verified statement describing the wrongful expenditure.

**History:** Laws 1983, ch. 289, § 9.

**PART 3**

**LAW ENFORCEMENT PROTECTION FUND DISTRIBUTION**

**2.110.3.1 ISSUING AGENCY**

**2.110.3.2 SCOPE**

**2.110.3.3 STATUTORY AUTHORITY**

**2.110.3.4 DURATION**

**2.110.3.5 EFFECTIVE DATE**

**2.110.3.6 OBJECTIVE**

**2.110.3.7 DEFINITIONS**

**2.110.3.8 ELIGIBLE USES OF FUND**

**2.110.3.9 PROCEDURES FOR LAW ENFORCEMENT PROTECTION FUND DISTRIBUTION**

**2.110.3.10 LIMITATIONS OF USES**

**2.110.3.1 ISSUING AGENCY:**

Department of Finance, and Administration, Local Government Division.

[2.110.3.1 NMAC - Rp, 2 NMAC 110.3.1, 12/27/2017]

Prior versions: 01-01-1997

**2.110.3.2 SCOPE:**

These rules and regulations shall apply to all governmental entities that have participated in and received money from the fund or that expect to qualify to participate in the annual distribution of the fund.

[2.110.3.2 NMAC - Rp, 2 NMAC 110.3.2, 12/27/2017]

Prior versions: 01-01-1997

**2.110.3.3 STATUTORY AUTHORITY:**

The division makes these rules pursuant to the authority of the Law Enforcement Protection Fund Act, being Sections 29-13-1 through 29-13-9 NMSA 1978, as amended.

[2.110.3.3 NMAC - Rp, 2 NMAC 110.3.3, 12/27/2017]

Prior versions: 01-01-1997

**2.110.3.4 DURATION:**

Permanent.

[2.110.3.4 NMAC - Rp, 2 NMAC 110.3.4, 12/27/2017]

Prior versions: 01-01-1997

**2.110.3.5 EFFECTIVE DATE:**

December 27, 2017, unless a different date is cited at the end of a section or paragraph.

[2.110.3.5 NMAC - Rp, 2 NMAC 110.3.5, 12/27/2017]

Prior versions: 01-01-1997

**2.110.3.6 OBJECTIVE:**

These rules and regulations provide procedures for applying for participation in the annual distribution of the fund and clarify the eligible uses of the fund.

[2.110.3.6 NMAC - Rp, 2 NMAC 110.3.6, 12/27/2017]

Prior versions: 01-01-1997

**2.110.3.7 DEFINITIONS:**

- A. "Academy" means the New Mexico law enforcement academy.
- B. "Accumulation" means holding funds from year to year to create a balance at the governmental entity level.
- C. "Applicant" means any governmental entity allowed by law to seek participation in the distribution from the fund.
- D. "Carryover" means, with the written approval of the division, retaining an unexpended award amount remaining at the end of one fiscal year and applying it to the immediately succeeding fiscal year only.
- E. "Division" means the local government division of the department of finance and administration.
- F. "Fund" means the law enforcement protection fund created in the Law Enforcement Protection Fund

Act, as amended.

**G. "Governmental entity"** means the academy, a municipality, university, tribe or pueblo located wholly or partly in New Mexico, or a county.

**H. "Tribal police department"** means any tribal or pueblo police department that has entered into an agreement with the department of public safety pursuant to Section 29-1-11 NMSA 1978. The law enforcement agencies of the bureau of Indian affairs do not qualify because they are federal agencies.

[2.110.3.7 NMAC - Rp, 2 NMAC 110.3.7, 12/27/2017]  
Prior versions: 01-01-1997

**2.110.3.8 ELIGIBLE USES OF FUND:**

**A.** The fund shall be used only for the purposes set forth in the Law Enforcement Protection Fund Act, as amended, including but not limited to Section 29-13-7 NMSA 1978.

**B.** Eligible expenditures may include but are not limited to:

- (1) law enforcement equipment;
- (2) guns, holsters, surveillance equipment, vehicles, uniforms, belts, badges and related apparatus to be used by law enforcement personnel;
- (3) computers, printers, phones, fax machines, copy machines, software and projectors which are used by sheriffs or police officers;
- (4) advanced law enforcement training manuals;
- (5) advanced law enforcement planning and training in New Mexico or out of New Mexico if a comparable level of training is not available;
- (6) purchasing, certifying and training of dogs in K-9 units;
- (7) purchase of law enforcement equipment, including protective vests, for police dogs;
- (8) mileage and per diem for advanced law enforcement training or planning;
- (9) conferences associated with advanced law enforcement training and planning; and
- (10) for the academy, providing tourniquet and trauma kits and training on the use of tourniquet and trauma kits.

**C.** Ineligible expenditures include but are not limited to:

- (1) operating expenses, including but not limited to maintenance agreements, paper and ink for fax or copy machines, phone bills or supplies;
- (2) desks, chairs and file cabinets;
- (3) educational costs not associated with advanced law enforcement training or planning;
- (4) district attorney investigators and attorney general investigators; and
- (5) kitchen appliances and bathroom accessories.

[2.110.3.8 NMAC - Rp, 2 NMAC 110.3.8, 12/27/2017]

Prior versions: 01-01-1997

**2.110.3.9 PROCEDURES FOR LAW ENFORCEMENT PROTECTION FUND DISTRIBUTION:**

**A.** All applicants must use the forms prescribed by the division, which will be available on the division's website by March 1. It is the ultimate responsibility of each governmental entity to ensure they receive an application.

**B.** Every governmental entity seeking to participate in the distribution of the fund shall submit an application to the division by March 31. Late applications will not be considered absent a showing of unusual circumstances. The division director shall review the unusual circumstances associated with any late applications and determine whether the division will accept the late application.

**C.** Sufficient and accurate information shall be given on each application to establish the need and eligibility for funds. The division reserves the right to request further information if the division receives an incomplete application; however, the division is not obligated to make such requests. Incomplete applications shall be given 10 days from the date of notification from the division to complete the application. Late applications that are incomplete may be given less than 10 days from the date of notification to complete the application, if necessary for the division to comply with the timeline established in these rules, in the discretion of the division director.

**D.** The application must be signed by the chief law enforcement officer and head of the governmental entity certifying that the information is accurate.

**E.** On or before April 15, the division shall consider and determine the needs of the applicants.

F. On or before May 1, the division shall notify each applicant in writing of the amount of distribution the applicant will receive. The division's decision will be based on Section 29-13-4 NMSA 1978, as amended.

(1) Any applicant may appeal the division's decision by filing a written notice of appeal with the secretary of finance and administration no later than May 15.

(2) The secretary of finance and administration shall review the division's determination in an informal and summary proceeding and shall certify the result of the appeal to the division no later than June 30. The division shall adjust its determination if the secretary of finance and administration approves the appeal.

(3) If no appeal is filed, the determination of the division shall be final and binding on May 15 and not subject to further review.

G. The division will certify and approve periodic allotments to be distributed from the fund by the state treasurer in accordance with Section 29-13-6 NMSA 1978, as amended.

[2.110.3.9 NMAC - Rp, 2 NMAC 110.3.9, 12/27/2017]

Prior versions: 01-01-1997

#### **2.110.3.10 LIMITATIONS OF USES:**

A. Amounts distributed from the fund shall be:

(1) expended only for the specific purposes as stated in the approved application; and

(2) expended pursuant to approved budgets and upon duly executed vouchers.

B. Any changes to the budget require prior written approval by the division.

C. The distributions from the fund are to be expended, not accumulated, except as provided for the peace officers' survivors fund. Any unexpended award amount remaining at the end of a fiscal year may be carried over to a succeeding fiscal year only with prior written approval from the division. An applicant wishing to request such a carryover must submit a request in writing to the division by July 31 explaining the unusual circumstances requiring an unexpended amount to be carried over to the succeeding fiscal year. The division director will review the unusual circumstances associated with the unexpended amount and determine whether the amount may be carried over.

D. Interest earned through a governmental entity's deposit of unexpended amounts distributed from the fund must be used only for purposes allowed under the Law Enforcement Protection Fund Act. Because the fund is not intended for accumulation, unexpended amounts distributed from the fund are not allowed for long-term investment purposes.

E. As a prerequisite to applying for an award from the fund, governmental entities agree that any consideration received from the sale or trade of any item purchased in whole or in part with monies distributed in any fiscal year from the fund shall revert to the governmental entity's fund within six months of the governmental entity's receipt of such consideration to be used for fund allowable purposes. A reversion is not required if the consideration was taken as a trade towards the purchase of items to be used for fund allowable purposes.

[2.110.3.10 NMAC - Rp, 2 NMAC 110.3.10, 12/27/2017]

Prior versions: 01-01-1997

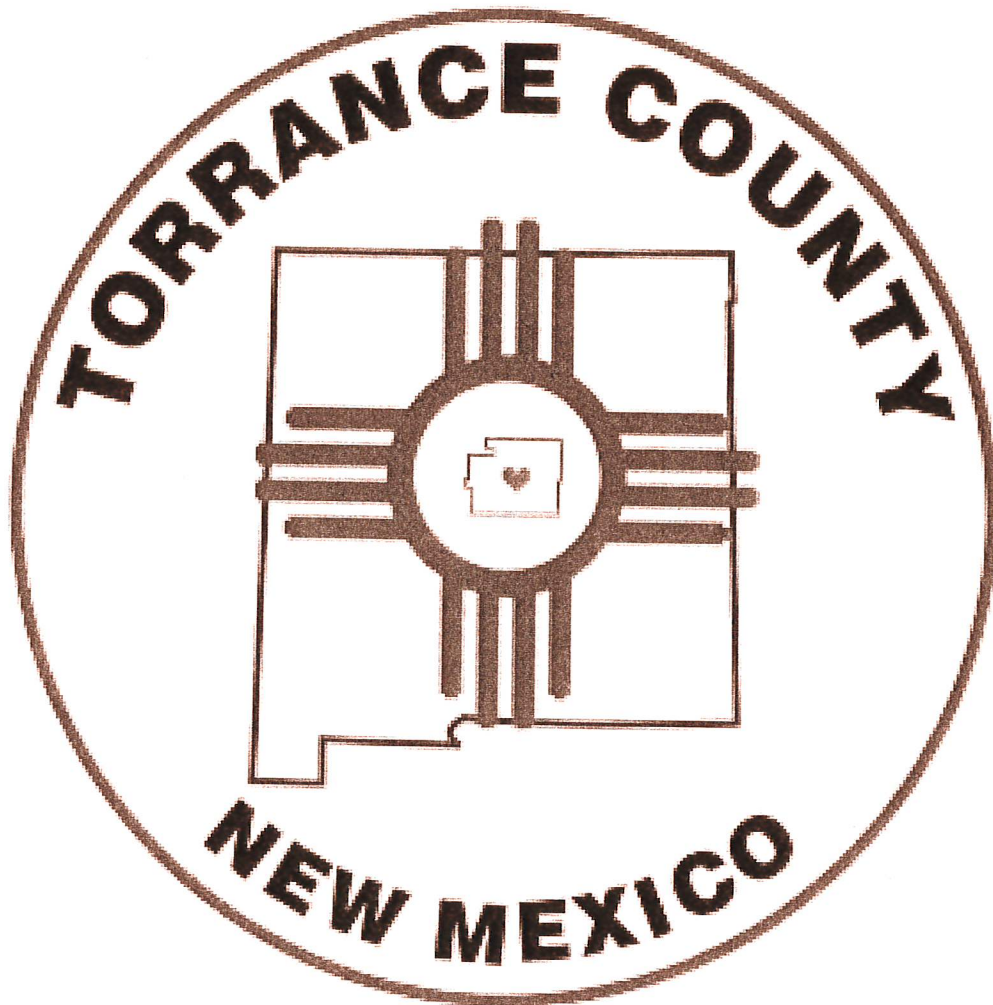
#### **HISTORY OF 2.110.3 NMAC:**

Pre-NMAC History: The material in this part was derived from that previously filed with the State Records Center and Archives under:

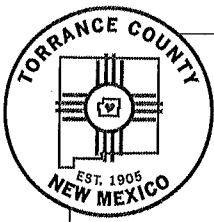
LGD Rule 84-1, Relating to the Law Enforcement Protection Fund Act, filed 2/22/1984.

**History of Repealed Material:** 2 NMAC 110.3, Law Enforcement Protection Fund Distribution, filed 9/17/1996 - Repealed effective 12/27/2017.

**Other History:** 2 NMAC 110.3, Law Enforcement Protection Fund Distribution, (filed 9/17/1996) was replaced by 2.110.3 NMAC, Law Enforcement Protection Fund Distribution, effective 12/27/2017.



*Agenda Item  
No. 12-F*



# Torrance County Board of Commissioners

Meeting 3/10/2021

Item 12F

Department: Dispatch  
Prepared By: Christine Snow  
Reviewed by: Janice Y. Barela

## **Title: Payment from FY2020 for Biddle Consulting Group**

### **Sponsor:**

Dispatch Director

### **Action:**

Motion to approve payment from FY2020 for Biddle Consulting Group (Criticall Pre-employment Screening Program).

### **Summary:**

Dispatch requested a quote in January 2020 from Biddle Consulting Group for CritiCall Pre-employment Screening Program. The quote for the annual fee was \$1,595. Dispatch Supervisor submitted a request for purchase order to the Finance Department for that same amount. Chief Procurement Officer issued Purchase Order #36165 for \$1,595. Biddle Consulting Group invoiced Torrance County Dispatch for \$1,995. Dispatch Supervisor contacted their representative to inquire why the invoice was \$400 more than the quote. The representative stated that a mistake was made on the quote and the actual annual fee is \$1,995. Dispatch Supervisor replied that since she obtained a purchase order based on the quote the company provided, she would not be able to amend the purchase order. She asked if it could be added to next year's invoice. Dispatch Supervisor asked former Dispatch Director how she would like this situation handled. Dispatch Director said to tell the representative that the \$400 would be paid on next year's invoice. Biddle Consulting Group representative permitted the delay of payment to the next fiscal year.

Dispatch Supervisor is currently the Dispatch Director. In January 2021, she received an email from a different representative advising that they would be sending out an invoice soon and that the amount would be \$2,395, which included the \$400 from the previous year. The prior arrangement was forgotten, and the Dispatch Director told the new representative that she did not think the County should have to pay for their error, to which the new representative initially agreed. The first representative got involved and sent the Dispatch Director the email thread showing the County agreed to pay the \$400 this year. After conferring with the Chief Procurement Officer and Finance Director, the decision was made to pay it. Per the Purchasing Ordinance, Commission approval is required for the County to pay a prior fiscal year's invoice.

### **Significant Issues:**

If this is approved, then we will continue to use CritiCall for our pre-employment screening. If it is not approved, the County may need to go with a different vendor for our pre-employment screening.

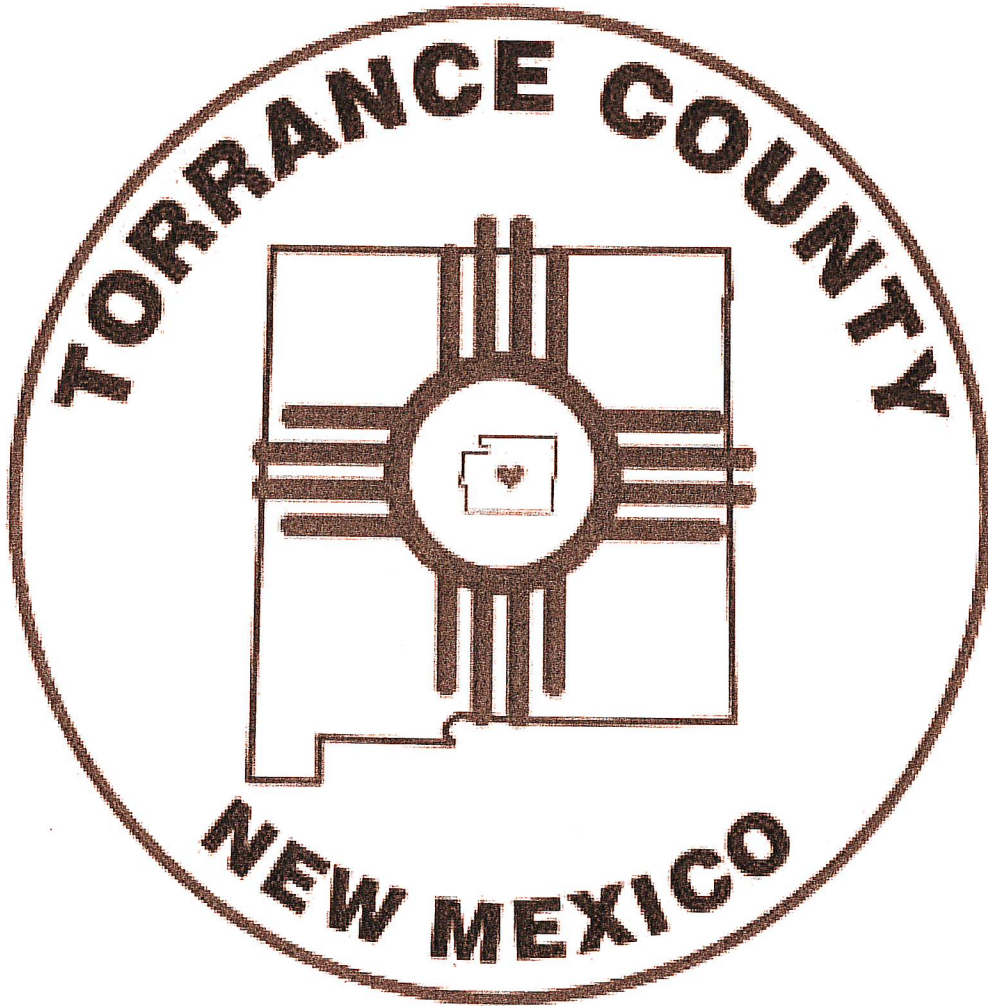
**Financial:**

Dispatch has sufficient funds in their budget to pay \$400 that they owe from last year's invoice.

**Manager's Recommendation:**

Approve





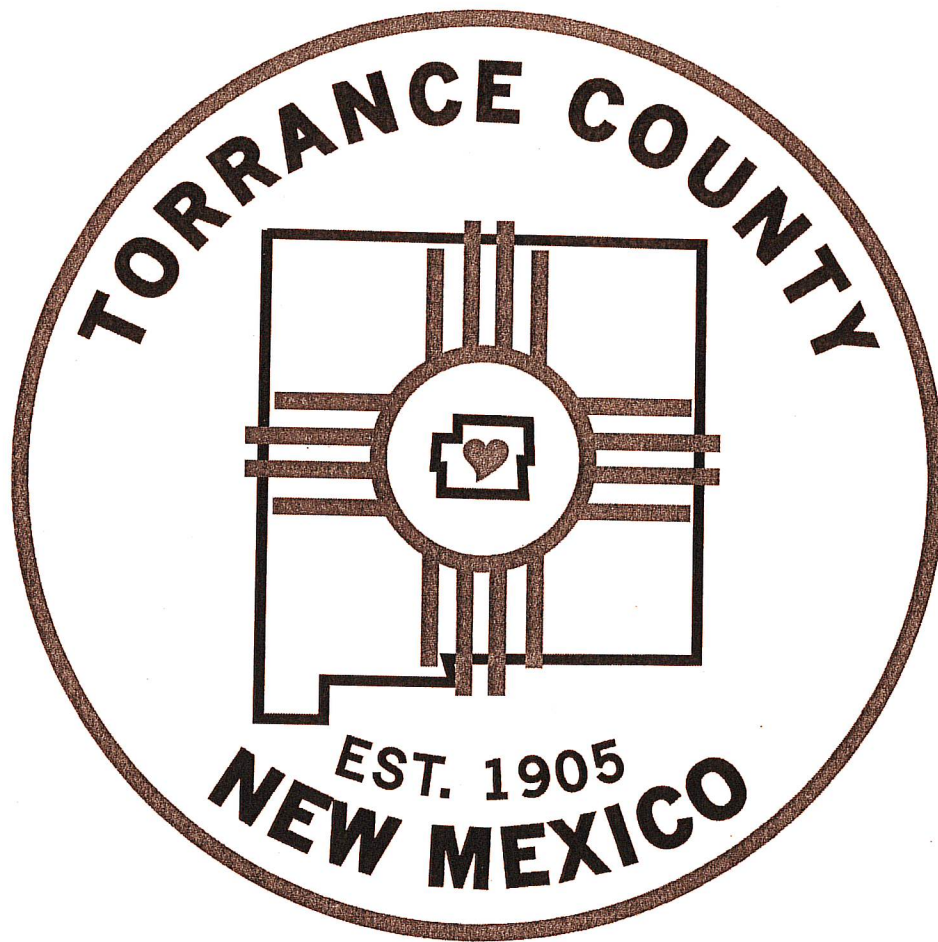
*Agenda Item  
No. 13*



*Agenda Item  
No. 14*



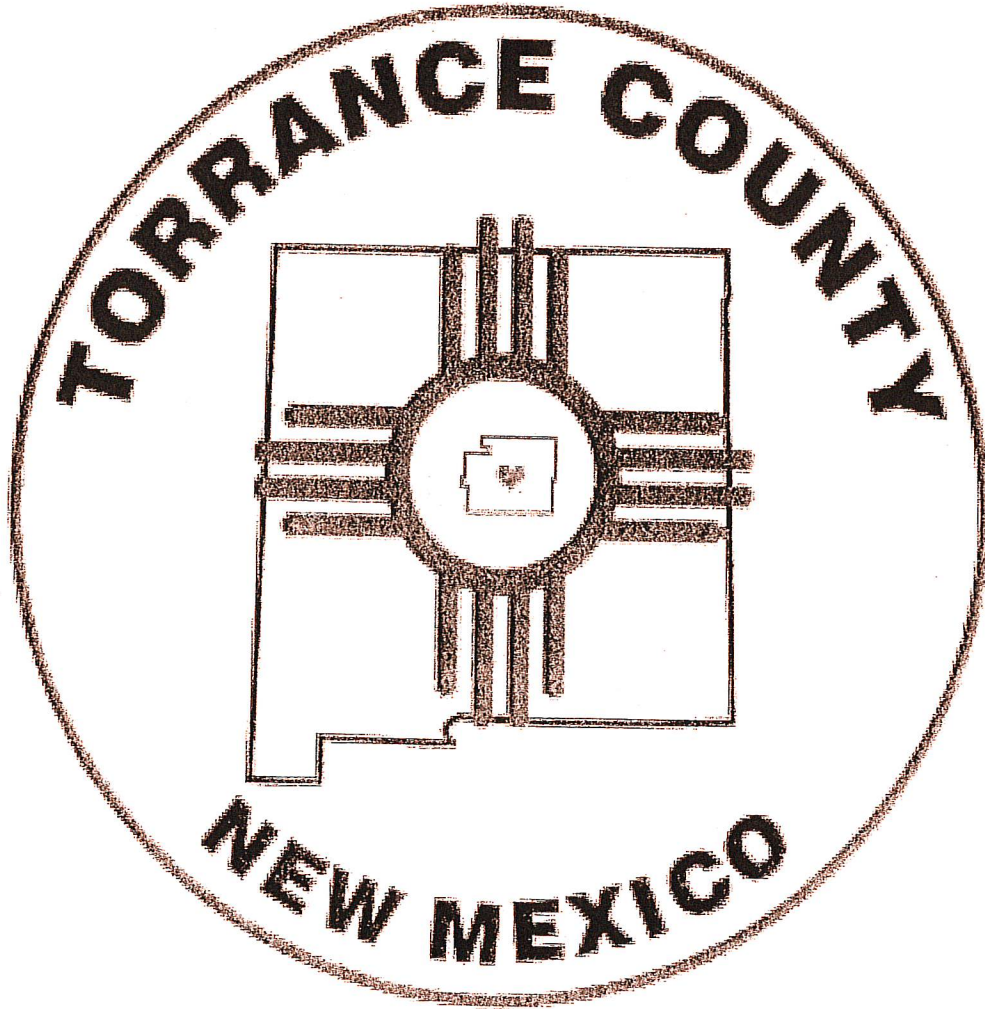
*Agenda Item  
No. 15-A*



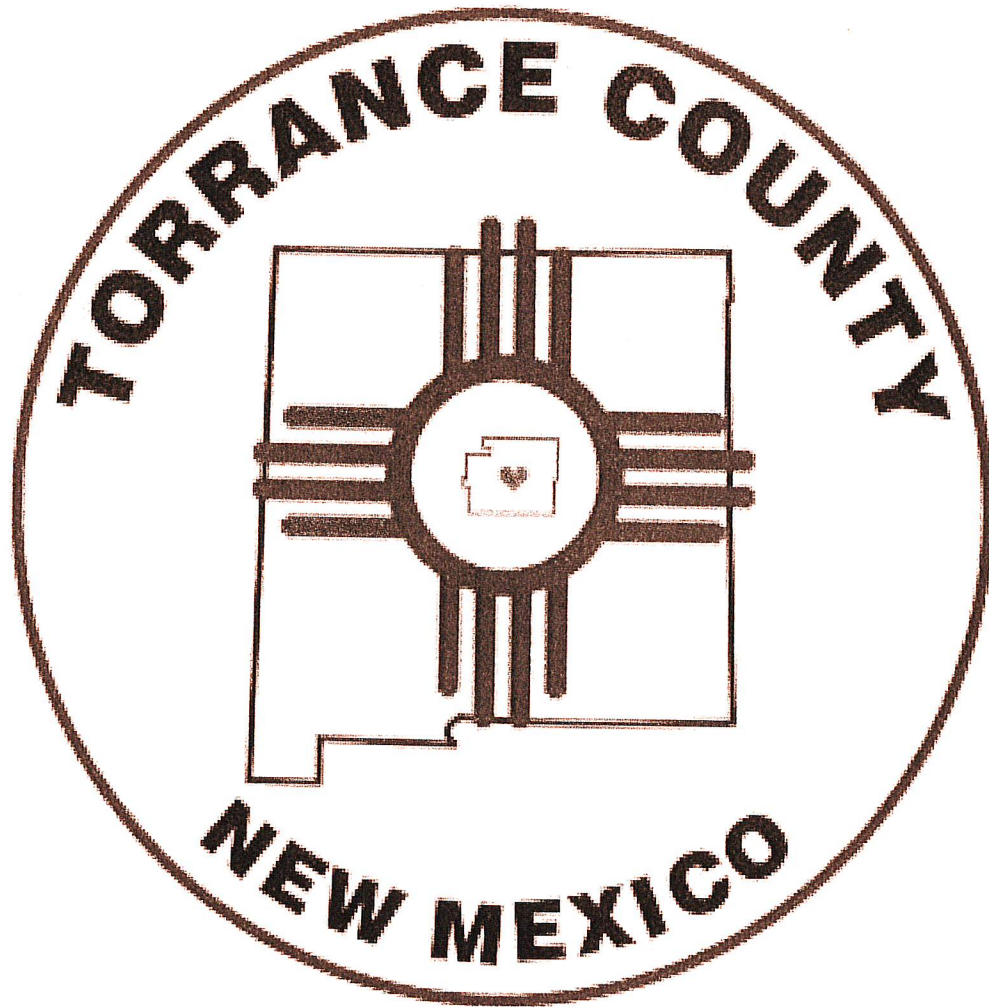
*Agenda Item*

*No. 15-B*

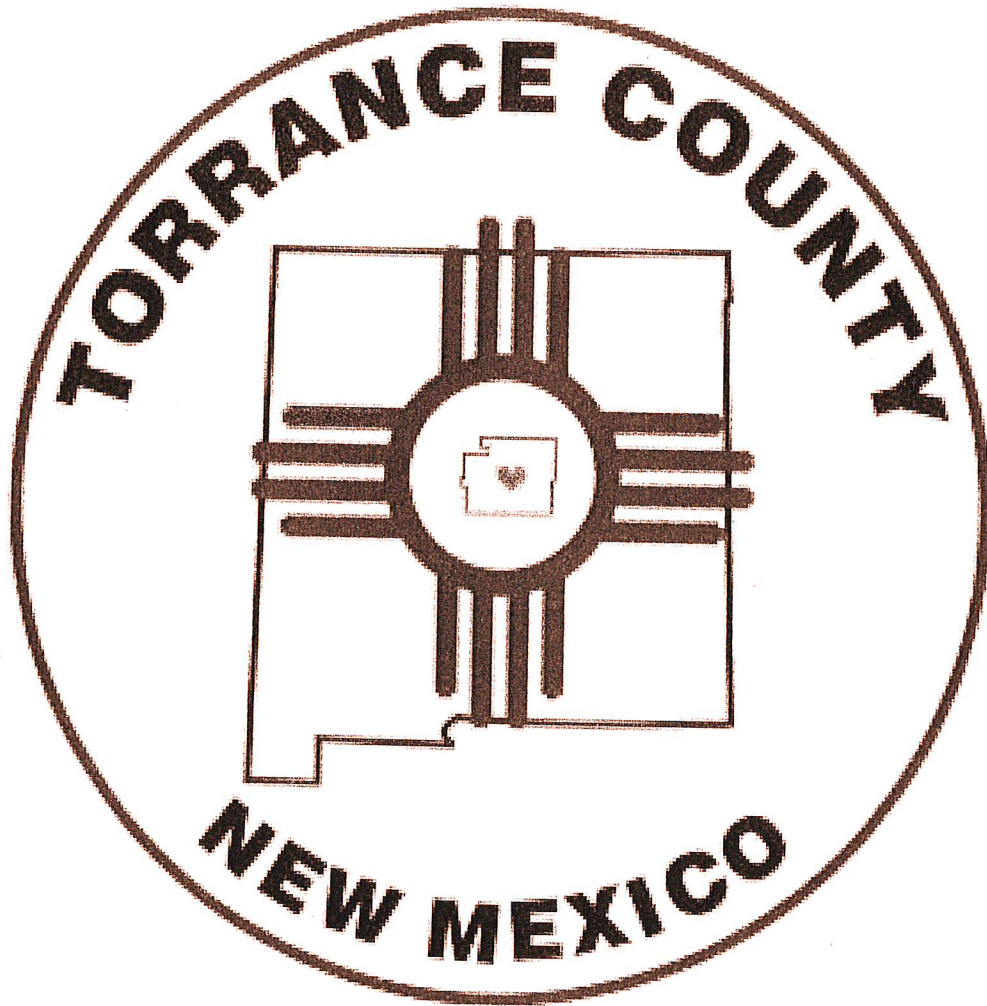




*Agenda Item*  
*No. 16*



*Agenda Item  
No. 17*



*Agenda Item*  
*No. 18*